

Professional Development Program

November 20, 2012

In accordance with Regulation 1026, s.41(1), the Council of the Association of Ontario Land Surveyors hereby establishes its Professional Development Program. The Professional Development Program shall consist of two groups of activities that correspond with sections 41(4)(a) and 41(4)(b), which are Formal Activities and Professional Activities.

A chart is included which describes in detail the nature of these activities.

Requirements:

Members who are actively engaged in the practice of professional surveying are required to accumulate, in each three year period defined in Regulation 1026, s.41(5) & (6), at least 36 hours of Formal Activities and at least 66 hours of Professional Activities.

Members who are not actively engaged in the practice of professional surveying are required to accumulate, in each three year period defined in Regulation 1026, s.41(5) & (6), at least 36 hours of Formal Activities, at least 66 hours of Professional Activities, and an additional 30 hours of Formal Activities or Professional Activities or a combination thereof.

An actively engaged member spends 100 or more days per year in the practice of professional surveying.

Formal Activities – s.41(4)(a)

Formal Activities include courses required to maintain the knowledge, skill and judgment required to practice professional surveying. Formal Activities are comprised of formalized instruction by an expert in the subject. The hours that can be claimed by members for courses sponsored by the AOLS will be published.

Professional Activities - s.41(4)(b)

Professional Activities support and advance professional surveying. These activities include attendance at AOLS sponsored meetings, participating on professional committees (AOLS and non-AOLS sponsored), making presentations or publishing articles related to the profession, raising public awareness of the profession and self-study.

Professional Activity hours can be earned in the following categories:

- 1) **Meeting Attendance:** Claim the actual hours of attendance at meetings.
- 2) **Committee Participation:** Claim the actual hours of attendance at committee meetings.
- 3) **Presentation or Publication:** Claim the actual hours for preparation and presentation or publication.
- 4) **Self-Study:** Claim the actual hours engaged in this activity to a maximum of 10 hours per year.

Additional Requirements - s.(41)(4)(c):

Section 41(4)(c) authorizes Council to establish additional requirements for the Professional Development Program. The program as described herein may be altered from time to time to include additional activities. Members will be notified of any revisions to the Program and the revised Program will be published on the AOLS website.

Accreditation

The AOLS Council is responsible for accrediting non-AOLS sponsored courses and activities. The AOLS Council approves all courses and activities that are related to or support the practice of professional surveying.

Reporting

The Professional Development Report will include a detailed account of the activities that were used in order to claim Professional Development Hours.

AOLS Professional Development Program Definition of Activities

Category	Activities	Examples
Actively Engaged in the Practice of Professional Surveying	Being actively engaged in the practice of Professional Surveying is important for maintaining and enhancing professional skills; it is defined as work where education and training in geomatics is either a mandatory requirement or a major asset. Thus such activities as supervising geomatics departments, teaching geomatics, training in and sales of geomatics equipment might be credited for this category.	<ul style="list-style-type: none"> ♦ Operating a business that provides professional survey products or services ♦ Managing a professional survey business or department ♦ Supervising staff who are involved in geomatics related services ♦ Teaching a professional survey related subject ♦ Providing training for professional staff
Formal Activity s.41(4)(a)	Formalized instruction is the most recognized form of professional development for maintaining currency in professional and technical knowledge. As this is usually highly intensive, and tends to promote the association's own continuing education program, it is given a separate sub-section in the regulation. A typical one-day course would count as 6 hours and a typical half-day course would count for 3 hours. Courses need not be offered by AOLS, but must be approved by Council.	<ul style="list-style-type: none"> ♦ AOLS Survey Law courses ♦ Health & safety training ♦ Field note seminar ♦ Geomatics picnic ♦ ESRI Internet course, University GIS program ♦ Business management and communications courses.
Meeting Attendance s.41(4)(b)	Well-attended meetings promote a strong professional organization. Meeting activities help maintain currency in practice, offer sole practitioners opportunity to bounce ideas/problems off peers, and promote professional networking. One full day of meeting/conference typically counts as 6 hours and the business component of a typical Regional Group Meeting as 3 hours.	<ul style="list-style-type: none"> ♦ Attendance at AOLS AGM ♦ Attendance at non-social regional group meeting ♦ Attendance at meetings involving members of professions related to surveying
Committee Participation s.41(4)(b)	Learning opportunities abound through committee participation; and developing or sharing expertise often results from such participation. It may also be noted that the participation of some members enhances the profession for all, and that some members seek growth via involvement within the profession. Hours claimed will be the actual hours involved in these activities.	<ul style="list-style-type: none"> ♦ Participation on AOLS committee ♦ Performing work for an AOLS committee ♦ Serving on Regional Group Executive ♦ Participation in committees of URISA, PSC or a geomatics advocacy group ♦ Serving as an AERC monitor
Presentation or Publication s.41(4)(b)	Preparing for and presenting at a seminar or preparing an article for publication requires thorough comprehension of the topic. Those who write articles or make presentations enhance the profession for all by sharing their expertise, even though they are a minority of the membership. Hours claimed will be the actual hours involved in these activities.	<ul style="list-style-type: none"> ♦ Preparing and making a geomatics related presentation ♦ Presentation at schools and conferences to promote professional surveying ♦ Preparing a geomatics related article for publication
Self Study s.41(4)(b)	Professional reading and self-study provide valuable alternatives to "Formal Activities" and take into account difficulties some members may have attending formal activities or meetings because of distance, workload or scheduling problems. A maximum of 10 hours per year may be claimed for these activities.	<ul style="list-style-type: none"> ♦ Home review of water boundaries seminar material ♦ Read key articles in <i>The Ontario Professional Surveyor</i> ♦ Monthly meeting of local OLS to discuss common boundary problems