

Academic Evaluation Flow Chart

Typical Timeline

Day 1

Initial Contact with AOLS

Information Exchanged with Candidate

Day 14

Qualifies as Candidate: Intake Interview conducted

Language capabilities reviewed

Documentation

Candidate documents copied/scanned and file opened

AOLS Database file started

Day 21

Case Manager Reviews Documentation and sends to Assessor

Candidate provides documentation

Assessor Reviews Documentation

Case Manager informs Candidate of requirements

Assessor determines readiness for Interview

File returned to case manager

Documentation must be sent to AOLS at least 2 months prior to next AERC meeting to allow time for interview process. Meetings are held in early January, April, July and September.

Day 36

Assessment Meeting Held with Candidate

Ready to finalize assessment

Additional Information provided by Candidate

Day 67

Assessment documents prepared and sent to AERC

Day 81

AERC Decision

AERC Meetings are held in January, April, July and September

Day 88

Candidate informed of AERC decision

Letter sent to candidate within one week after AERC meeting

