

LOG SHEET - SUBMITTED MATERIALS

This is a listing of documents and plans relative to **File #** _____ submitted to the Survey Review Department in connection with the Comprehensive Review of _____
Firm City

ITEMS REQUIRED

Your Plan (1 signed print):	Sticker Number:
Your field notes/survey report (copies only), including raw data printout.	Date of notes and number of pages submitted.
Closures for all PARTs on plan.	No. of pages submitted:
Calculation sheet and/or diagrams, including co-ordinate list(s), offset reports, etc.	List items and number of pages submitted.
Documentation of R.O. research, including abstracts, parcel registers, PIN registers, copies of deeds.	List documents, including Instrument numbers, patents, Parcel registers, PIN registers, search abstracts, etc. submitted.
White prints of plans acquired from R.O.	List of R-Plans, Expropriation Plans, Registered Plans, etc. submitted.

(Continued on next page)

<p><u>ITEMS REQUIRED (CONT'D)</u> Field notes and plans of other surveyors used in connection with the survey.</p>	List origin and data of plans and field notes, including number of pages submitted.
Prior field notes and plans of your firm used in performing survey.	List reference number or dates and number of pages submitted.
Correspondence sent, including report or transmittal and copies of instructions of client or approval agency.	List items and number of pages submitted.
Any information not listed above pertinent to the survey.	Provide list and number of pages submitted.
Partial copy of county or 911 map showing location of surveyed site to assist in the field review.	

PLEASE USE ADDITIONAL PAGE IF REQUIRED.