

Dashboard Draft

2022/01/17

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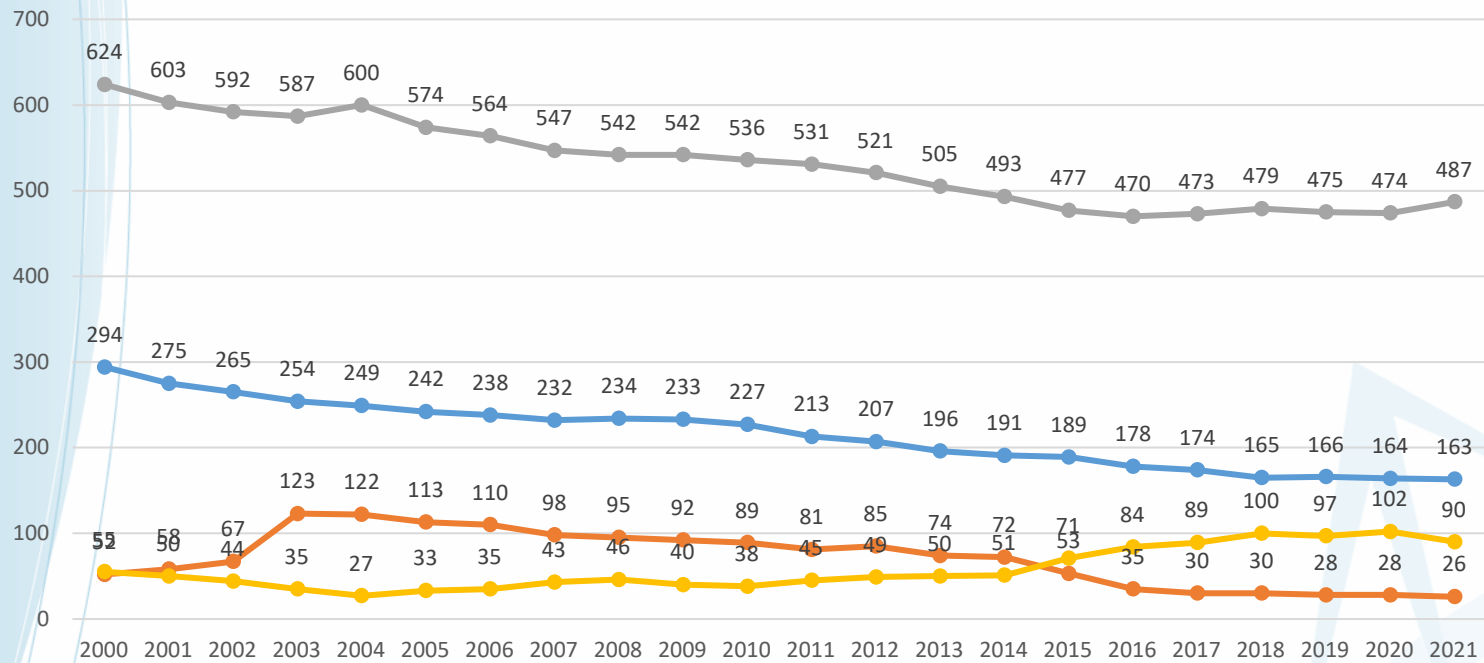
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In-Year Information

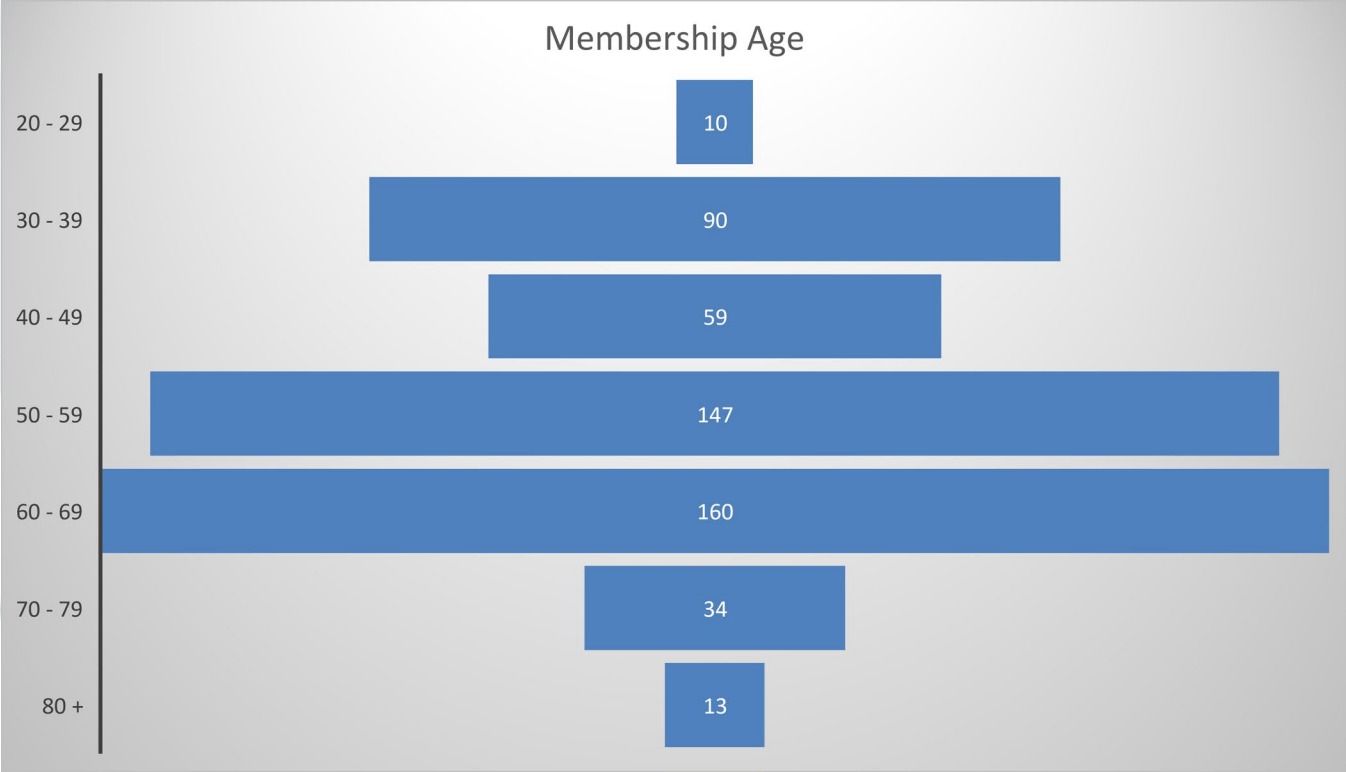
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Member Statistics

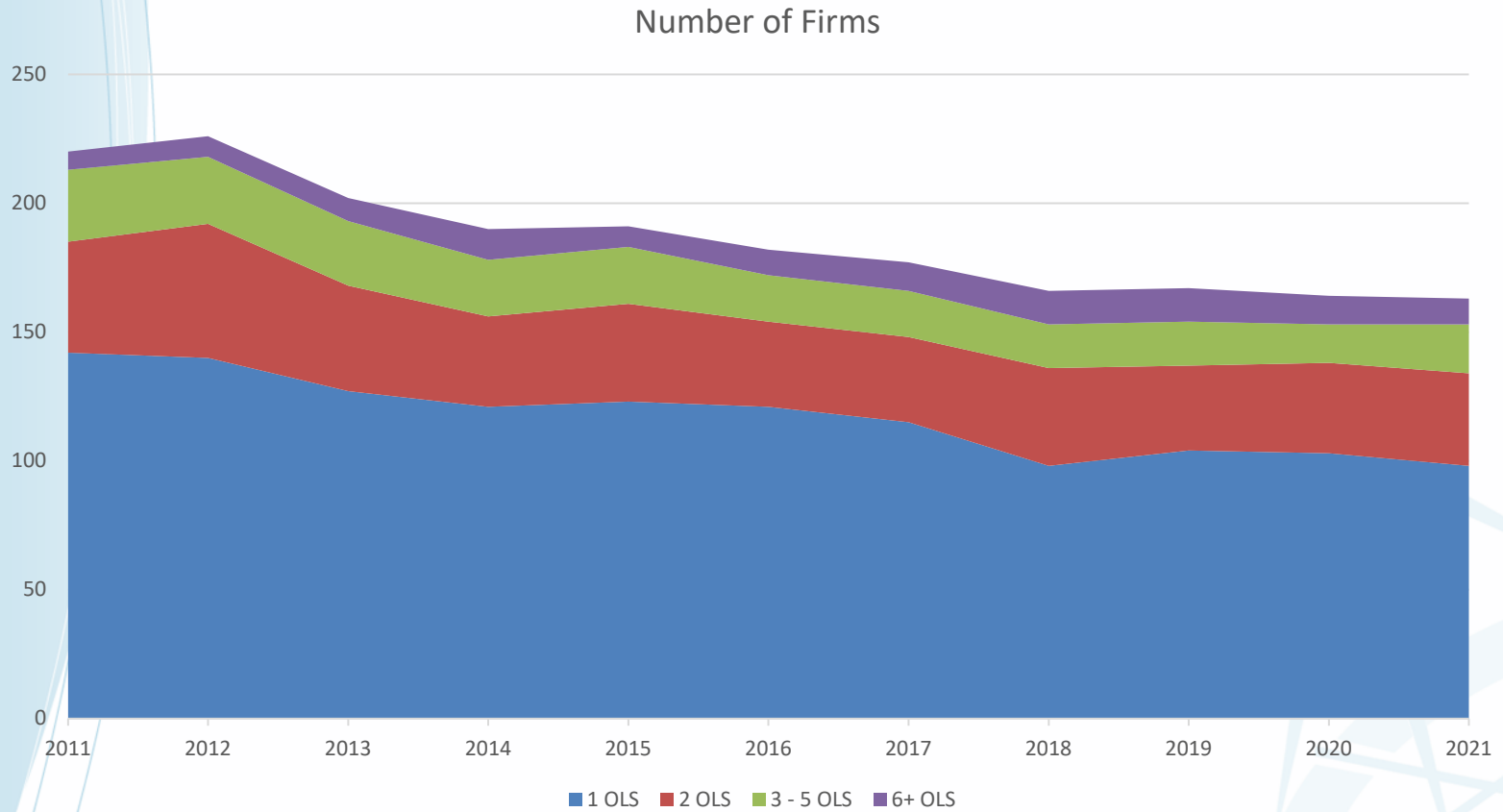
Member/Firm Numbers



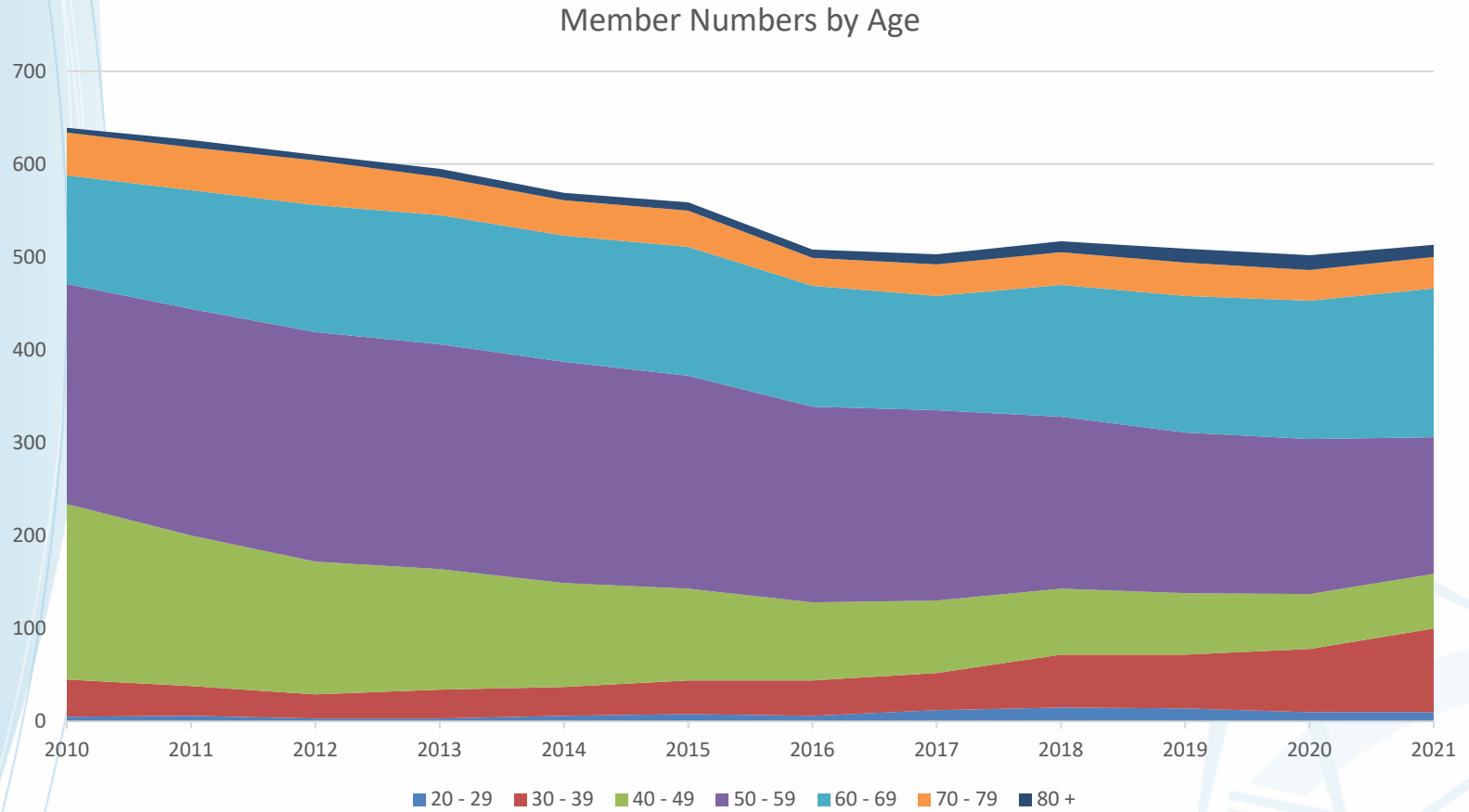
Membership Demographics (March 2021)



Member Statistics (March 2021)

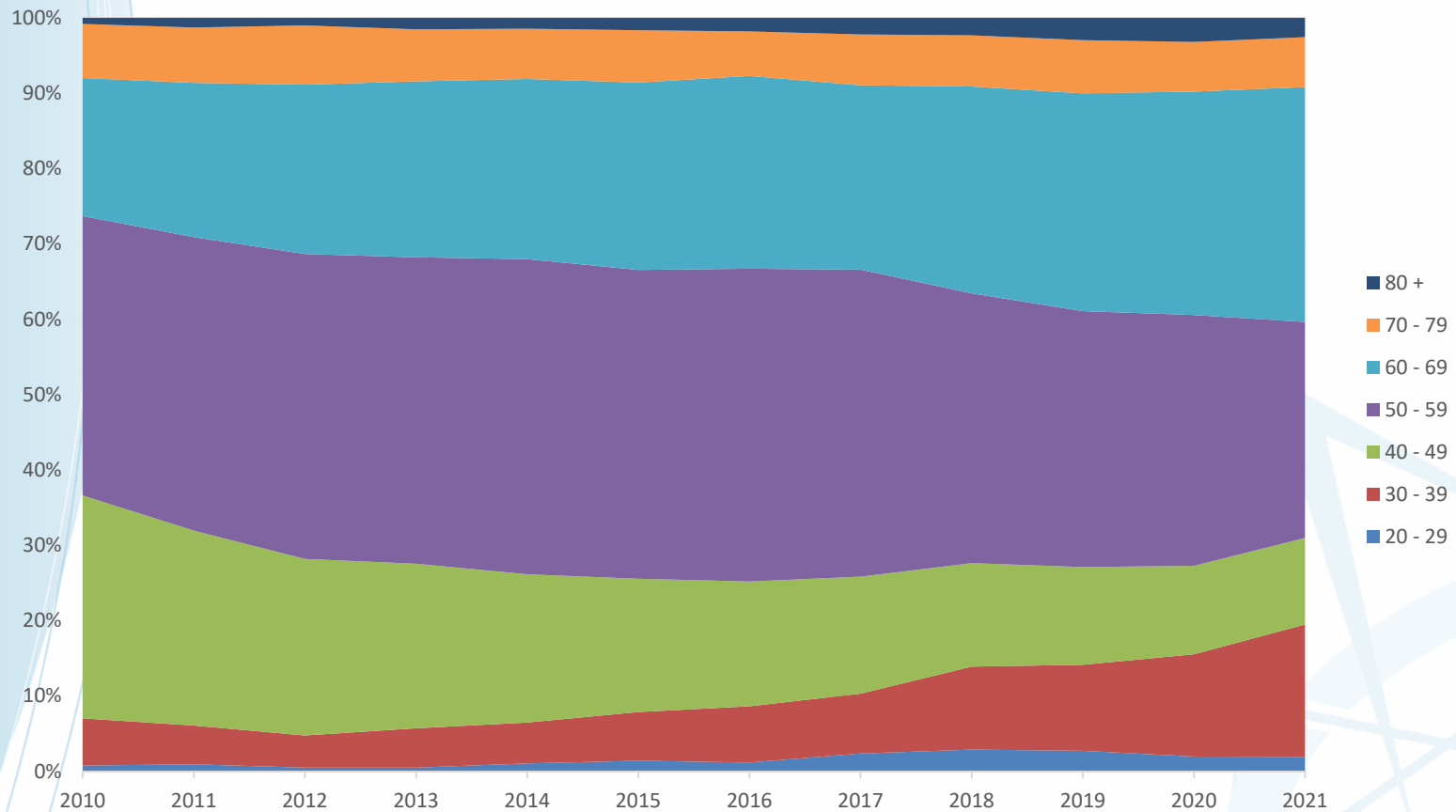


Member Statistics (March 2021)



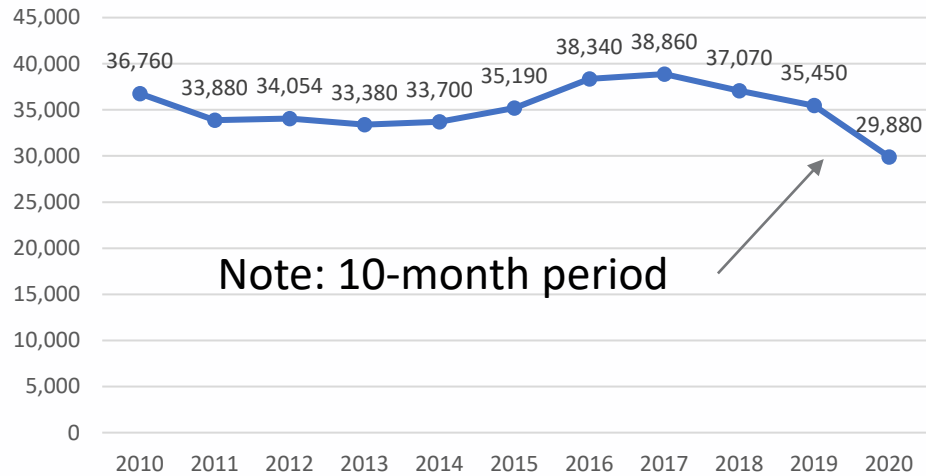
Member Statistics (March 2021)

Membership Age by Percentage

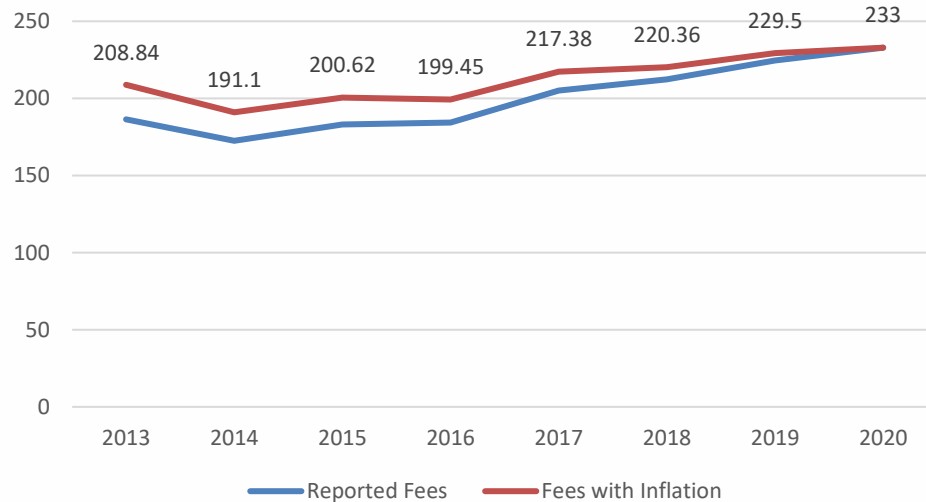


Member Statistics - Work Volume Indicators

Sticker Sales

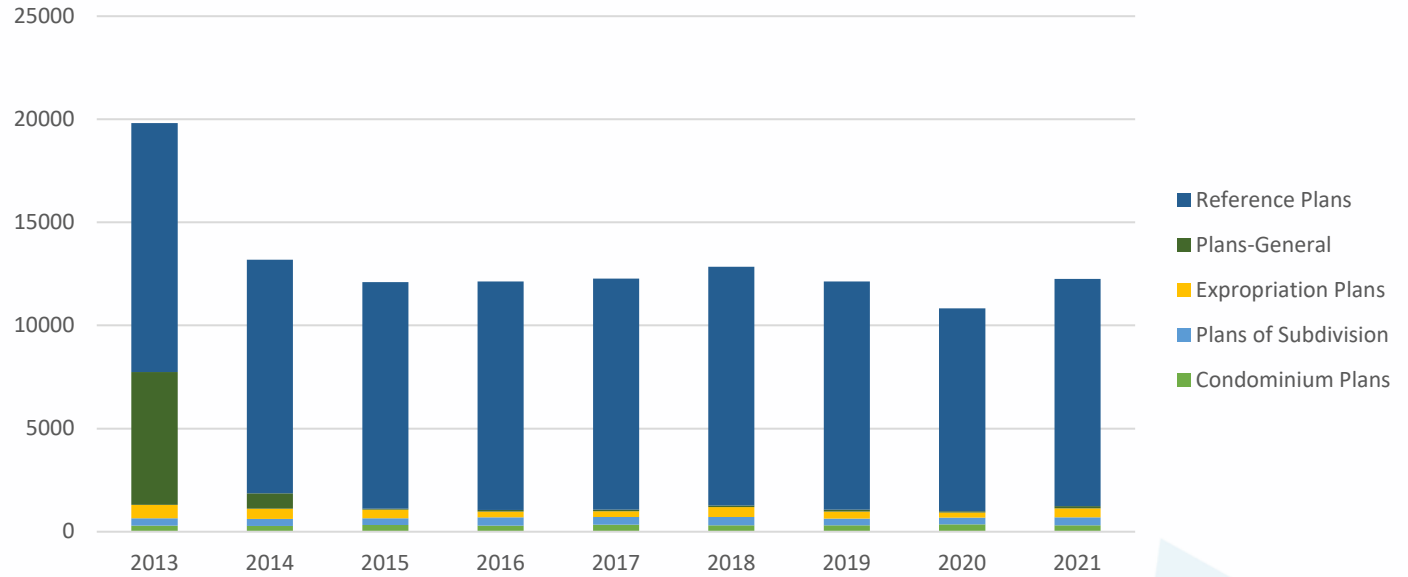


Total Fees Reported through Insurance (\$m)



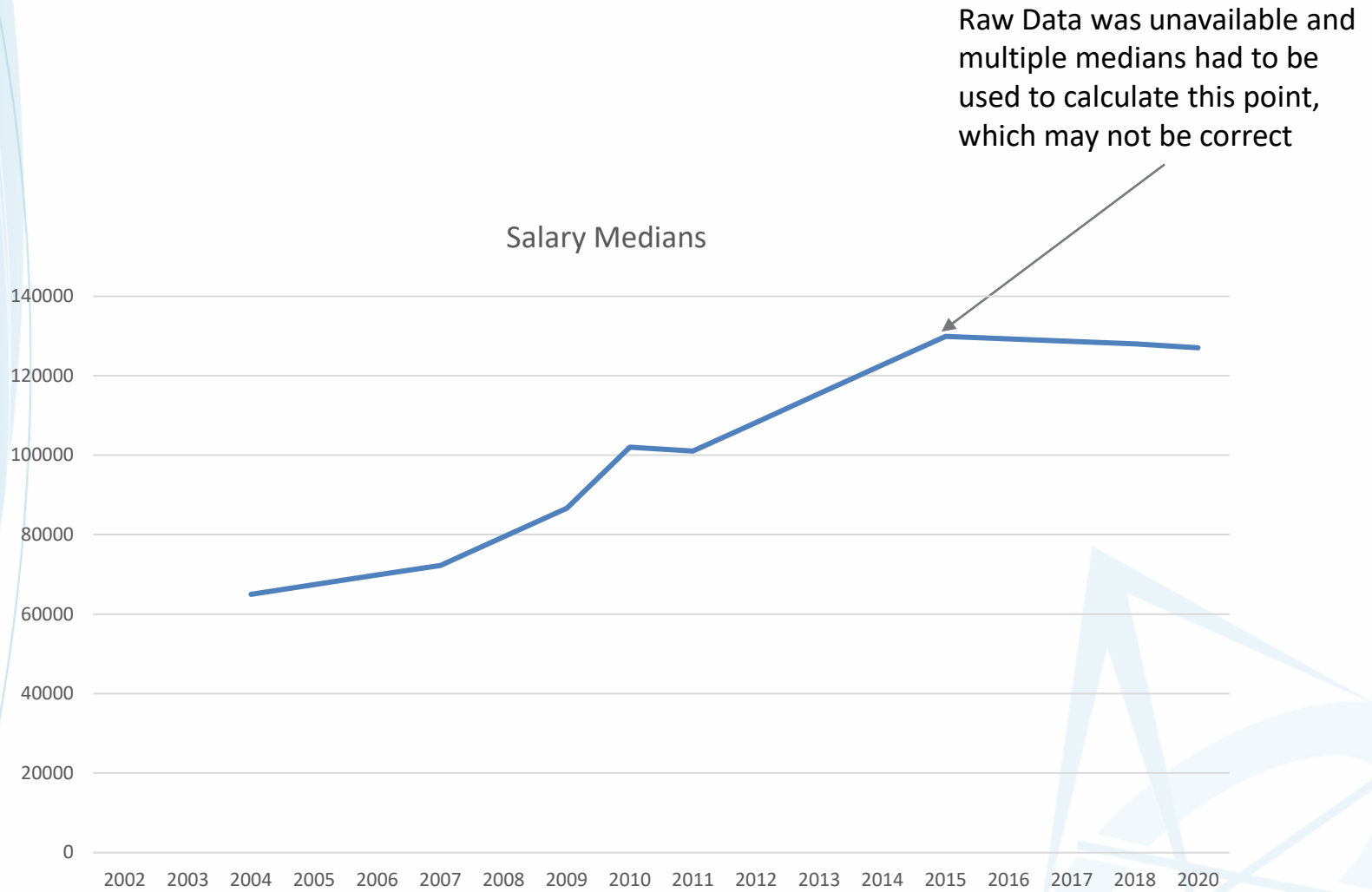
Member Statistics - Work Volume Indicators

Registered and Deposited Plans



Condominium Plans	287	273	318	300	341	315	308	348	302
Plans of Subdivision	371	341	325	404	367	392	323	327	402
Expropriation Plans	638	499	427	272	280	482	347	254	434
Plans-General	6447	754	40	74	75	78	94	67	96
Reference Plans	12075	11324	10998	11076	11209	11581	11054	9828	11028
Total	19818	13191	12108	12126	12272	12848	12126	10824	12262

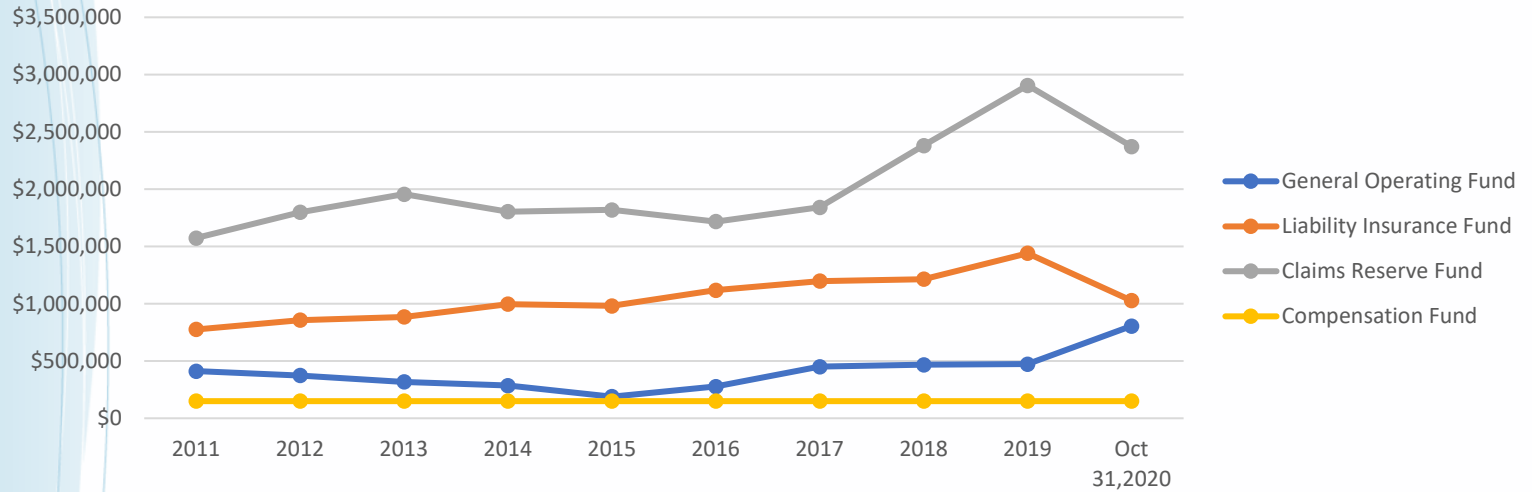
Member Statistics



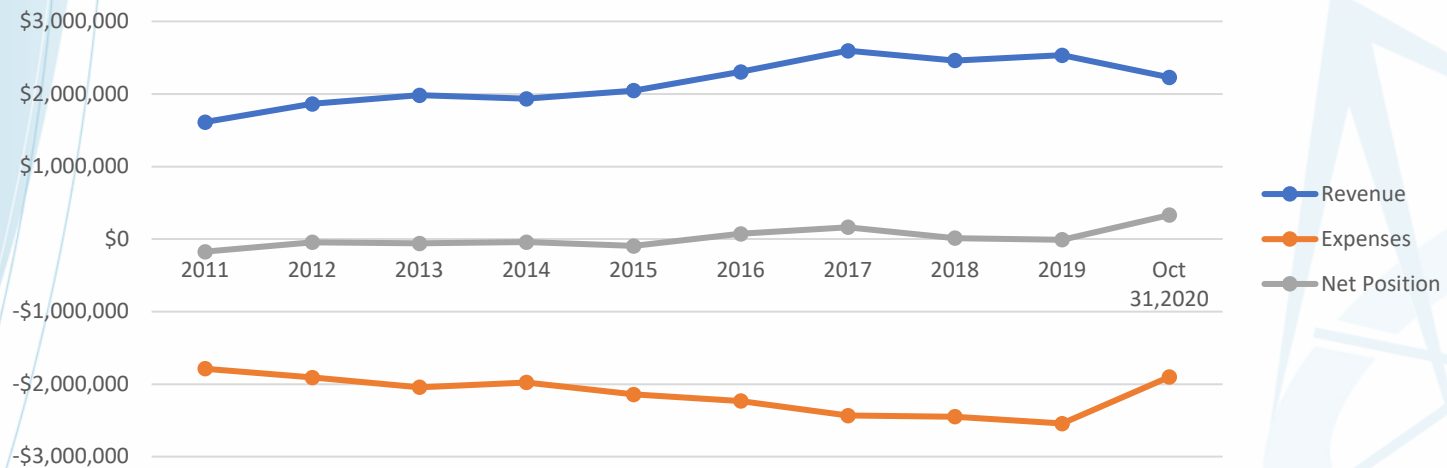
Note: 2020 Numbers are based on the second survey, which was lower than the first

AOLS Finances

Funds Balances

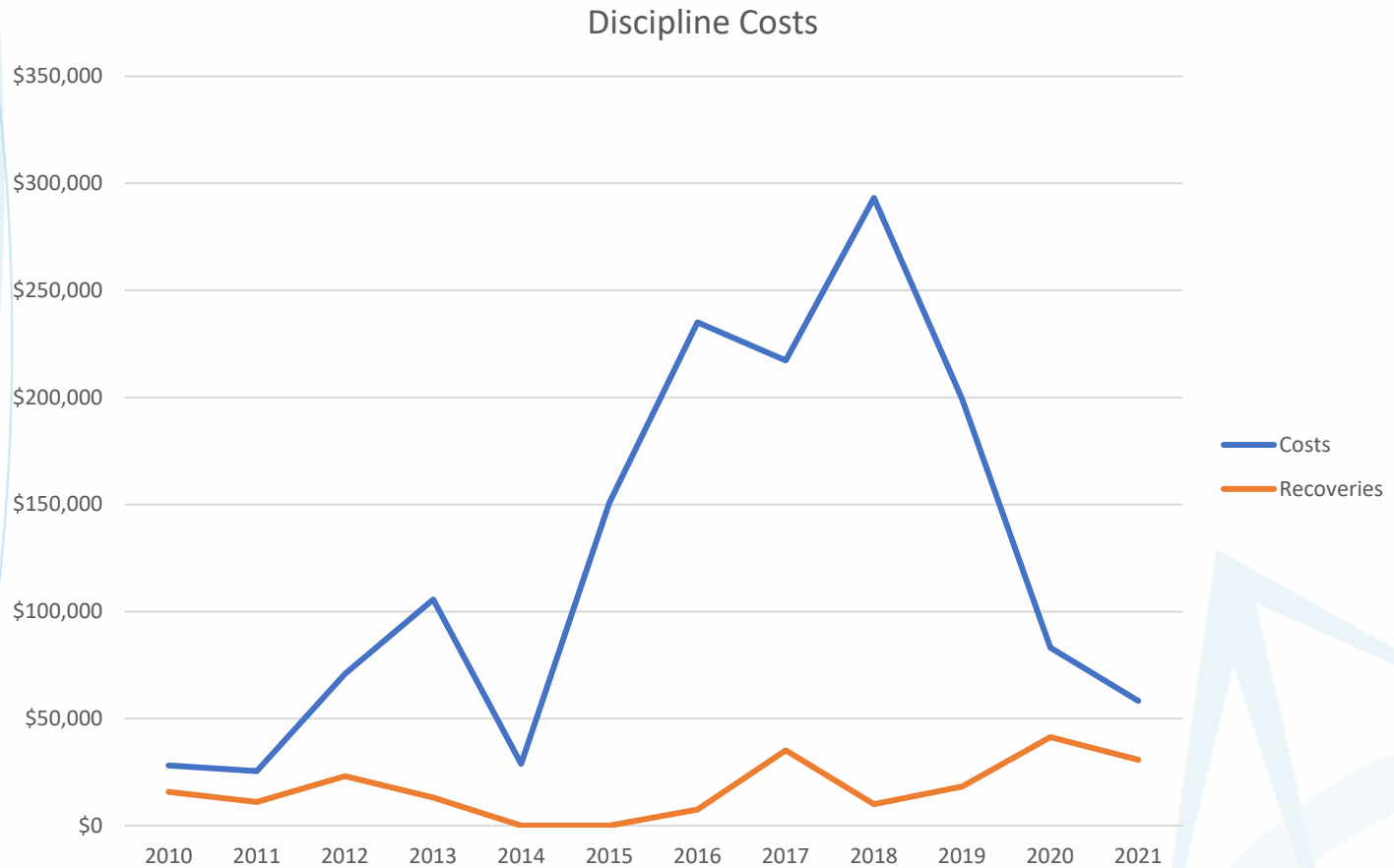


Revenue/Expenses



Note: 2020 includes 10 months due to change in fiscal year

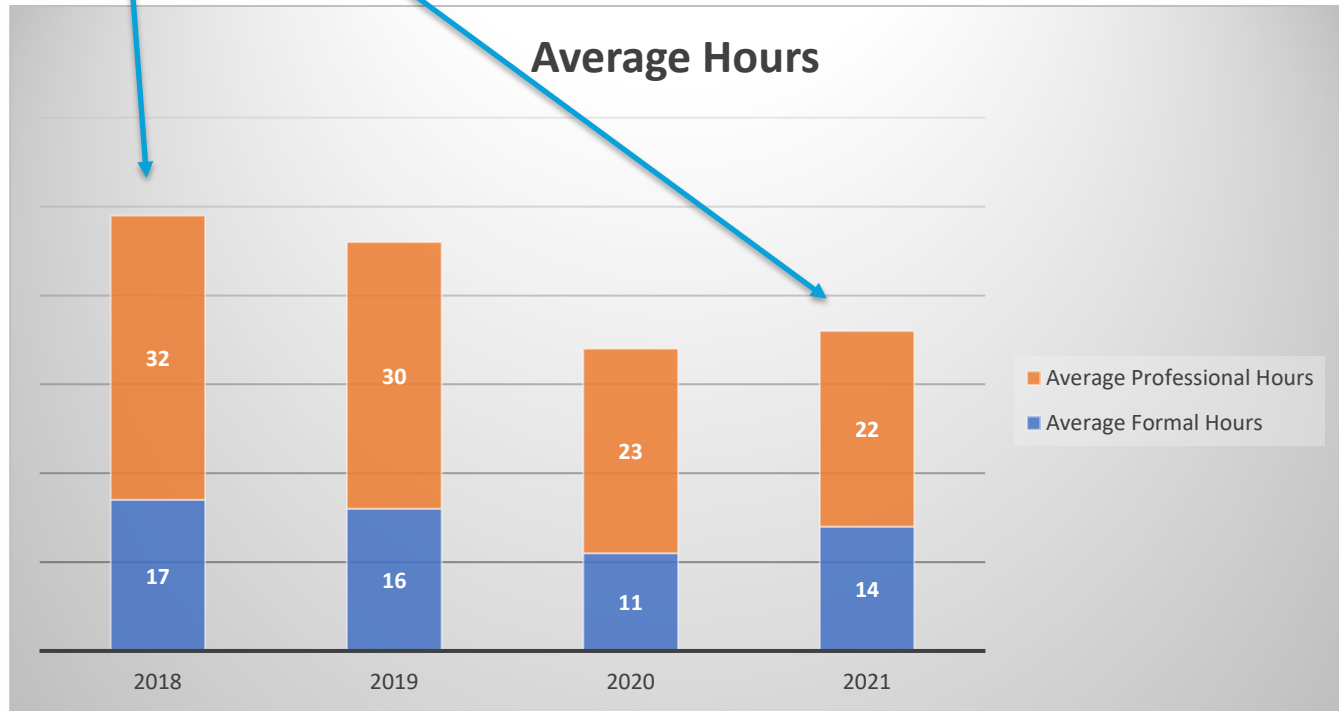
Discipline Costs



Note: 2020 included only 10 months due to fiscal year change
2021 not audited yet

3 Year Cycle
End for most
members

CPD



Members entered:

422

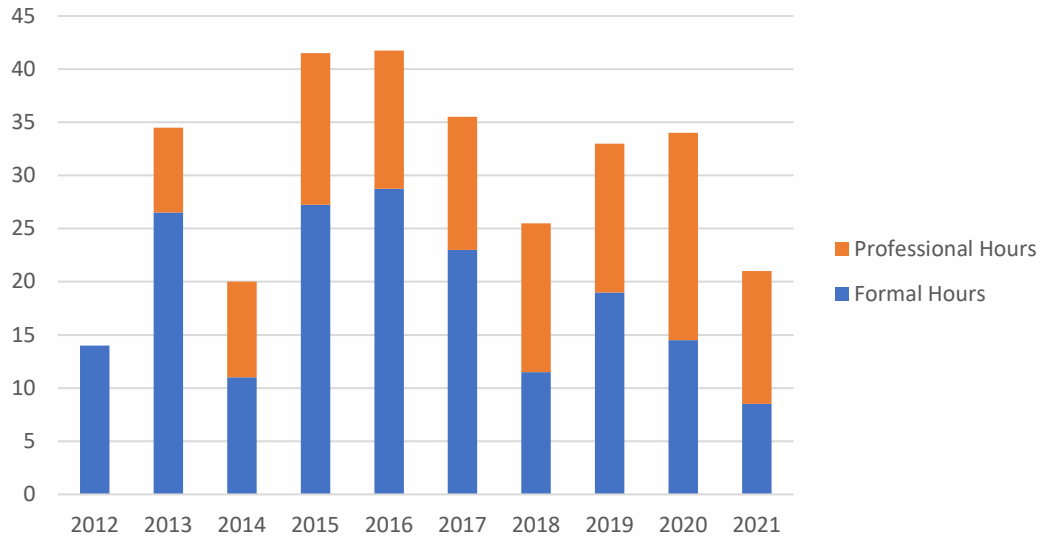
366

353

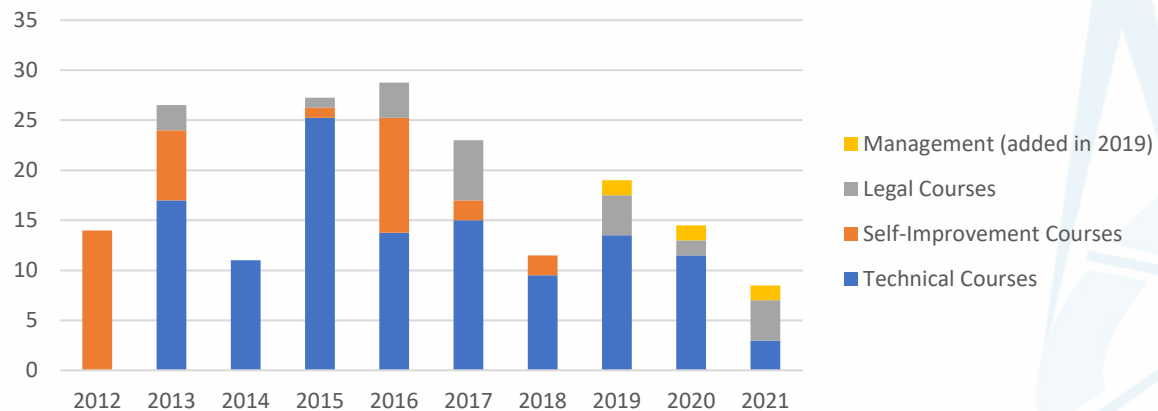
335

CPD – AOLS Training Offered

AOLS Training Hours

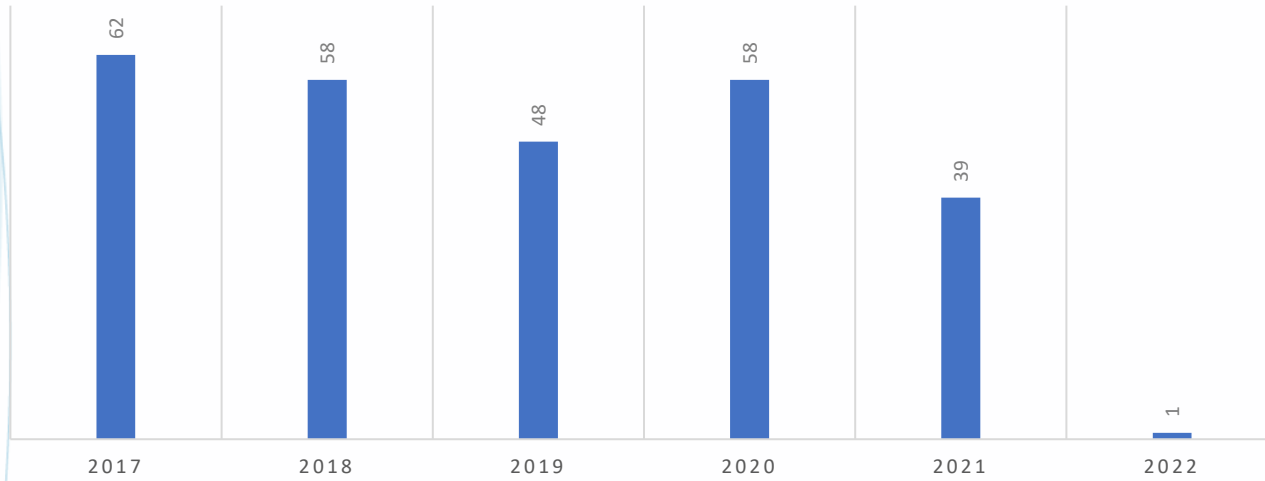


Formal Hours

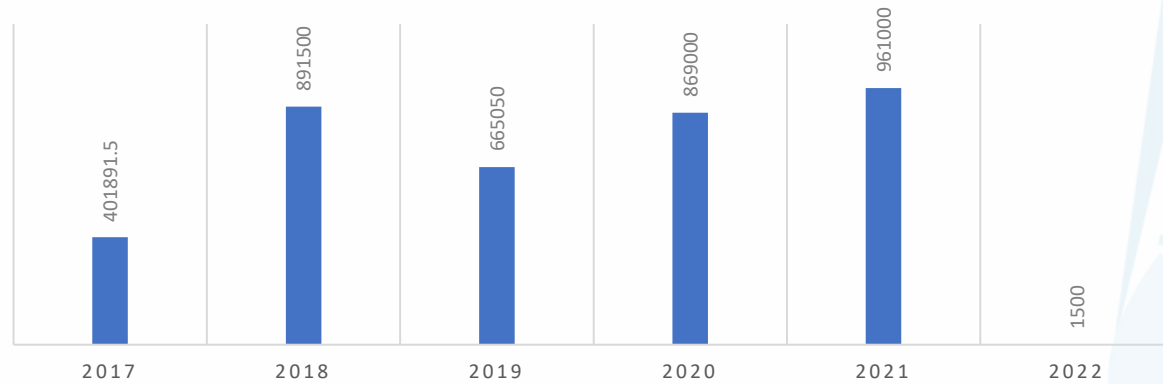


Professional Liability Insurance

NUMBER OF CLAIMS

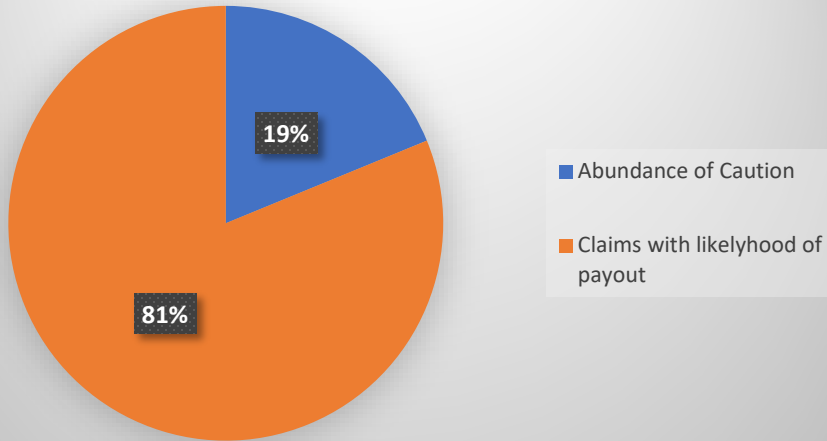


INITIAL ESTIMATE OF CLAIMS

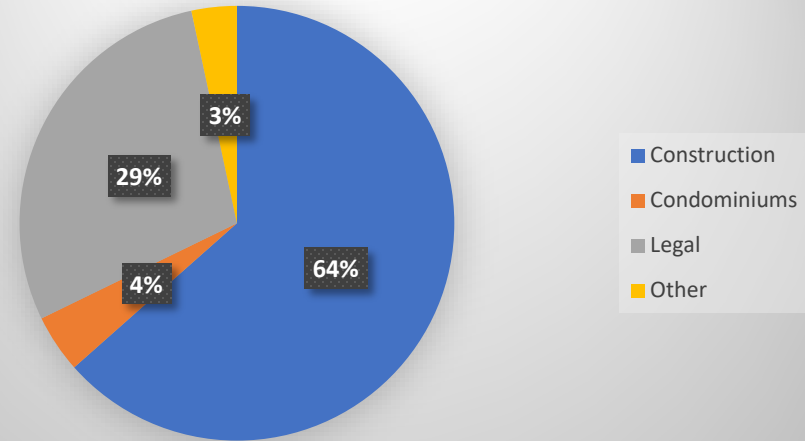


High Level Breakdown of Insurance Claims by Numbers (From 2017 to January 14, 2022 – 266 claims)

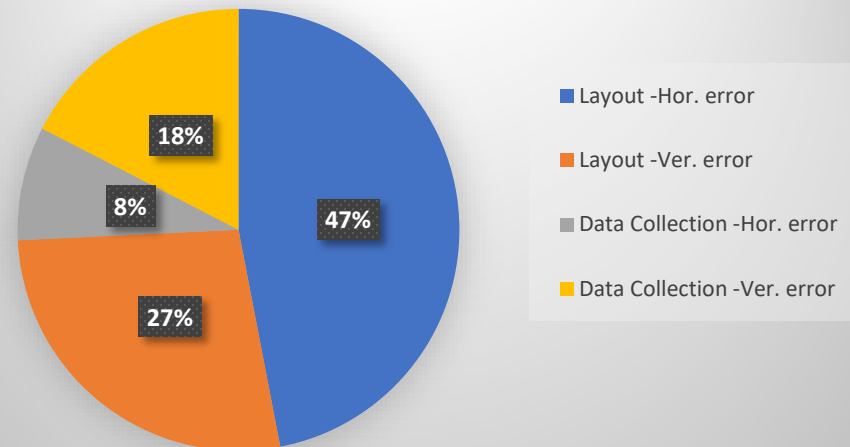
Claim Reporting



High level breakdown of claims



Construction Breakdown



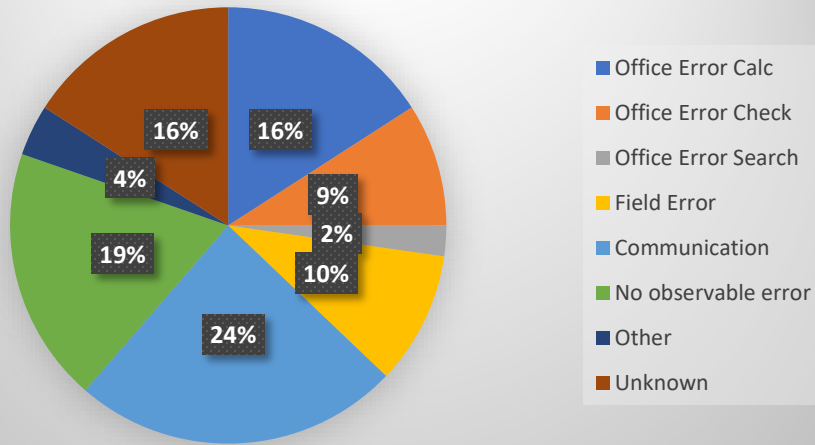
Error Types

Errors were broken down into the following categories

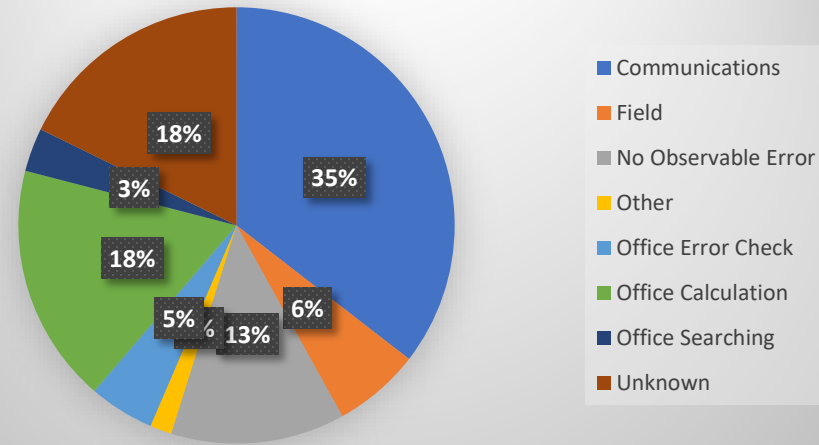
- Office Error Calculation – this was used when it was clear that error flowed from a calculation error in the office
- Office Error Check – this was used where it was obvious that the error should have been caught by a check but was not used when it was a calculation error (e.g. wrong lot number on plan, wrong unit number on condo plan)
- Office Error Search – this was used where there was a lack of information that would have been available with a reasonable search (e.g. title search, municipal by-law search)
- Field Error – this was used where there was admission that the error was in the field (even though it should have been caught by a check)
- Communication - used where internal and/or external communications caused the error (e.g. wrong version used)
- No observable error
- Other – errors not covered above
- Unknown – the surveyor did not provide enough information to derive a source of error

Construction Breakdown of Error Types by Numbers (From 2017 to January 14, 2022 – 132 claims)

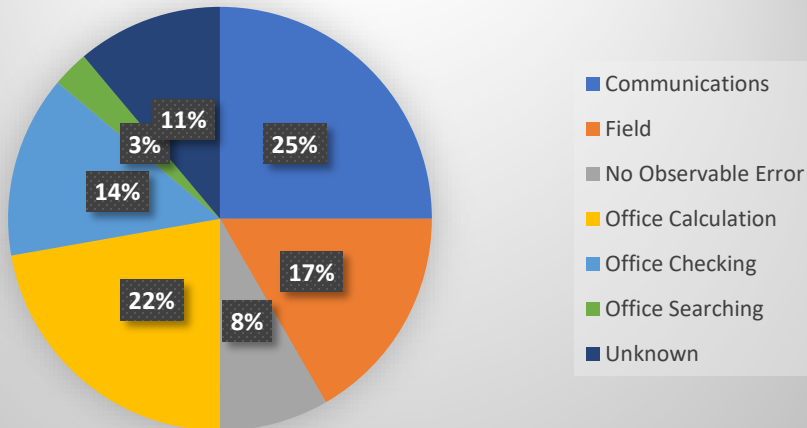
Construction Errors



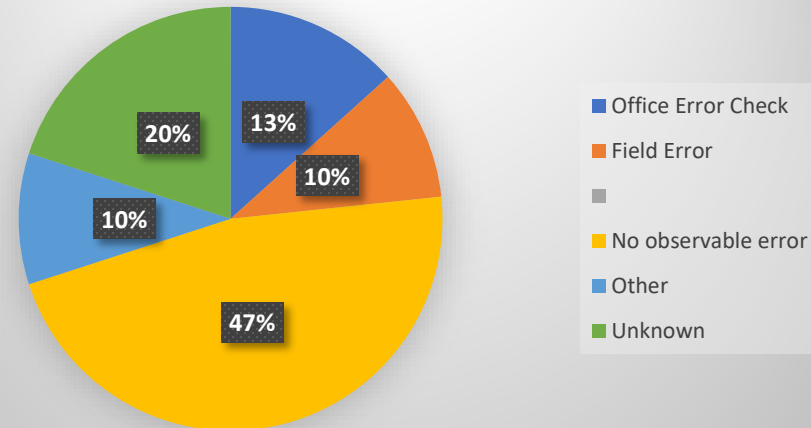
Construction Layout Horizontal



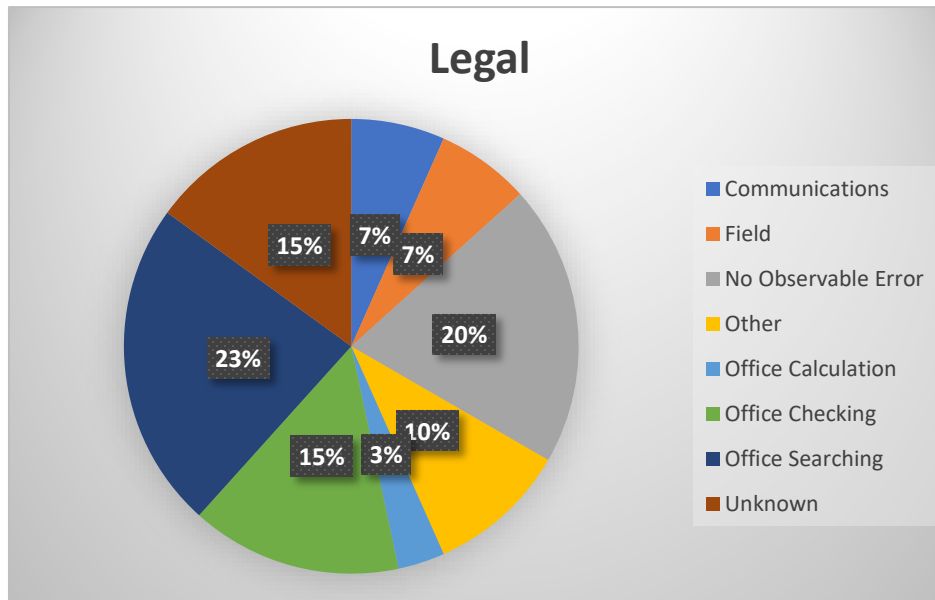
Construction Layout Vertical



Construction Data Collection



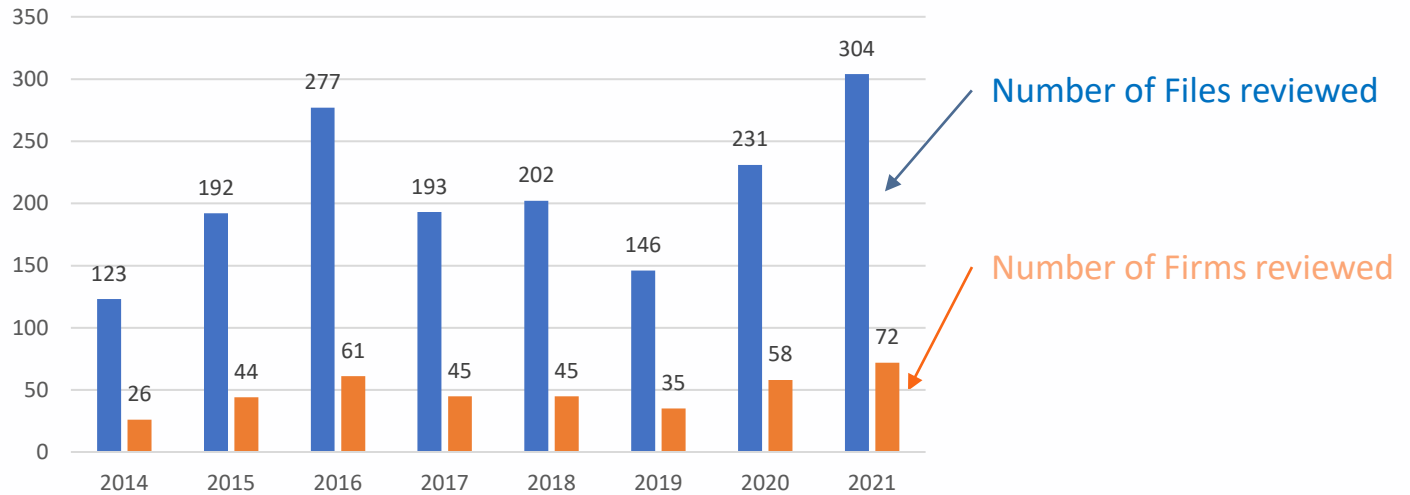
Legal Breakdown of Error Types by Numbers (From 2017 to January 14, 2022 – 60 claims)



Top Scores needs Update

Comprehensive Survey Reviews

Annual Volumes



Top Five Scores

Field Procedures (field notes)

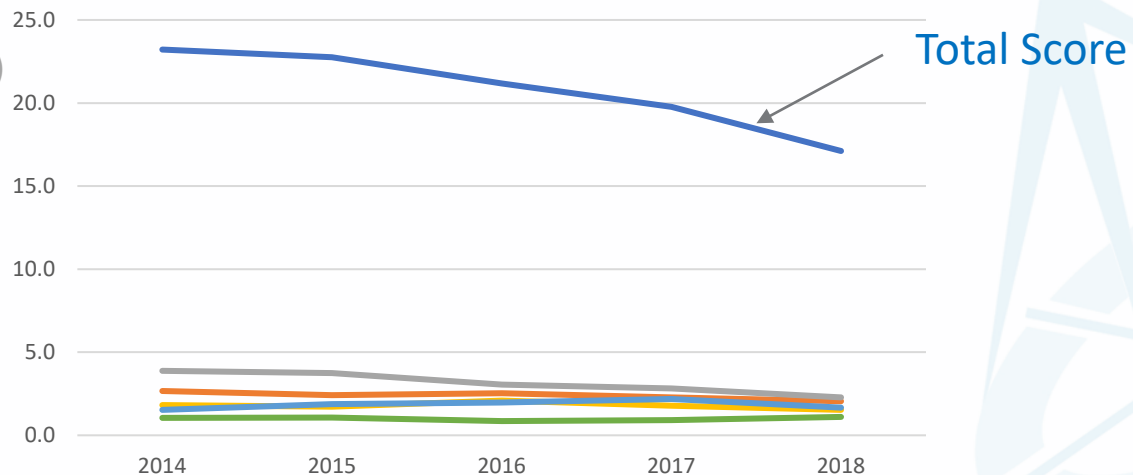
Research

Reports to Clients

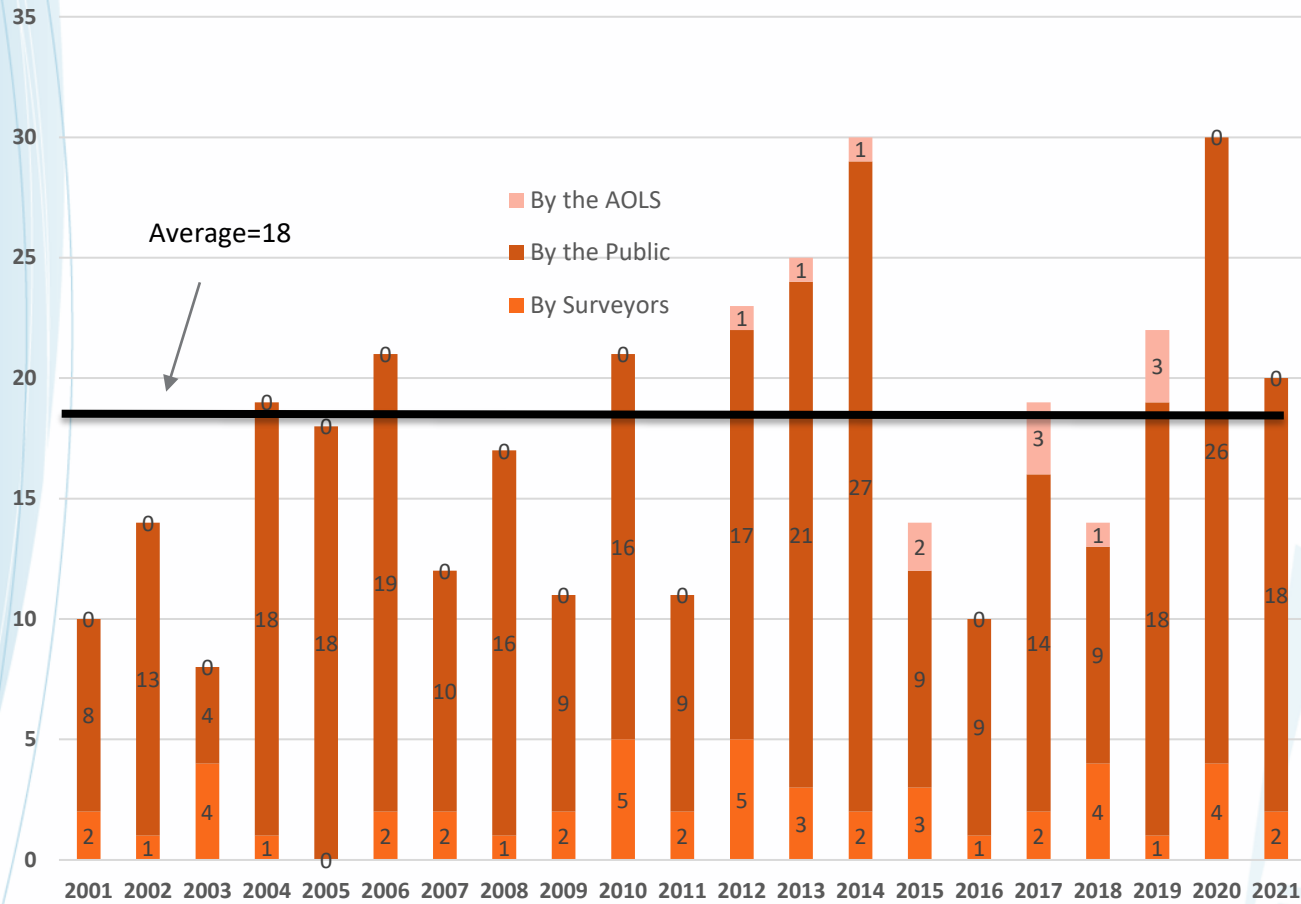
Measurement Verification

Best Evidence of Boundary

Average Score of files



Complaints per Year



Complaints Breakdown

Complaints Committee

2018

2019

2020

2021

2022

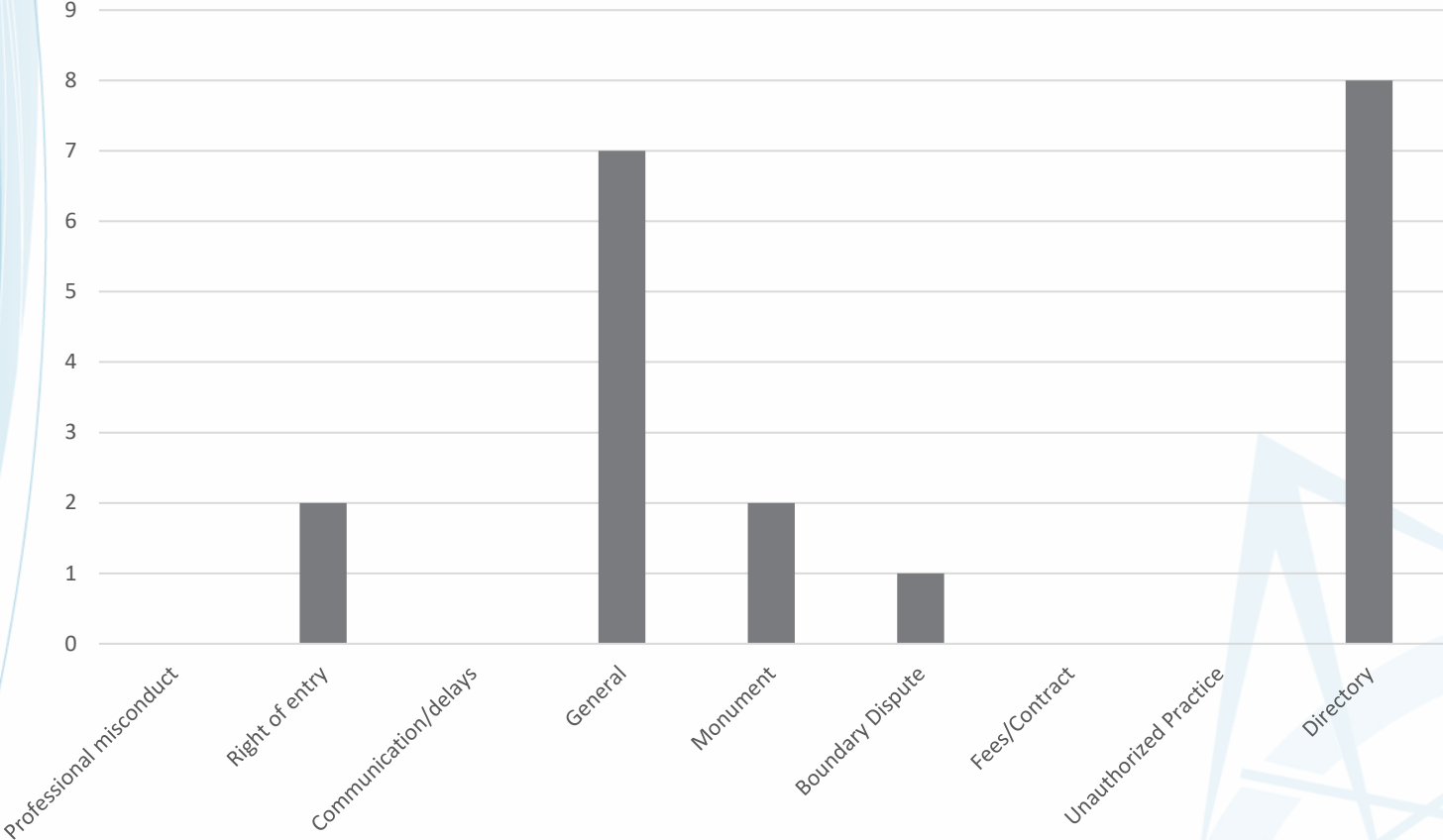
Total complaints:	14	21	30	20	
Nature of Complaints:					
Sketches Issue	1		1		
Right-of-Entry	1	1		4	
Contractual – (Protracted Timeline / Communication) Incl. Client aware of the complexity of a project and the nature of fees? Includes undertaking work that is beyond the member’s resources to complete in the time agreed upon?	6	5	5	4	
Professional Misconduct	3	2	9	7	
SRD Referral	1	3			
Incorrect Survey?	1	9	9	5	
CAD File – Grid vs. Ground	1				
Incompetence			3		
Not Truly a complaint (Who is responsible ?)		1			
Disgruntled complainant seeking additional information on old complaint			5		
Complaint initiated by another OLS			4	2	

Complaints Breakdown Continued

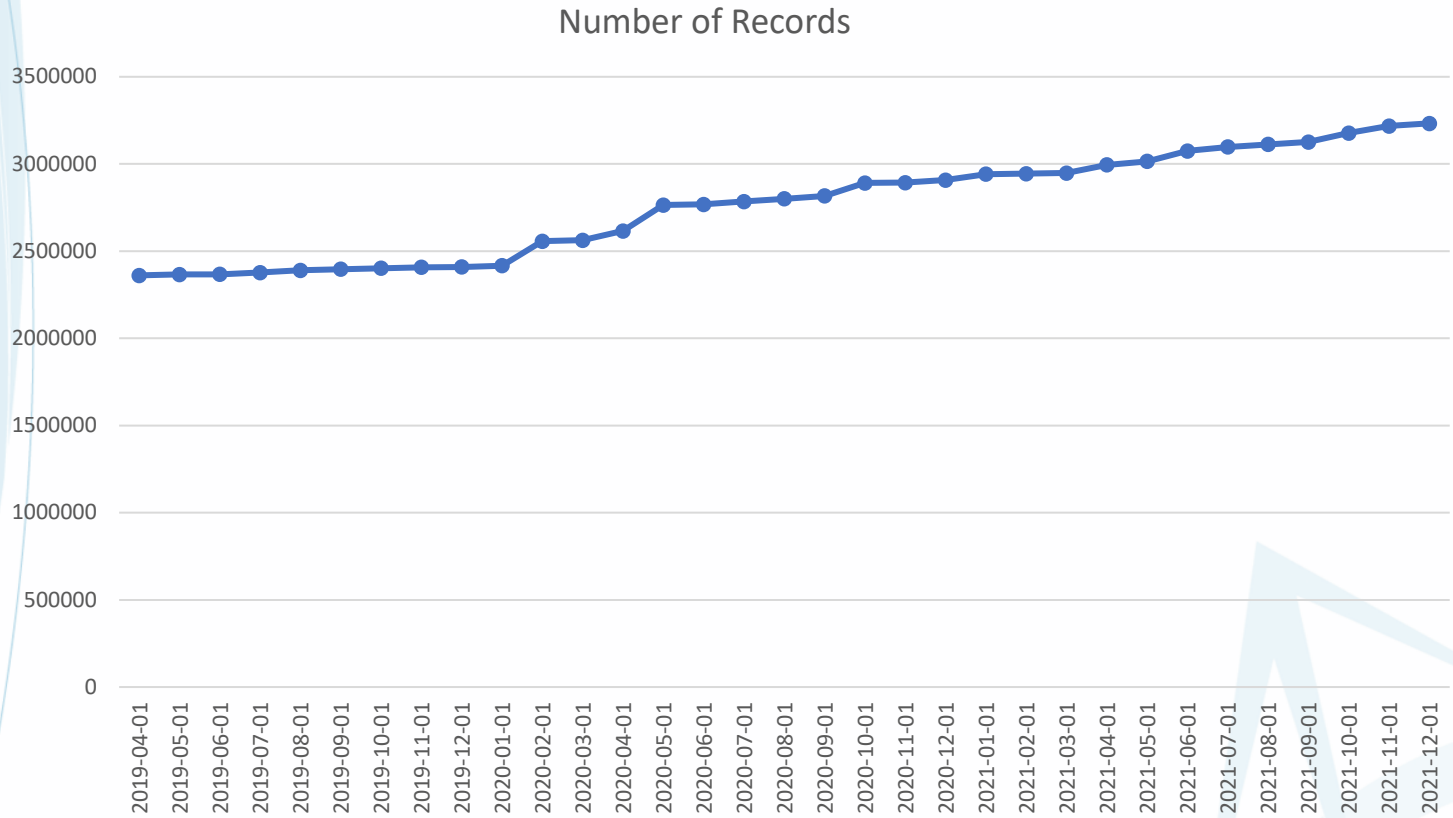
- Some of the above complaints do not readily fit within one category. Professional Misconduct and Incorrect Survey tend to be catch-alls.
- Complaints under the heading “Incorrect Survey” often involve a third party who was affected by the survey and is refuting its accuracy or correctness.
- Professional Misconduct included issues such as conflicts of interest, allegations of dishonesty, not adhering to standards for monumentation, research and plan preparation and inappropriate behaviour towards clients and third parties.
- In 2021, 2 of the professional misconduct complaints were initiated by other members.
- The practical application of Bulletin 2020-01 (Pricing of Survey Records) was the focus of a complaint. Questions of when an hourly rates basis applies and how many hours records research should take were raised.

Public Inquiries

2022 Public Inquiries Not resulting in a Formal Complaint

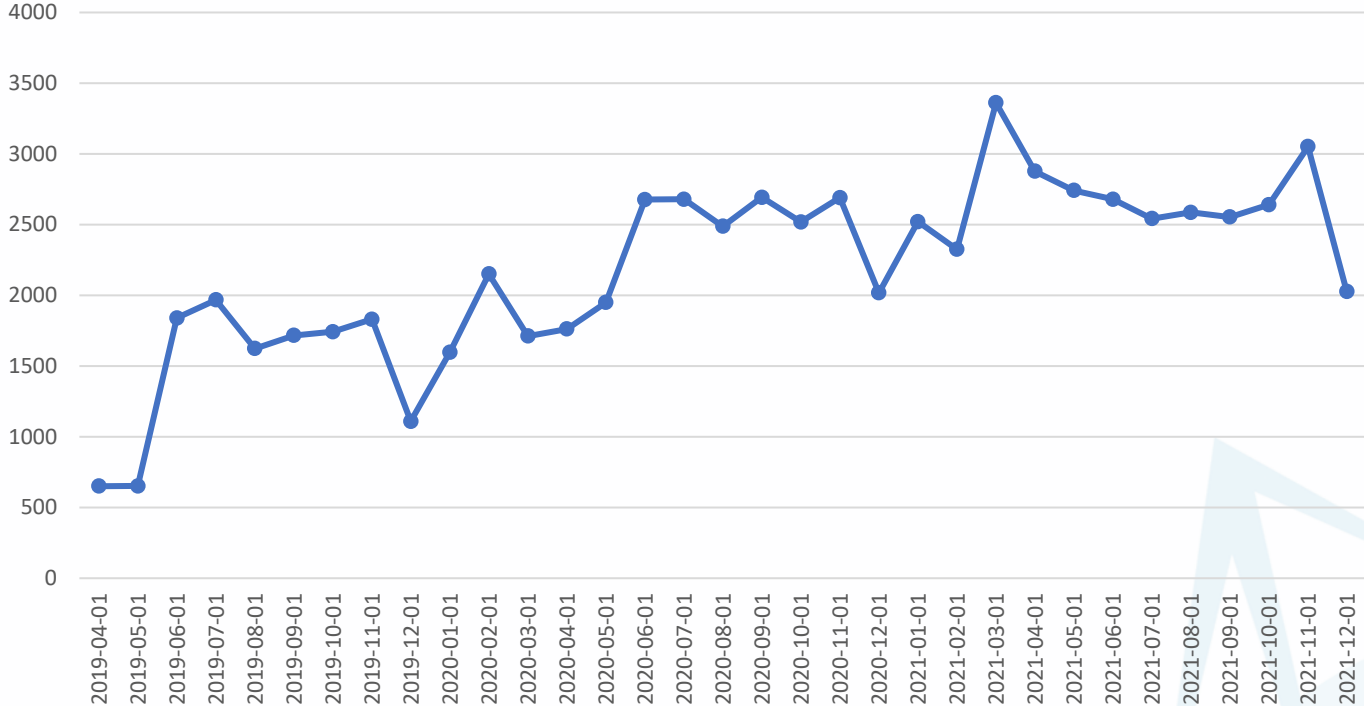


PSRI Statistics



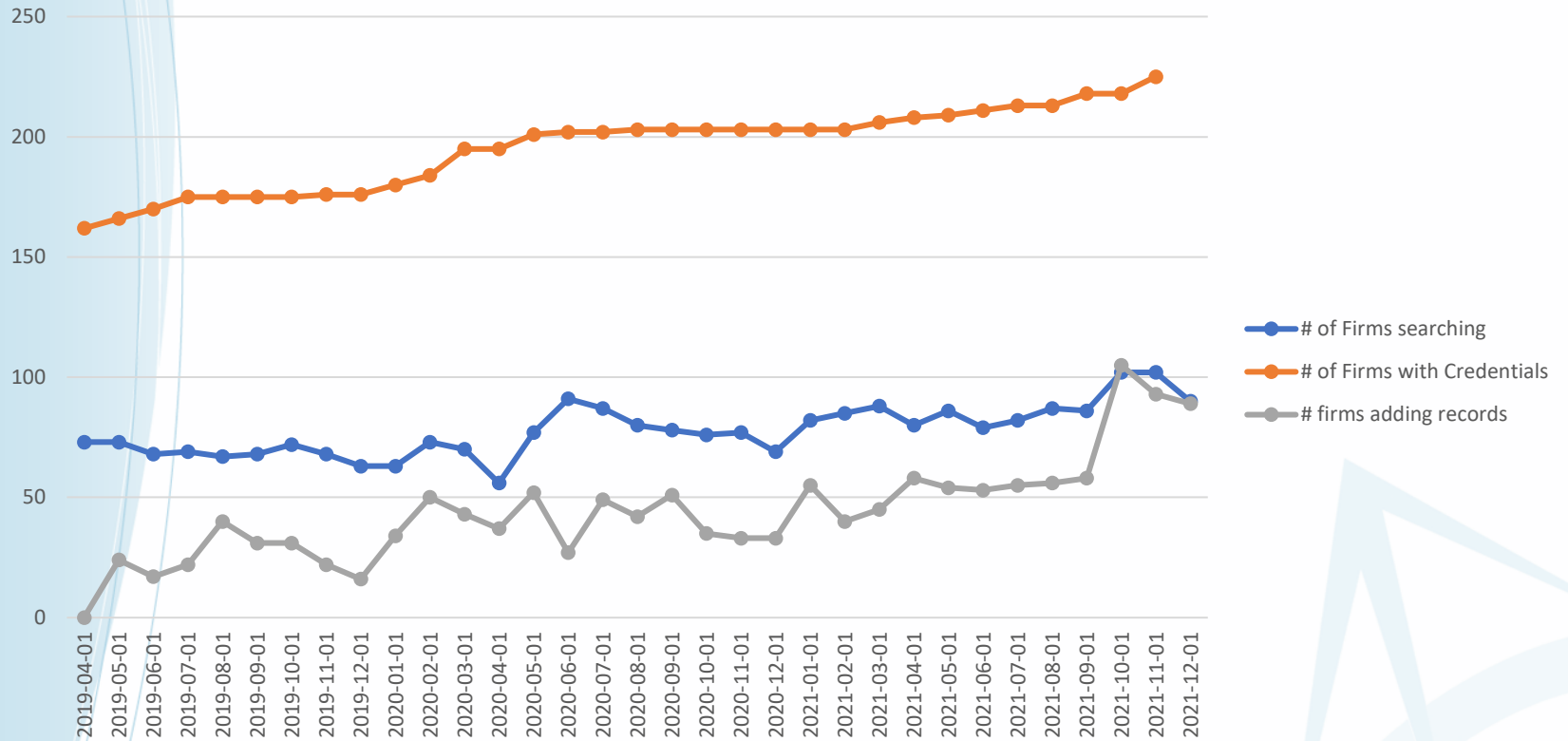
PSRI Statistics

Record Searches



PSRI Statistics

Number of Firms



Survey Review Department Statistics (Dec. 31, 2021)

Sticker Sales (AOLS Fiscal Year - November 01, 2021 to October 31, 2022)

- December Sticker Sales were 3,280 (November 3,110); Year to Date sales are 6,390 which is 15.4% of AOLS 2022 Budget (slightly below 8.3% average monthly sales).
- 'Virtual' sticker sales are 39% of Total Sales.

Systematic Reviews (Calendar Year - January 01, 2022 to December 31, 2022)

- Systematic Reviews are by Tom Packowski. O.L.S.
- We are updating process to capture more data for analysis and educational uses
- 100% of 2021 reviews are completed
- Just beginning to select plans for 2022

Comprehensive Reviews (Field Inspection Working Year - May 01 2021 to April 30, 2022)

- 72 firms for comprehensive review by team of 5 consultants and 3 staff
- Completed 100% of Field Inspections, 67% of Office Visits and 53% fully completed.
- It takes 6 months on average to complete a comprehensive review from start to finish. The 'start' date is the date we receive the supporting material from firm under review.

SRD Sticker Sales 2021/22

Sticker Sales



AERC Statistics

2021

- 62 Academic Evaluations completed
- 30 Articling students approved
 - (8 UNB, 1 U of O, 7 York, 2 Fanshaw College, 1 Brock, 3 Ryerson, 8 Internationally trained)
 - 13 Statutes Exam graded, 0 failures
 - 39 professional exams delivered in 2021 to date

2022

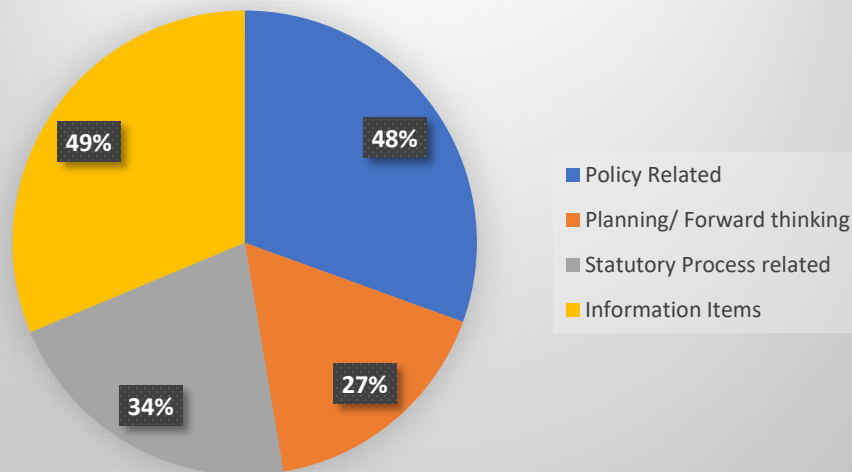
- 21 Academic Evaluations to be completed as of January 18, 2022
- 5 Articling students to be approved as of January 18, 2022
 - (1 York University, 3 UNB, 1 Internationally trained)

Council (since Jan 2020)

- Number of By-laws approved - 5
- Number of Bulletins approved – 2
- Number of Regulations approved – 3

Discipline			
Number of referrals	Number to Mediation	Number to Discipline	Number Dismissed (with action in some cases)
8	2	2	4

Items Considered by Council

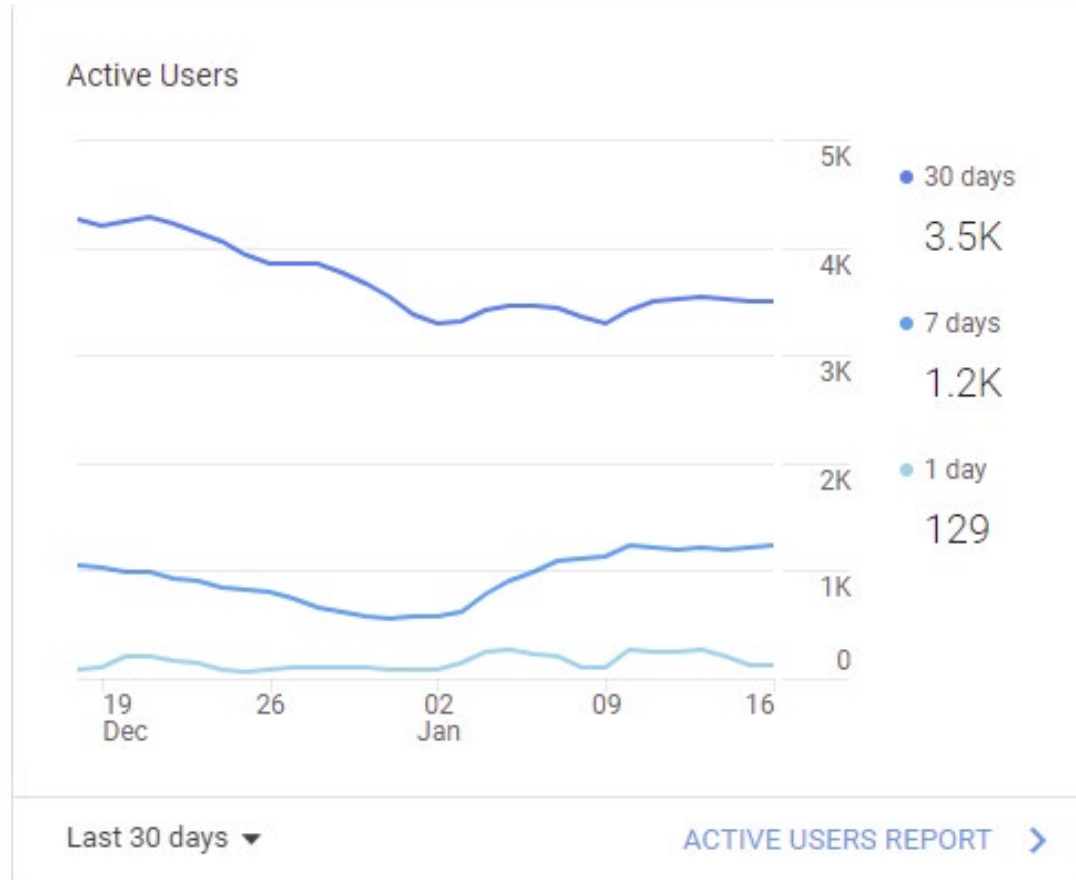


Note: this is not necessarily a reflection of time spent

AOLS Website



AOLS Website



AOLS Website

Page	Pageviews	Page Value
/	3,239	\$0.00
/membership/become-an-ols	876	\$0.00
/find-a-surveyor	733	\$0.00
/resources/public-re...yment-opportunities	655	\$0.00
/resources	642	\$0.00
/resources/public-resources/faqs	603	\$0.00
/resources/list-of-registration-numbers	485	\$0.00
/membership	417	\$0.00
/membership/become-a...evaluation--step-1-	354	\$0.00
/membership/become-...ograms--education-	326	\$0.00

Last 28 days ▼ [PAGES REPORT >](#)

Committee/Task Force Summary

Committee/Task Force	Status	Council Attention Req'd
Fees Mediation		
Government Relations		
Legislation and Regulations TF		
Nominating		
Registration		
Fees for Field Notes TF		
Complaints		
Discipline		
LRO Task Force		
Monument Protection		Deferred monumentation work complete/not recommended
LRO Task Force		
Professional Standards		
Province-Wide SRI Committee		
Survey Review Department		
Underground Utilities		
AERC		
Continuing Education		
CPD Audit		
Geomatics Recruitment & Liaison		
Expanded Profession TF		
Harassment & Discrimination Prevention		
Public Awareness		
University & College Liaison		
Website Maintenance		
Municipal Surveyors		
AGM		
Archival and Historical		
Insurance Advisory		

Legend

On Track
Somewhat on Track
Needs Attention
Inactive

Statutory Committee - Fees Mediation Committee

Key Commitments/Expectations

- Procedural Manual reviewed regularly
- Decisions or Interim decisions issued within 60 days of parties delivering final submissions
- Annual reporting completed on (likely by Registrar):
 - Number of Mediations
 - Number of Arbitrations
 - Average time to resolve fee complaints

Progress

- One case has been resolved
- The second case appears to have been resolved between both parties. The Presiding Officer (Brent) continues to follow up to ensure finalization that this happens.
- Mediation training complete for most members
- Manual Updated and approved by Council

Other Comments

Currently no cases

Status: (e.g. On-track)

On track

Non statutory Committee - Government Relations Committee

Key Commitments/Expectations

- Meetings held with Key ministries: MNRF, MGCS and MTO annually
- Issues requiring attention addressed

Progress

- Inactive, although ED continues to meet with Ministry staff as required
- President and ED met with Minister's Office on August 27
- Letters sent to Minister regarding Bill 27
- ED met with MGCS group addressing OLS classifications

Other Comments

Status: (e.g. On-track)

Inactive

Non-Statutory Committee - Legislation and Regulations Task Force

Key Commitments/Expectations

- Determine where to derive suitable and progressive legislative change
- Determine Suitable *Act* Changes

Progress

- Group meets monthly – No meeting in October
- External review of regulatory activities completed
- Jurisdictional Scan, Administrative Challenges and Membership Concerns still to be considered
- Group met to discuss results of external review of regulatory activities.
Initial recommendations provided in meeting minutes.

Other Comments

Modernizing the Surveyors Act project is behind schedule due to challenges in determining the draft exclusive areas of practice

Status: (e.g. On-track, behind schedule)

On Track

Statutory Committee - Nominating Committee

Key Commitments/Expectations

- By August 31st elect a chair from its members
- By November 15th send the Registrar a slate of candidates nominated for Council
- Give consideration to diversity in their selections

Progress

- The Nominations Committee met again on September 21st and have a full slate of candidates including 4 members running for junior councillor. All have indicated their willingness to run in writing.

Other Comments

Committee has fulfilled its goals and does not need to meet for the remainder of the year

Status: (e.g. On-track, behind schedule)

On-Track

Statutory Committee - Registration Committee

Key Commitments/Expectations

- Procedural Manual reviewed regularly
- Decisions or Interim decisions issued within 60 days of applications to the Committee.
- Annual reporting completed on (likely by Registrar):
- Number and type of hearings
- Average time to resolve application

Progress

- Applications usually take 1-2 weeks to resolve. These have been done most recently via email
- Usually, 1-2 applications per year
- Most current applications have been requests for OLS' to be able to have one OLS to operate more than 1 office under 1 C of A
- Manual of Procedures being developed
- Nothing new to report for this period

Other Comments

No hearings have been requested

Status: (e.g. On-track, behind schedule)

On-Track

Non-Statutory Committee - Fair Fees for Field Notes Task Force

Key Commitments/Expectations

- Report considering the “reasonable fees” for survey records.

Progress

- OnLine Survey of the membership completed
- Have met to consider next steps; trying to get some additional information pertaining to costs, and with the approval of Council, have entered into an agreement with iLookabout; project is underway

Other Comments

Waiting for responses from iLookabout study

Status: (e.g. On-track, behind schedule)

On Track

Statutory Committee - Complaints Committee

Key Commitments/Expectations

- Procedural Manual reviewed regularly
- Disposed of complaints within 90 days after the day the complaint was filed {Surveyors Act s. 23(3)(b)}

Progress

- The Committee completed its review of the Manual of procedures and it was approved by Council in April of 2021.
- Additional amendments are currently contemplated in light of a legal opinion on process & options for addressing complaints
- 20 complaints were received in 2021, 3 complaints files from 2020 & one file from 2019 remain active (held in abeyance due to ongoing litigation)

Other Comments

- Need to find a way of balancing workload, particularly in advance of meetings and away from the Chair
- The AOLS portal continues to frustrate some members. Collaborating on draft decisions is a little awkward.

Status: (e.g. On-track, behind schedule)

On Track

Statutory Committee - Discipline Committee

Key Commitments/Expectations

- Procedural Manual reviewed regularly
- Hearings scheduled within 60 days
- Written orders and reasons issued after hearing within 30 days
- Annual reporting completed on:
 - % of Joint submissions
 - % of decisions with appeals
 - # of days to schedule a hearing after Council referral (expected 60 days)
 - # of days to deliver written Order and Reasons after hearing (expected 30 days)

Progress

- The last hearing was on April 22, 2021.
- There are currently no active hearings.
- The last DC meeting was December 1, 2021.
- Committee has formed a sub-committee to review and update the DC Manual of Procedures. This will include incorporating the recommendations that were endorsed by Council.

Other Comments: Next DC meeting - AGM (March 2022)

Status: (e.g. On-track, behind schedule)

On Track

Non-Statutory Committee - LRO Task Force

Key Commitments/Expectations

- Address changes resulting from the closure of Land Registry Office Counter Services

Progress

- Have met several times with MGCS to discuss progress and provide advice
- Webinar on eplans delivered in July
- Working with MGCS to create a plan preview tool which will prevent surveyors from purchasing unnecessary plans
- Considered MGCS proposals for submission of digital plan corrections and for addressing digital delivery of plans to the AOLS.

Other Comments

Status: (e.g. On-track, behind schedule)

On-track

Non-Statutory Committee - Monument Protection Committee

Key Commitments/Expectations

- Provide Public Awareness related to monument protection
- Consider Deferred Monumentation

Progress

- Prepared proposed deferred monumentation regulation changes. Presented these changes to chairpersons of the Standards & Regs, Survey Review, Municipal Surveyors, President of AOLS and Executive Director on May 26th.
- At meeting on June 8th discussed the comments from other committee chairs – next steps.
- Considering how to address reference plans prepared on subdivisions that still have not had deferred monumentation placed
- Meeting with Government staff in December to discuss options
- Have decided to recommend looking at other coordinate options and setting aside deferred monumentation

Other Comments

- Deferred monumentation processes developed but not recommended. Consider other coordinate-based solutions.

Status: (e.g. On-track, behind schedule)

On Track

Non-Statutory Committee - Professional Standards Committee

Key Commitments/Expectations

- Office Calculations and Drafting Webinar
- Best Practices for Topographic Surveys including Drones.
- Construction Guidelines Document and Webinar.
- Updated Guidelines for Field Notes.

Progress

- RFP sent to membership seeking leader of online Office Calculations and Drafting Seminar. No responses to date.
- Working on various best practices documents.
- Construction surveys guideline posted on member website – seeking webinar lecturer with CEC. Discussions started with one candidate.
- Guidelines for Fieldnotes –merging 4 existing documents and updating. Draft document completed and committee reviewing.
- Working on topographic surveying best practices

Other Comments

- New tasks to be determined by committee, Executive Director, SRD Manager and/or AOLS Council.

Non-Statutory Committee - Province Wide SRI Committee

Key Commitments/Expectations

- Create new Terms of Reference
- Support Legislation and Regulations Task Force in creating regulations
- Ensure Data Administrator is on-track
- Ensure members are using the system

Progress

- Continued to guide the development of the Provincial Survey Records Index (PSRI) with some enhancements:
 - Undockable plan views to allow better views of plans when adding records
 - Inclusion of “&” in records
 - Allowed linking multiple file types to records
 - Removal of “all” when searching for concessions or plans and removed searching limit as a result
 - Ability to clone record attributes to save data entry
 - Ability added to search more than one plan
- For the 2020 calendar year –
 - 490,427 new records were added to the PSRI
 - 27,604 record searches were performed
 - 64 error observations were recorded
 - 203 firms have credentials, but many have **NOT** been actively using the system

Other Comments

Need to start considering how to address users not submitting records – ED sent out email sent out to firms with no new submissions, which prompted action; Follow up planned

Status: On Track

Non-Statutory Committee - Survey Review Department Committee

Key Commitments/Expectations

- Implement reviews on construction surveys
- Implement reviews for C of R members
- Redesign Master Tabular Report
- Generate Summary Statistics for historical reviews

Progress

- Committee discussed reviewing cadastral products beyond plans of survey (e.g. sketches, fencing surveys) and decided to strike a sub-committee to consider this in more detail

Other Comments

- Consolidating and updating the SRD Practice Manual
- Moving forward with review of registered members and of construction projects

Status: On-track

Non-Statutory Committee - Underground Utilities Committee

Key Commitments/Expectations

- Inform membership of industry developments
- Craft a model utility survey product for AOLS members conforming to regs
- Create a proposed set of products for different purpose

Progress

- Completed sample utility service sketch
- Updated draft article on public/private lands
- Reviewed ORCGA Dirt Report 2020
- Reviewed SP w/ Chair Monument Protection Committee
- Completed draft SABUR Grade 1 Plan of As-Built
- Discussed ORCGA best practices, possible CPD sessions for members on located, inviting ON Once Call to comment on OLS product

Other Comments

- New Chair in July 2020
- Met: Dec 1, 2020, 2021: January, Mar, April, May (x2), June 29, 2021

Status: (e.g. On-track, behind schedule)

On track

Statutory Committee - Academic and Experience Requirements Committee

Key Commitments/Expectations

- Procedural Manual reviewed regularly
- Academic Evaluations completed
- Statutes and Professional Exams held and evaluated
- Policies considered, particularly in response to requests from the Office of the Fairness Commissioner

Progress

- Committee is meeting regularly and achieving required outcomes in terms of evaluations, exams and articling approvals
- The Committee is undertaking an exam question repository renewal and maintenance project
- The committee has modified the oral exam process to include an appeal process as a means to increase fairness and transparency
- The AERC has undergone a risk assessment and produced a risk register specifically aimed at ensuring adequate admittance standards are being maintained in a fair fashion. Further mitigation strategies needed.

Other Comments

- The committee is well resourced and performing well

Status: (e.g. On-track, behind schedule)

Behind on exam repository refresh

Non-Statutory Committee - Continuing Education Committee

Key Commitments/Expectations

- Consider the educational needs of the members and set up CPD opportunities
- Provide a minimum of 12 hours Formal and 12 hours Professional a year through AOLS presentations or sanctioned events.

Progress

- The Committee met on eight occasions this year
- Working with the Professional Standards Committee on checklists
- Working with the membership on the use and content of the AOLS website
- Working to prepare a policy and procedural manual which will require core courses. When complete, this will require approval by Council
- Update Council Bulletin of Nov 20, 2012 to include Diversity and Inclusion as a core requirement
- Introduce some flexibility on CPD types.

Other Comments

- Continuing to Provide adequate Content during COVID-19
- Training on construction layout to lessen Liability Claims

Status: (e.g. On-track, behind schedule)

On Track

Non-Statutory Committee - CPD Audit Committee

Key Commitments/Expectations

- Perform a detailed audit of CPD for 5% of members annually
- Annually review their audit processes
- Share results of the audit with Council

Progress

- Developed processes, procedures and policies for audits
- Reviewed CPD entries for 5% of members. The large majority of entries reviewed were appropriate. Entering more than 30 hours per cycle continues to be concern
- The Registrar asked the Committee to provide their input to two questions in relationship to a member's CPD hour submission: Do the claimed hours appear to fall into the respective requirements for satisfying their professional and formal hours respectively; and Do the hours that satisfy the two categories fulfill the required amount of CPD for a practicing member? If not, what would be the total time allocated to the CPD claimed.

Other Comments

- Refine instructions to and expectation of members
- Add details to the Terms of Reference
- The Committee will meet as a group on January 21 to discuss the questions above and the member's CPD hour submission.

Status: (e.g. On-track, behind schedule)

On Track

Non-Statutory Committee - Geomatics Recruitment & Liaison Committee

Key Commitments/Expectations

- Provide outreach to organizations that can help interest students in considering surveying as a career (high schools, career days, teacher events etc.)
- Provide material to surveyors to assist them in providing outreach as previously noted

Progress

- Online mobile device published for creating interests among high school students in surveying
- VR applications with digital sand box
- Jointly sponsored “Get Kids into Survey” with poster and characters inform students about surveying
- Working with UNB, Loyalist, York on recruitment
- Virtual classroom for high school students in SHSM Construction and AOLS survey certificate
- Career articles in GoGeomatics and Geolgnite
- Presentation and display at Science Rendezvous Kingston
- Participation in online career and education fairs
- Sept. webinar for members – spotlight on GRLC | UCLC | PAC
- Input into content of new corporate display system
- Articles on AOLS social media pages and In Sight Newsletter

Other Comments

2020 and 2021 tactical plan significantly impacted by COVID-19 (conferences cancelled and schools closed)

Status: Objectives of 2021 Tactical Plan implemented under budget using online technology. Some actions rolled into 2022 because of limited interaction with schools

Non-Statutory Committee - Expanded Profession Task Force

Key Commitments/Expectations

- Support the SRD Committee in developing reviews for CofR members
- Support AERC in the development of resources for applicants trying to become CofR members
- Develop a business case to move from CofR to a licensed requirement to practice in Geodesy, Photogrammetry, Hydrography and Geographic Information Management

Progress

- Created letter and questionnaire to solicit support for One License model with key Stakeholders
- Calls to stakeholders on hold for now.
- Working to provide SRD Committee with recommendations on C of R reviews
- Have a draft working document towards a new definition of professional surveying – **IN REVIEW**

Other Comments

Plan on providing input into proposed changes to the Surveyors Act.

Status: (e.g. On-track, behind schedule)

On track - Status quo

Non-Statutory Committee - Inclusivity and Diversity Committee

Key Commitments/Expectations

- Research, survey and keep relevant statistics
- Identify issues and provide advice to Council on actions to prevent harassment & discrimination
- Identify support mechanisms and resources

Progress

- Met on December 16th
- Made a recommendation to CEC to include mandatory training as part of CPD
- Working on a recommendation to AERC to include an area on inclusivity/diversity as part of an EAK
- Approved profiles for committee members to be posted on the AOLS website.

Other Comments

Next meeting scheduled for January 27th

Status: (e.g. On-track, behind schedule)

On-track

Non-Statutory Committee - Public Awareness Committee

Key Commitments/Expectations

- Manage the AOLS Brand and marketing communications to reinforce public awareness of the geographic information professionals in Ontario
- Support members in terms of promotional products and education tools for local public awareness initiatives
- Represent the AOLS at external events (e.g., Realtor Quest, Science Rendezvous)

Progress

- Create AOLS “Minimizing Risk” Advertisement
- Cadastral promotion – Virtual smartphone for creating interests in surveying
- Webinar – spotlight on GRLC | UCLC | PAC
- Documentary – Surveyors Linking the Future with the Past
- Joint sponsor “Get Kids into Survey” with poster and characters
- Presentation and display at Science Rendezvous Kingston
- Design and production of new corporate display
- Articles on AOLS social media pages and In Sight Newsletter
- Ads and articles in industry media and university publications

Other Comments

- 2021 tactical plan significantly impacted by COVID-19 (conferences cancelled and schools closed)

Status: Objectives of 2021 Tactical Plan implemented under budget using online technology. Some actions rolled into 2022 because of limited interaction with schools

Non-Statutory Committee - University and College Liaison Committee

Key Commitments/Expectations

- Maintain ongoing relationship with universities and colleges
- Support university and college surveying programs as possible

Progress

- COVID-19 impacted much of the normal outreach activities, however, the Committee maintained relations with Colleges and Universities providing surveying courses.
- Provided regular outreach to all colleges and universities with surveying courses
- Supported UNB in their transition to an Online program
- Started new relationship with Seneca College
- Supported the College of Geographic Science (COGS) in the creation of a new online introduction to surveying program (it is now accepting registrations)
- Participated on numerous Advisory Committees
- Trying to support a start up program at Sir Sandford Fleming College
- Have been working towards increased outreach through social media

Other Comments

- York University is not accepting students into the Geomatics Engineering Program for the second year in a row. Improved relations with Ryerson is becoming more important.

Status: (e.g. On-track, behind schedule)

On-track

Non-Statutory Committee - Website Maintenance Committee

Key Commitments/Expectations

- Support the creation and maintenance of the AOLS website

Progress

- The committee met in April and set priorities for this year:
 - Database improvement (Project awarded to Glacier Digital and is in progress)
 - Update to Splash page (better organization is moving forward)
 - Having Job adds expire
 - Investigate adding a shopping cart

Other Comments

- Membership database project is well underway and expected to be completed early in 2022.

Status: (e.g. On-track, behind schedule)
on track

Non-Statutory Committee - Municipal Surveyors Committee

Key Commitments/Expectations

- Provide advice to municipalities regarding surveying matters and advocate for best practices regarding municipal matters.
- Increase awareness of Ontario Land Surveyors throughout municipalities in Ontario

Progress

- An item brought up at the Open Forum at the 2021 AGM, “Consider best practices with respect to municipalities requirements for survey plans for development and how to educate/move forward municipalities in this regard” This was discussed at the meeting and a couple of members are preparing a draft to be circulated or published.
- Discussion was held about the release of SRPR’s by municipalities and putting a Cautionary note on the plan. It was communicated to Brian Maloney, the three tests that must be satisfied in order to prevent documentation (survey plans in this case) from being released through a FOI request.
- The Committee is reviewing a best practices guide for municipalities to protect survey monuments. Once the document is final, the Committee will be bringing it to Council for approval with an expectation that it is be distributed through AMO.

Other Comments

- Greg Hartwick, the Chair has retired, and the Committee has decided to rotate the Chair position on a 3 or 6 month basis, which has yet to be decided.

Status: (e.g. On-track, behind schedule)

On Track

Non-Statutory Committee - AGM Task Force

Key Commitments/Expectations

- Plan and operate the AGM
- Organize and oversee speakers, venue and exhibitors
- Ensure fiscally responsible operations of the AGM
- Organize a safe, engaging and educational event
- Ensure safe COVID-19 protocols

Progress

- Regular meetings being held
- ALL required positions are filled
- ALL speakers confirmed
- AGM format decided
- Exhibitors Package approved
- Continued discussions with Venue
- Ongoing discussion regarding COVID restrictions (waiting on more direction from government)
- Decided to move to a virtual meeting

Other Comments

The AGM is now going to be virtual

Status: (e.g. On-track, behind schedule) On Track

On Track

Non-Statutory Committee - Archival and Historical Committee

Key Commitments/Expectations

- Catalogues, displays, maintains, repairs, accepts and/or purchases archival equipment, documents, photographs and survey artifacts.
- Prepares and collects historical information about the Association and its member.
- Researches related matters and answers relevant, public inquiries.

Progress

- Received a public inquiry which required a search of the "Yates Data Base". Joyce was able to assist in researching surveyors from the mid 1800s. The Yates Data Base will have to be reviewed by Council to determine if and when the Association may make this information available to the public. At present, there is very little if anything that has not been published.
- Brian has been working with our Committee to assist in transferring the larger biographical historical "write ups". We are hoping to have this in a state of completion by the AGM meeting in Ottawa.
- We have accepted the resignation of Douglas Sutherland

Other Comments

Status: (e.g. On-track, behind schedule)

On Track

Non-Statutory Committee - Insurance Advisory Committee

Key Commitments/Expectations

- Reviews claims and provides advice to the insurer and adjusters
- Sets rates for insurance based on advice from the insurer
- Maintain statistics to inform other committees

Progress

- The IAC met on September 28, 2021 and reviewed 20 new claims and 4 ongoing claims from previous periods.
- The Committee met again on January 13, 2022 and considered claims
- A presentation will be setup for the upcoming AGM in February 2022

Other Comments

Status: (e.g. On-track, behind schedule)

On Track