

### Authority to Commit Guideline

The following authority to commit limits are provided by Council to the identified position in order that the expenditure of the Association funds is regulated. This authority applies to purchase of goods and services, lease agreements, hiring of staff and expense account approval. All expenditures must be within approved budgets.

	<b>Individual Expenditures</b>	<b>Employee Contracts</b>	<b>Expense Accounts</b>
Council	above \$20,000	above \$125,000	above \$5,000
Executive Committee	\$20,000	\$125,000	\$5,000
President	\$10,000	\$90,000	\$3,000
Executive Director	\$10,000	\$75,000	\$5,000
Vice President	\$4,000	None	\$2,000
Registrar	\$4,000	\$50,000	\$3,000
Finance Councillor	\$5,000	\$50,000	\$3,000
Past President	\$4,000	None	\$2,000
Manager, SRD	\$2,000	None	\$2,000

- All professional positions must have Council approval

Approved by AOLS Council September 18, 2006

P/Council/Budgets & Financial Statemetns