



THE ASSOCIATION OF ONTARIO LAND SURVEYORS

COUNCIL MEETING MINUTES

June 13, 2023 – Zoom Conference Call

Present

David Kovacs, President
Andy Shelp, Past President
Ron Berg, Senior Councillor
Natalie Vibert, Intermediate Councillor
Sophie Côté, Intermediate Councillor
Daniel Gautron, Junior Councillor
Robin Fleguel, Junior Councillor
Martha George, Lay Councillor
James Hunt, Lay Councillor
Peter Meerveld, Lay Councillor
Bruce Clark, Surveyor General

Staff

Al Jeraj, Executive Director
Penny Connors, Registrar
Dave Whitton, Recorder

Regrets

Amar Loai, Vice-President
Saša Krcmar, Senior Councillor

1: Call to Order; Reminder of Conflicts of Interest and Confidentiality

The meeting was called to order at 9:03 a.m.

D. Kovacs, President, provided a land acknowledgement prior to the start of the meeting.

Council was reminded to declare conflicts of interest and maintain the confidentiality of this meeting.

Council observed a moment of silence for Sandra Vibert and Bruce Parker, OLS.

2: Approval of Agenda

The agenda was distributed prior to the Council meeting. S. Côté and R. Fleguel added two items under New Business; a motion was called to approve the agenda.

Motion 23.101 MOVED: Andy Shelp SECONDED: Sophie Côté

BE IT RESOLVED THAT Council approves the agenda as amended.

DATE: June 13, 2023 Chair: David Kovacs Carried: (Unanimous)

3: Consent Agenda

- Staff Reports
 - Executive Director
 - Registrar
- Approval of Previous Minutes
- Financial Reports
- Risk Summary/Strategy Update/Dashboard Review



A Consent Agenda was circulated prior to the meeting. A minor spelling error was noted in the Registrar's Report, which was amended accordingly.

Motion 23.102 MOVED: Robin Fleguel SECONDED: Sophie Côté

BE IT RESOLVED THAT Council approves the minutes from the meeting of April 25, 2023.

DATE: June 13, 2023 Chair: David Kovacs Carried: (Unanimous)

4: Review of Action Items Arising from Previous Minutes

A. Jeraj, Executive Director, updated Council.

A late fee policy previously considered by Council was to be revised to include other fees. It remains an action item.

OLS rings were not discussed with MRC, but the individual who proposed the idea is working on a more comprehensive proposal.

Mark Sampson of Gallagher insurance was contacted about raising liability from \$1 million to \$2 million. Given current large claims, this is not the best time to raise liability. An analysis is needed to assess the impact on premiums. An action item is scheduled for later in the summer.

All councillors have signed their confidentiality agreements.

5: President's Remarks

D. Kovacs, President, provided an overview of his recent activities.

The President participated in the Association of Canada Lands Surveyors AGM in Quebec, the Association of Newfoundland Land Surveyors AGM, and the Saskatchewan Land Surveyors Association AGM. The Canada Lands AGM focused on indigenous relations, self-governance, and land management. Professional Surveyors of Canada held sessions with an international panel of surveyors from Australia, US, Spain, England, and Puerto Rico, discussing shared challenges such as declining numbers of surveyors and technical staff, dwindling educational programs, and efforts to boost numbers. Australia recently released a report on future supply and demand for surveying professionals.

At the Newfoundland AGM, one session discussed reforming the law of adverse possession since Newfoundland doesn't have a land titles system. They are considering a transition to such a system but face challenges given the conversion to parcels and to squatters occupying Crown lands. Newfoundland lacks a peer review process for survey plans, but members voted to direct Council to formulate a formal survey review process. A *Professional Governance Act* is not yet on Newfoundland's radar.

In Saskatchewan, educational sessions covered topics like international boundary marking, territorial dispute resolution, boundary delimitation, Maritime jurisdiction, and the modernization of the Canadian spatial reference system. Canada and the US plan to modernize their spatial reference systems in 2025.

The next AGM will take place in September in Quebec.



6: Surveyor General's Report

B. Clark, Surveyor General, presented his report to Council.

AOLS Council lay appointments: M. George's 3-year term expires in July, but reappointment is expected. Another lay member has been nominated and is awaiting appointment. If all goes as planned, three new lay councillors will be added, including the extension for Martha.

Land Surveyor Development Program: B. Clark had been working closely with B. Parker on this program, which aims to provide fieldwork opportunities for surveyors in ministries lacking such opportunities. Progress has been made, but its status is uncertain.

Digital submission of Crown land applications: The final touches are being made to enable digital submissions and e-plans. An announcement to the membership is expected by August.

Changes to the *Surveyors Act*: The Minister's office has directed OSG to proceed with its proposed plan, anticipating inclusion in the province's fall bill. A team comprising AOLS staff, the policy division, OSG, and the legal services branch have been meeting regularly to work on the four main proposed changes.

M. George noted that there is a tight timeline for submitting proposed changes for regulation to the Ministry. However, considering the current situation with forest fires in Ontario, the Ministry of Natural Resources may be preoccupied and may not have the capacity to address the proposed changes.

Despite these pressing issues, the Ministry's office has emphasized the importance of these changes, as they support the *More Homes Built Faster Act*. The Fairness Commissioner should be apprised of the challenges faced in implementing the proposed changes.

7: Limited Licence Path and Next Steps

A. Jeraj presented a slideshow of AERC's approved intake flow and a chart of AERC's work plan.

AERC had been developing the limited licence path to meet FARPACTA requirements, but it has evolved into something else during the process.

PEO has made an announcement regarding the elimination of its engineering and training program and a new process for domestic or international applicants. This process requires meeting academic requirements and submitting a self-assessment form based on competencies. The form is validated by another professional, and PEO has internal validators as well. If the form is accepted and requirements are met, candidates can take professional exams to obtain a licence.

The Minister of Labour praised PEO's new process and expects other regulators to follow suit.

AOLS has developed three proposed paths for AERC's review: 1) the current path for Canadian surveyors, 2) a new path for Canadian and international surveyors, and 3) a limited licence path for experienced professionals without a university degree.

The new path involves meeting academic requirements and choosing between articling or filling out a self-assessment form. Validators internally evaluate the form, and if accepted, candidates can register and take statutes exams and professional exams to obtain a full licence.



The limited licence path is intended to meet the housing needs outlined in Bill 23. It is for those working in the survey field for an extended period who do not have a university degree. Academic requirements for limited licence have been dropped to a 3-year technology program or equivalent.

Limited licence applicants submit a self-assessment form based on core competencies specific to the licence. Candidates would pass statutes exams and tailored professional exams to earn a limited licence. To obtain a full licence, candidates would upgrade academics to meet minimum CBEPS requirements and either article or provide a self-assessment demonstrating the remaining core competencies. Successful completion of statutes and professional exams leads to a full licence.

AERC's work process leads to several tasks that need to be accomplished:

Item one involves the AIT exams and new core competencies. A task force consisting of G. Bowden, D. Brown, and M. Macek is reviewing the existing exams to ensure alignment with the core competencies. A new exam provider needs to be identified given that the current provider is not meeting AERC's needs.

Item two focuses on the development of a self-assessment form, which requires significant work. The form needs to be fair and transparent, and undergo psychometric analysis. AOLS is in contact with PEO's consultant and Marla Nayer for assistance.

The AERC work plan spreadsheet highlights related tasks: creating the form, integrating it into existing staff workflows, updating the website and policy manuals, and identifying fees.

Item three involves updating reference materials, specifically the assignments on the LMS system. Subject matter experts will be engaged to develop the reference material.

It is estimated that it will cost \$270,000 to accomplish all of the items in the work plan.

The absence of a 3-year technology program in Ontario creates the need to develop a syllabus by combining components from different institutions. M. Chapman has agreed to work on this, and a team will be formed to support him.

Council discussed the need for an additional municipal planning course in the CBEPS certificate programs.

It was noted that Red River College has a 3-year technology program whose syllabus might be of value.

An objection was raised about AERC's decision not to approve geodetic core competencies for a limited licence. Despite a recommendation from the Limited Licence Task Force, the AERC feels strongly that it is in a position only to regulate cadastral. Current C of R holders will likely be grandparented in, with no new non-cadastral surveyors accepted.

It was agreed that Council and AERC should reconsider geodetic licensing at the joint meeting in September.

Action item: P. Connors to add agenda item to AERC's July meeting about its decision to include a municipal-planning course requirement.



The motion was amended to make explicit the oversight that Council will have over the Executive Director's hiring power.

Motion 23.104 MOVED: Daniel Gautron SECONDED: James Hunt

WHEREAS Council has been presented with AERC's newly developed entry paths into the profession that includes a competency-based assessment evaluation and Limited Licence;

AND WHEREAS Council is aware that in order to implement the new processes, a number of consultants will be required to work on various aspects of the overall concept;

BE IT RESOLVED THAT Council approve AERC's newly developed entry paths into the profession and authorize the Executive Director, with oversight from the Executive Committee, to hire consultants as necessary to help with implementing the concepts.

DATE: June 13, 2023 Chair: David Kovacs Carried: (Unanimous)

8: Consultant Contracts – Don Brown, Graham Bowden, Michael Macek

Motion 23.103 MOVED: Sophie Côté SECONDED: Daniel Gautron

WHEREAS Council is aware that the existing bank of exam questions for the A.I.T., Statutes, Professional Oral, and Professional Written exams require review;

AND WHEREAS Council is aware that new exam questions will be required in each of the exam types to test the Core Competency requirements;

BE IT RESOLVED THAT Council approve entering into agreements with Graham Bowden, Michael Macek, and Don Brown to provide consulting services to the AOLS to work with staff and AERC to improve and develop exam content.

DATE: June 13, 2023 Chair: David Kovacs Carried: (Unanimous)

9: Surveyor's Act Changes Updates – Complaints and Reinstatement Policies

A. Jeraj updated Council about proposed Act changes and policies.

The Minister of MNRF has given approval for these changes, and Bruce's team will determine the priority items. The changes include the definition of cadastral surveying and professional surveying, the transition to a one-licence model, the introduction of limited licences, removal of the Fees Mediation Committee. and removing Council from the complaints and discipline process and increasing the power of the Complaints Committee. Ideally these changes will be included in the fall bill.

The Complaints Committee Authority and Oversight Policy has been approved by the Committee and is presented for Council approval. Minor grammatical changes and clarifications were incorporated into the document.

Reservations were expressed about clause H, which allows the Complaints Review Councillor to investigate the merits of a case.



The rationale for clause H was to align the enhanced powers of the Complaints Committee with the Complaints Review Councillor's responsibilities. The Councillor's assessment of the merits is unlikely to differ from the Committee's decision, but it serves as a second look at the complaint.

It was noted that the provision would change the Complaints Review Councillor's role considerably and might necessitate further clarification and distinction between their duties.

Concerns were expressed about the challenges of having an inquiry without it appearing as an appeals process. There is potential for confusion for consumers when the Councillor disagrees with the Committee's decision.

There needs to be a clear distinction between reviewing the complaints process and reviewing the merits of the case. They suggested the need for separate roles and potential changes in the Councillor's title.

The possibility of a national appeal mechanism or an alternative avenue for review, apart from the Complaints Review Councillor, was discussed.

Council considered the challenges and implications of allowing the Councillor to assess merits, noting that expanding the Councillor's role to include assessing the merits might undermine the existing Complaints Committee process.

Based on Council discussions, the motion was amended to remove clauses H and I.

Motion 23.105 MOVED: Robin Fleguel SECONDED: Natalie Vibert

WHEREAS the AOLS is considering changes to the *Surveyors Act* and has considered a policy document related to enhancing the powers of the Complaints Committee and the Complaints Review Councillor entitled "Complaints Committee Authority and Oversight Policy v3.3";

AND WHEREAS Council approved a policy by Council motion 2022-59 to streamline the Complaints and Discipline process by removing themselves from the process.

BE IT RESOLVED THAT Council recommends the following when considering changes to the *Surveyors Act*:

The powers of the Complaints Committee be expanded to include the ability to:

(a) Direct that the matter be referred, in whole or in part, to the Discipline Committee.

(b) Take the action that it considers appropriate in the circumstances and that is not inconsistent with this Act or the regulations or by-laws including asking Council for clarification on Policy matters, or directing the Registrar to inform Council of matters that warrant awareness due to their fiduciary responsibilities.

(c) Suspend a licence or impose conditions on the member who is subject to the complaint if they have referred the matter to the Discipline Committee for a hearing and are of the opinion that such action is necessary to protect the public. In such cases, the member has the right to apply to Divisional Court for



a stay and unless the stay is granted, the suspension or conditions will remain until the Discipline Committee revokes them.

(d) Direct the Registrar to appoint a mediator to mediate a solution to the complaint if agreeable to the member who is the subject of the complaint and where the committee is of the opinion that this will result in no harm to the public.

(e) Issue letters of advice or caution.

(f) Enter into an agreement where the member who is the subject of the complaint agrees to:

- i. Undertake changes to their practices.
- ii. Enter into a monitoring agreement or supervision of their practice.
- iii. Complete specified training or remediation.
- iv. Place conditions on the member's rights to practice.
- v. Undergo counselling or treatment.

(g) Request the member who is the subject of the complaint and is willing to appear before the committee for an oral caution.

~~(h) Sub-section 23(4) be removed (not inquiring into the merits) to allow the Complaints Review Councillor to generate reports for review by the Complaints Committee.~~

~~(i) A sub-section added to Section 23: "Upon request, Council shall appoint qualified persons to assist the Complaints Review Councillor in conducting their duties."~~

DATE: June 13, 2023 Chair: David Kovacs Carried: (Unanimous)

A. Jeraj updated Council about the proposed policy Reinstatement of Retired Members.

There is a need for clarification in the Act regarding the reinstatement of retired members. Currently, the Registrar can reinstate members who have been retired for under two years, but there is ambiguity regarding the CPD requirements for such cases. Guidelines are proposed to be developed to assist the Registrar in determining the requirements for members retired for longer periods.

The issue of CPD compliance was raised, particularly for retired members who did not fulfill their CPD requirements during their retirement. There were differing opinions on whether to require them to catch up on past CPD or simply reinstate them based on their previous experience and good standing.

The question of fees owed by retired members who wish to be reinstated was discussed. The consensus was that if the member left without renewing their membership, they should pay the outstanding fees. However, if the member paid the retirement dues during their absence, they would not be required to pay the old fees.

The need for guidelines on reinstatement was emphasized to address the specific details and procedures involved in reinstating retired members.



The idea of allowing an appeals process for reinstatement decisions made by the AERC was suggested, wherein the decision would be appealable to the Registration Committee.

It was noted that Alberta and Manitoba have policies around this issue that might offer direction.

Motion 23.106 MOVED: Daniel Gautron SECONDED: Bruce Clark

WHEREAS the AOLS is considering changes to the *Surveyors Act* and has considered a policy document related to reinstating retired members, entitled “Reinstatement of Retired Members”;

BE IT RESOLVED THAT Council recommends the following when considering changes to the *Surveyors Act*:

- (a) A new item (f) be added to Section 12 (1) of the Act to state “a former member is in compliance with bylaws and regulations.”
- (b) Subsection 12 (5) be modified by removing “and on the applicant.”
- (c) A new item (c) be added to Section 17 (1) of the Act to state “including determinations made under sub-section 12(4).”

BE IT FURTHER RESOLVED THAT: a guideline be prepared for the Registrar to consider on accepting retired members for reinstatement of their licence and that the guideline be posted on the website.

DATE: June 13, 2023 Chair: David Kovacs Carried: (Unanimous)

Under the current Act, fees are due on December 31, and members have a 2-month window after receiving a notice of default to make the payment without facing penalties. Some members are taking advantage of the 2-month window, delaying fee payment beyond the designated timeframe, which is leading to repeat offences. A proposal was made to send notifications 2 months before December 31, reminding members of the upcoming fee payment deadline. This proactive approach aims to close the loophole and ensure timely fee payment.

There are two further changes that deal with the North American terrestrial reference frame, which will be included in the regulation in anticipation of it coming forward, and the Professional Standards Committee recommendation to adopt the new accuracy standards.

Motion 23.110 MOVED: Peter Meerveld SECONDED: Daniel Gautron

WHEREAS the Professional Standards Committee have reviewed the accuracy specifications under O.Reg. 216/10, Section 9 and have determined that the specifications do not reflect the capability of modern survey technology and practice.

AND WHEREAS the Professional Standards Committee recommend that Sections 9 and 12 of the aforementioned Regulation be amended as shown in the document named “Item 17 PSC Accuracy Recommendation.pdf.”

BE IT RESOLVED that Council accept the following recommendations:

Error of closure of field data



9. (1) The error of closure of field data on a survey, in respect of the perimeter of each parcel of land or closed traverse, shall not exceed an error of 30 millimetres plus one part in 15,000 of the total perimeter length.

(2) The error of any derived or measured distance to evidence used to set or confirm the location of a line or corner of a limit under survey shall not exceed 30 millimetres plus 1 part in 15,000 of the distance.

(3) The error of any derived or measured direction to evidence used to set or confirm the location of a line or corner of a limit under survey shall not exceed 20 seconds of arc plus the arctan (0.012 / length of line in metres) expressed in seconds of arc.

Measurements

12. (1) All survey measurements shall be verified by mathematical closure, independent measurement or agreement with previous survey of equal or better accuracy.

DATE: June 13, 2023 Chair: David Kovacs Carried: (Unanimous)

10: NERG Constitution

A. Jeraj updated Council.

At its last meeting, North Eastern Regional Group voted on its constitution and then passed it to Council for approval.

AOLS Bylaw 2004-01 states that regional groups need to be recognized by the Council, and the decision of whether to approve regional group constitutions and officially support them is up to Council.

Regional groups could be viewed as social organizations more than regulatory, so there is a question whether the Association should offer official support, although they could still be supported in an unofficial capacity, with Council members attending their meetings and keeping them informed.

The proposed motion offers two options: rescinding part of the bylaw and continuing to support regional groups unofficially, or approving the constitutions and following the bylaw as it stands.

Council discussed whether the public interest would be enhanced or diminished if regional groups were deformed, as they facilitate education, professional dialogue, and the sharing of information. Concern was expressed that regional groups would disappear if the link between them and the AOLS was broken.

After deliberation, Council decided that the status quo should be maintained.

Motion 23.107 MOVED: Andy Shelp SECONDED: Robin Fleguel

WHEREAS Bylaw 2004-1, Section I (6), provides Council with the authority to approve constitutions for Regional Groups;

AND WHEREAS the Northeast Regional Group has requested Council approve their constitution.



BE IT RESOLVED that Council approve the constitution for the Northeast Regional Group dated April 21, 2023.

DATE: June 13, 2023 Chair: David Kovacs Carried: (Unanimous)

11: Transparency Policy – Publish Decisions on CANLII

A. Jeraj updated Council.

A member, P. Benedict, informed staff that PEO posts its discipline decisions on CanLII. Council was asked if the AOLS Transparency Policy should be amended to require this. Jurisdictional scans have yet to be performed. Given current workloads, this could be deferred to some time in the future. It was suggested that this project be given to the Discipline Committee.

Action item: A. Jeraj to ask the Discipline Committee to consider this and make a recommendation.

12: Summer Meeting with Committee Chairs Update

A. Jeraj updated Council.

A summer meeting with committee chairs is scheduled for July 13 at the Hilton Hotel in Markham. The first day will include the Council meeting and dinner with the chairs. The second day will involve updates from the committee chairs.

AERC, Complaints, Legislation and Regulation, Marketing and Recruitment, Monument Protection, Nominating, Professional Standards, and Registration will all be represented.

Marketing and Recruitment will be asked to give a summary of its marketing strategy.

Action item: S. Krcmar to provide an update on posting Discipline decisions to CanLII.

13: AERC Joint Meeting – Appreciation Event

A. Jeraj updated Council.

Council discussed a proposal for an appreciation event to acknowledge the AERC's increased workload on items such as the blueprinting exercise, the CBA application, and policy changes. The event would take place in September, at the time of the joint meeting.

Council agreed that such an event is appropriate.

14: MRC Recommendation

A. Jeraj updated Council.

The Marketing and Recruitment Committee has recommended hiring a high school recruitment ambassador to promote surveying as a profession. This recommendation was based on a suggestion from the Humber College marketing project and is similar to Brian Ballantyne's recommendation to the Alberta Land Surveyors.



MRC developed a job description for the position, which would involve visiting high schools in Ontario, meeting with guidance counsellors and students, and discussing the opportunities in surveying.

The position would report to AOLS and would require a work plan for engaging with high schools effectively.

Concerns were raised about the adequacy of the \$150,000 funding provided in the marketing budget. It was asked whether this was a one-time allocation or an annual budget and whether it would be sufficient for hiring and travel expenses.

Council discussed whether the position would be permanent or temporary, and full-time or part-time. It also considered the timing of the hiring and availability of schools during the summer.

The option of hiring a marketing agency instead of a full-time position was proposed and discussed.

The possibility of seeking government assistance through the Ministry of Colleges and Universities and funding for the recruitment efforts was mentioned, given the government's interest in promoting surveying as a career.

The motion to authorize the hiring of the recruitment ambassador position was tabled for further information gathering and discussion. MRC will be tasked with conducting research and providing more details regarding salary expectations and costs of hiring a marketing firm.

Action item: AI to investigate possibility of government funding for this project.

Motion 23.108 MOVED: Bruce Clark SECONDED: James Hunt

WHEREAS Council is aware of the outcomes of the Capstone project completed by students at Humber College and have directed the Marketing and Recruitment Committee to review the final report and make recommendations to Council.

AND WHEREAS the Marketing and Recruitment Committee has reviewed the final report and recommend that Council approve hiring a Recruitment Ambassador to attend high schools in Ontario to speak and meet with guidance counsellors and students to promote surveying as a profession and that the ambassador report directly to the Executive Director and be funded through the approved funds set aside for marketing.

AND WHEREAS the Marketing and Recruitment Committee has submitted a detailed job description for the Recruitment Ambassador for Council's review.

BE IT RESOLVED that Council approve hiring of a Recruitment Ambassador and that authority be granted to the Executive Director to hire a suitable candidate for the position.

DATE: June 13, 2023 Chair: David Kovacs Carried: (Tabled)

15: Unauthorized Practice – Use of Engineering Logo on Plans

P. Connors, Registrar, updated Council.



There is an increase in engineering and construction firms subcontracting to surveyors to do cadastral survey work. There is a recent example of a firm that placed their logo alongside an OLS's logo on a plan of survey, without objections from the Ministry. In this specific case, the survey firm only performed a private cadastral survey, but in other cases, they subcontract surveyors for construction or engineering projects.

Council was asked whether it should consider taking a stand on this issue, writing to the Ministry to request that it refrain from accepting multiple logos, or exploring further actions, such as writing an article.

There might be a need for clarification about who performed the survey as this situation has caused confusion for consumers who thought they were dealing only with an engineering company.

AOLS staff have been advising regional groups to be cautious when approached by engineering firms for surveys and that it is a breach of the Code of Ethics to allow someone to present themselves as a surveyor.

Staff will request that the Municipal Surveyors Committee compose educational material to municipalities emphasizing the risks and liability involved.

16: Affiliated Providers to PSRI

A. Jeraj updated Council.

At its last meeting, Council discussed amending the contracts for affiliated providers over invalid PSRI records.

When a surveyor enters an invalid record on an affiliated providers' side, it is dumped into the PSRI. The PSRI identifies any invalid records and informs the firm responsible for them. The firm then has the option to fix the records either on the PSRI or the affiliated provider's side. If the records pass the requirements on the next dump, they would be accepted into the PSRI.

A contract renewal condition required the affiliated provider to fix any invalid records. However, one affiliated provider argued that it was not their responsibility.

This motion would remove the clause that assigned the responsibility of fixing the records to the affiliated provider.

A suggestion was made to advise the membership that they can approach affiliated providers to make changes on their behalf.

Motion 23.109 MOVED: Natalie Vibert SECONDED: Martha George

WHEREAS on April 25, 2023, Council passed motion 22.97 that identified additional terms to be included in the contracts with the affiliated providers for the PSRI;

AND WHEREAS one of the terms included a provision for the affiliated providers to correct invalid records that are owned by the members;



AND WHEREAS Council is of the opinion that the member should correct their records instead of the affiliated providers;

BE IT RESOLVED that Council amend motion 22.97 to remove the clause “any new invalid records that are identified by the system administrator for the PSRI and are a result of records originating from the affiliated provider, must be fixed by the affiliated provider no more than four weeks of receiving notification from the system administrator.”

DATE: June 13, 2023 Chair: David Kovacs Carried: (Unanimous)

17: New Business

S. Côté raised the need for a cloud-based document solution to improve efficiency in committee and Council work. Various options could be evaluated, such as SharePoint, Google Docs, or Microsoft 365 to see which is the best fit for the organization.

It was noted that AOLS is already looking into updating their database administrator sites and exploring cloud-based systems and will keep Council informed of its progress.

R. Fleguel noted that multiple OLSs have reported significant delays in plan reviews by land registration services officers. The delays have caused problems such as agreements for purchase and sale expiring or incurring higher interest rates. Delays might be correlated with geography, but more data is needed to confirm this. Back channeling has been used as an informal solution, but this is not optimal.

The suggestion was made to reanimate the Land Registry Office Task Force to address the issue more formally and effectively.

It was suggested that Ken Wilkinson be asked to speak to plan review timelines when he delivers his upcoming webinar on Ontario land registration.

Council agreed to contact K. Wilkinson with these concerns before deciding to reinstate the task force.

S. Côté suggested that she ask the AERC for documentation about which students completed the evaluation of CBEPS-accepted courses for land planning and municipal planning subjects. This would identify any gaps between these courses and the requirements of the AOLS AERC for land planning in Ontario. Feedback from students who have taken these courses and already possess a CBEPS certificate could also be solicited.

The possibility of transferring the responsibility of academic review to CBEPS was discussed. This would involve removing M. Chapman from the process and having CBEPS handle it completely. The cost implications and advantages of this approach were mentioned.

Action item: AI to research cloud-based document systems.

Action item: Outline concerns to K. Wilkinson about land registry timelines.

Adjournment

The meeting was adjourned at 1:34 p.m.