

# Fair Registration Practices Report

## Land Surveyors (2019)

The answers seen below were submitted to the OFC by the regulated professions.

This Fair Registration Practices Report was produced as required by:

- the Fair Access to Regulated Professions and Compulsory Trades Act (FARPACTA) s. 20 and 23(1), for regulated professions named in Schedule 1 of FARPACTA
- the Health Professions Procedural Code set out in Schedule 2 of the Regulated Health Professions Act (RHPA) s. 22.7 (1) and 22.9(1), for health colleges.

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### 1. Qualitative Information

#### a) Requirements for registration, including acceptable alternatives

##### i. Describe any improvements / changes implemented in the last year.

The AOLS has scheduled a an Unconscious Bias Training session to assist in the process of our evaluators marking exams and sitting on Oral Panels. This is to take place in January 2020.

We have also been developing a new website to make access to registration information more accessible to applicants. This should be launched in Q1 2020.

##### ii. Describe the impact of the improvements / changes on applicants.

The changes are forthcoming and will not see quantifiable impacts until such time that sufficient statistical information is gathered which we will likely obtain by the end of 2020.

##### iii. Describe the impact of the improvements / changes on your organization.

The changes are forthcoming and will not see quantifiable impacts until such time that the wesbite is launched and the bias training session is implemented which are both to occur in Q1 of 2020.

#### b) Assessment of qualifications

##### i. Describe any improvements / changes implemented in the last year.

We have updated our policy manual to require specific credentials from those who will be evaluating applicants' qualifications.

##### ii. Describe the impact of the improvements / changes on applicants.

No changes this year

##### iii. Describe the impact of the improvements / changes on your organization.

No changes this year

**c) Provision of timely decisions, responses, and reasons**

i. Describe any improvements / changes implemented in the last year.

No changes this year

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

**d) Fees**

i. Describe any improvements / changes implemented in the last year.

The fees for academic evaluations were increased from \$200+HST to \$300+HST

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

**e) Timelines**

i. Describe any improvements / changes implemented in the last year.

No changes this year

ii. Describe the impact of the improvements / changes on applicants.

No changes this year

iii. Describe the impact of the improvements / changes on your organization.

No changes this year

**f) Policies, procedures and/or processes, including by-laws**

i. Describe any improvements / changes implemented in the last year.

We have changed/added the following policies:  
  
We have changed our course description requirements to reflect changes to the curriculum at York U  
  
We have changed our grading scheme to allow for remarking of individual questions where the discrepancy between two markers is over 25%  
  
We have implemented a required prerequisite of knowledge and experience for academic evaluators  
  
We have added a policy requiring that a discussion on Conflicts of Interest and Bias take place at every meeting, and that all members be required to attend a Bias Training Session every 5 years starting in 2020

We added a policy requiring that failure reports for oral exams be distributed to students

We added a policy that the policy manual be reviewed at least once per year

**ii. Describe the impact of the improvements / changes on applicants.**

No changes this year

**iii. Describe the impact of the improvements / changes on your organization.**

No changes this year

**g) Resources for applicants**

**i. Describe any improvements / changes implemented in the last year.**

We are close to launching a new website with a more clear and understandable outline of the application process.

**ii. Describe the impact of the improvements / changes on applicants.**

No changes this year

**iii. Describe the impact of the improvements / changes on your organization.**

No changes this year

**h) Review or appeal processes**

**i. Describe any improvements / changes implemented in the last year.**

No changes this year

**ii. Describe the impact of the improvements / changes on applicants.**

No changes this year

**iii. Describe the impact of the improvements / changes on your organization.**

No changes this year

**i) Access to applicant records**

**i. Describe any improvements / changes implemented in the last year.**

No changes this year

**ii. Describe the impact of the improvements / changes on applicants.**

No changes this year

**iii. Describe the impact of the improvements / changes on your organization.**

No changes this year

**j) Training and resources for registration staff, Council, and committee members****i. Describe any improvements / changes implemented in the last year.**

A bias training session will be instituted every 5 years commencing in 2020.

**ii. Describe the impact of the improvements / changes on applicants.**

No changes this year

**iii. Describe the impact of the improvements / changes on your organization.**

No changes this year

**k) Mutual recognition agreements****i. Describe any improvements / changes implemented in the last year.**

No changes this year

**ii. Describe the impact of the improvements / changes on applicants.**

No changes this year

**iii. Describe the impact of the improvements / changes on your organization.**

No changes this year

**l) Other (include as many items as applicable)****i. Describe any improvements / changes implemented in the last year.**

No changes this year

**ii. Describe the impact of the improvements / changes on applicants.**

No changes this year

**iii. Describe the impact of the improvements / changes on your organization.**

No changes this year

**Describe any registration-related improvements/changes to your enabling legislation and/or regulations in the last year**

No changes this year

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**2. Quantitative Information****a) Languages**

Indicate the languages in which application information materials were available in the reporting year.

Language	Yes/No
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English	Yes
French	No
Other (please specify)	
Additional comments:	
<input type="text"/>	

**b) Gender of applicants**

Indicate the number of applicants in each category as applicable.

Gender	Number of Applicants
Male	45
Female	7
None of the above	0

Additional comments:

**c) Gender of members**

Indicate the number of members in each category as applicable. Select the option that best corresponds to the terminology used by your organization.

Gender	Number of Members
Male	481
Female	38
None of the above	0

Additional comments:

**d) Jurisdiction where applicants obtained their initial education**

Indicate the number of applicants by the jurisdiction where they obtained their initial education<sup>1</sup> in the profession or trade.

Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
30	9	0	Iran 5 Romania 1 U.K. 1 Colombia 1 Spain 1 Sudan 2 Philippines 1 Albania 1 Total 13	0	52

<sup>1</sup> Recognizing that applicants may receive their education in multiple jurisdictions, for the purpose of this question, include only the jurisdiction in which an entry-level degree, diploma or other certification required to practice the profession or trade was obtained.

Additional comments:

**e) Jurisdiction where applicants who became registered members obtained their initial education**

Indicate the number of applicants who became registered members in the reporting year by the jurisdiction where they obtained their initial education<sup>1</sup> in the profession or trade.

Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
5	7	0	Sri Lanka 1 Iran 2 Total 3	0	15

<sup>1</sup> Recognizing that applicants may receive their education in multiple jurisdictions, for the purpose of this question, include only the jurisdiction in which an entry-level degree, diploma or other certification required to practice the profession or trade was obtained.

Additional comments:

**f) Jurisdiction where members were initially trained**

Indicate the total number of registered members by jurisdiction where they obtained their initial education<sup>1</sup> in the profession or trade.

Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
0	0	0	n/a 0 Total 0	519	519

<sup>1</sup> Recognizing that applicants may receive their education in multiple jurisdictions, for the purpose of this question, include only the jurisdiction in which an entry-level degree, diploma or other certification required to practice the profession or trade was obtained.

Additional comments:

**g) Applications processed**

Indicate the number of applications your organization processed in the reporting year:

Jurisdiction where applicants were initially trained in the profession (before they were granted use of the protected title or professional designation in Ontario)

from January 1 <sup>st</sup> to December 31 <sup>st</sup> of the reporting year	Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
New applications received	30	9	0	13	0	52
Applicants actively pursuing licensing (applicants who had some contact with your organization in the reporting year)	0	0	0	0	99	99
Inactive applicants (applicants who had no contact with your organization in the reporting year)	0	0	0	0	0	0

from January 1 <sup>st</sup> to December 31 <sup>st</sup> of the reporting year	Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
Applicants who met all requirements and were authorized to become members but did not become members	0	0	0	0	0	0
Applicants who became FULLY registered members	6	6	0	3	0	15
Applicants who were authorized to receive an alternative class of licence <sup>3</sup> but were not issued a licence	0	0	0	0	0	0
Applicants who were issued an alternative class of licence <sup>3</sup>	0	0	0	0	0	0

<sup>1</sup> An alternative class of licence enables its holder to practice with limitations, but additional requirements must be met in order for the member to be fully licensed.

Additional comments:

**h) Classes of certificate/licence**

Indicate and provide a description of the classes of certificate/licence offered by your organization.

You must specify and describe at least one class of certificate/licence (on line a) in order for this step to be complete.

#	Certification	Description
a)	Licence	<p style="text-align: center;"><b>Description (a)</b></p> <p>Members with this designation may perform cadastral (legal) boundary retracements. This is an exclusive area for which only licenced Ontario Land Surveyors may perform this work in Ontario.</p>
b)	Certificate of Registration	<p style="text-align: center;"><b>Description (b)</b></p> <p>Members with this designation are trained and become professionals in one of Hydrography, Photogrammetry, Geographica Information Systems or Geodesy. This designation is not required to perform this work.</p>

Additional comments:

**i) Reviews and appeals processed**

State the number of reviews and appeals your organization processed in the reporting year (use only whole numbers; do not enter commas or decimals).

Jurisdiction where applicants were initially trained in the profession (before they were granted use of the

protected title or professional designation in Ontario)

from January 1 <sup>st</sup> to December 31 <sup>st</sup> of the reporting year	Ontario	Other Canadian Provinces	USA	Other International	Unknown	Total
Applications that were subject to an internal review or that were referred to a statutory committee of your governing council, such as a Registration Committee	0	0	0	0	0	0
Applicants who initiated an appeal of a registration decision	0	0	0	0	0	0
Appeals heard	0	0	0	0	0	0
Registration decisions changed following an appeal	0	0	0	0	0	0

Additional comments:

**j) Paid staff**

In the table below, enter the number of paid staff employed by your organization in the categories shown, on December 31 of the reporting year.

When providing information for each of the categories in this section, you may want to use decimals if you count your staff using half units. For example, one full-time employee and one part-time employee might be equivalent to 1.5 employees.

You can enter decimals to the tenths position only. For example, you can enter 1.5 or 7.5 but not 1.55 or 7.52.

Category	Staff
Total staff employed by the regulatory body	10
Staff involved in appeals process	1
Staff involved in registration process	1

Additional comments:

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### 3. Submission

I hereby certify that:

Name of individual with authority to sign on behalf of the organization:

Kevin Wahba

Title:

Registrar

Date:

2020/02/18

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