



## **SKETCHES**

### **REMINDER**

Please note the following section from the Standards for Surveys.

#### Part P. S.8

"Other plans prepared for retail leases, land severance applications, accidents, and similar purposes and not prepared in accordance with these Standards, must be entitled using the word 'Sketch'."

The Association has had brought to its attention, through the Comprehensive Reviews and through insurance and complaints procedures, several instances in the last year of "Plans of Survey" that should in fact have been entitled 'Sketches'. This has, in several instances, left the surveyor liable as the plan was construed as reflecting a survey.

DOCUMENTS THAT ARE NOT "SURVEYS MUST NOT HAVE THE APPEARANCE OF A PLAN OF SURVEY and it must be very clear on the face of the document that it is not a plan of survey.

The Guidelines for Sketches, Part B of the Guidelines for Surveys, should be followed when preparing this type of document.

Please ensure that your drafting personnel are familiar with these Guidelines.

L. Petzold, O.L.S.  
Executive Director