

**Association of Ontario Land Surveyors
ARTICLING FLOW CHART**

**COMPLETION OF ACADEMIC REQUIREMENTS
(WITHIN 3 TERM COURSES OR EQUIVALENT AS
APPROVED BY AERC)**

**Obtain employment with Ontario Land Surveyor who
will consider entering into an Articling Contract
(Must have been a member for 3 years)**

Surveyor & Student agree to Article

Make Application to AERC

Application must include:

- ✓ Completed Candidate Assessment Form (if applying for a reduction in articles)
- ✓ Fee
- ✓ Names and contacts for 2 references
- ✓ Undertaking from OLS/Firm

**Application approved by the Academic and Experience Requirements Committee
Monitor Appointed
Student & Articling Surveyor attend Articling Workshop
Articling contract signed and dated**

MINIMUM 18 MONTHS OF EXPERIENCE OR AS APPROVED BY THE AERC

TERM OF ARTICLES

- 225 working days of practical experience in the student's chosen branch of professional land surveying in Ontario (150 days must be at Party Chief level or higher in cadastral surveying, or its equivalent in another branch)
- 113 working days of pertinent management and administration experience
- Reductions possible based on prior experience and/or education
- To be completed within 4 years (may be extended 1 year for parental leave)

ADDITIONAL REQUIREMENTS

- Statutes Examination:
 - Closed book, available on-line (Limited to 3 attempts)
 - May be attempted 1 month after articles signed and must be successfully completed prior to sitting the Professional Examination.
- Professional Lecture Course
 - Offered each year (autumn)
 - Three days in duration
 - May attend at any time during the term of Articles, but must attend prior to sitting the Professional Examination.

Completion of acceptable work experience and successful completion of above requirements

Received Articling Surveyor's certified Certificate of Experience to sit the Professional Examinations

Professional Examinations: Oral and Written
Note: Application must be received by the Registrar in writing 1 month prior to examinations
Held in May and November of each year.
Each examination may be attempted a maximum of 3 times
Failed exams may be appealed within 30 days of receiving the failure notification and upon payment of fee for re-reading.

May apply to be sworn in as an Ontario Land Surveyor