

SURVEY REVIEW DEPARTMENT  
SYSTEMATIC PLAN REVIEW FORM

FIRM \_\_\_\_\_

Plan checked by			
Year			
Month			
Plan Number			
Plan Submission Form Sealed			
No Copyright Symbol			
North Arrow			
Surveyor's Certificate			
Conversion Note			
Bearing Reference			
Title Block			
Underlying & adjacent lot fabric			
Lots & Blocks sequentially numbered			
Underlying & adjacent property I.D.			
Part Schedule			
Scale			
Line weight			
Plan size			
Plan drawn to professional standard, clarity			
Easements show and labeled			
Monument Quantity few/many , 1 in 4			
Monument I.D.			
Monument location shown			
Evidence			
Method			
Plan data (brgs, dists, curve data)			
Sufficient data for closure			
Closure			
Location within Lot			
Comparisons			
Boundary occupation shown			
Encroachments shown			
Topographic detail located where required			
Topographic detail unrelated not shown			
Proposed usage not shown			
Integration			