

**MINUTES**  
**COUNCIL OF THE ASSOCIATION OF ONTARIO LAND SURVEYORS**  
**Tuesday, July 13, 2021**  
**9:00 AM – 12:35 PM**  
**Zoom Virtual Meeting**

<b>Chair:</b>	Gavin Lawrence, Andy Shelp, Andrew Mantha, Trevor McNeil, David Kovacs, Amar Loai, Simon Kasprzak (absent) Saša Krcmar, Ron Berg, Martha George, Peter Meerveld, Andrew Dowie, John General, James Hunt, Bruce Clark,	President Vice President Past-President Senior Councillor Senior Councillor Intermediate Councillor Intermediate Councillor Junior Councillor Junior Councillor Lay Councillor Lay Councillor Lay Councillor Lay Councillor Lay Councillor Surveyor General	Newmarket Ottawa Windsor Stratford Thunder Bay Toronto Barry's Bay Toronto St. Catharines Kitchener Kitchener Tecumseh London Port Hope Peterborough
<b>Staff:</b>	Brian Maloney, Kevin Wahba, Penny Anderson,	Executive Director Registrar Recorder	North Kawartha Vaughan Mississauga

**1. Call to Order; Reminder of Conflicts of Interest and Confidentiality**

*The Meeting was called to order at 9:00 AM.*

*Council was reminded of confidentiality, and to declare any conflicts of interests.*

*If unsure about conflicts, councillors were advised to ask the group.*

*It was noted that councillors M. George and S. Kasprzak had yet to join the meeting.*

*Council observed a moment of silence for the children lost in Canada's residential school system.*

**2. Review Agenda**

*The agenda was shared with Council in advance of the meeting.*

*A motion to accept the agenda was called.*

**Motion 21.37    MOVED: Andy Shelp    SECONDED: Trevor McNeil**

**BE IT RESOLVED THAT** Council approves the agenda as provided.

**DATE: July 13, 2021    Chair: Gavin Lawrence    Carried: (Unanimous)**

*The Motion was carried.*

**3. Approval of Previous Minutes / Review of Action Items**

*The motion to approve the minutes of the previous meeting was called.*

**Motion 21.38    MOVED: Andrew Mantha    SECONDED: Sasa Krcmar**

**BE IT RESOLVED THAT** Council approves the Minutes from the meeting of June 8, 2021, as amended.

**DATE: July 13, 2021    Chair: Gavin Lawrence    Carried: (Unanimous)**

*A correction to the spelling of Dan Petoran's name was made.*

*The Motion was carried.*

*The I&IT Strategy is in progress.*

*Discipline Committee will be coming up with recommendations for changes to their practices. This continues to be a work in progress.*

*The Transparency Policy was updated, and it was posted on the website.*

*A draft for the Cautionary Note was created but has yet to be considered by Professional Standards Committee.*

*The re-circulation of the Salary Survey is complete. We received higher response compared to the previous one. We have the results analyzed and completed and they will be circulated to the membership sometime this week.*

#### **4. President's Report**

*The President had no AGMs to attend since the last Council meeting. There were minor conversations about PSC joining the President's Forum.*

#### **5. Staff Reports**

*The I & IT Strategy is moving forward.*

*We are having United Cloud set up our new Phone System. We will do the migration in the next couple of weeks.*

*Teksavvy has offered a bundled solution for our Internet connection. We were given a price and we provided Appsonnet the green light to go ahead. We will try the 3/1 bundle for a while and see how much it can improve our connection. It should solve some problems with our connection with Sage (our accounting system) as well.*

*We received a preliminary report from the HST Auditor, and the Auditor had to take it to a supervisor for approval. It then came back, and they are deliberating now with the HST we provided for the Professional Liability Insurance refunded for the 2010 period. As a result of issues we found, we voluntarily reviewed our reports back to 2018 discovered that we owed some additional money. They did not charge us a penalty, but we will pay interest on what we owe. We expect this issue to be resolved shortly.*

*The RFP for External Review for the Update to the Surveyors Act was circulated and closed. A decision is expected at this meeting.*

*The E.D.'s Report was distributed to Council and no further comments were made.*

#### **Registrar's Report**

*There was an AERC meeting last Thursday.*

*We had 26 students evaluated. We had 13 Articling applications.*

*The Professional Exam results were finalized.*

*We have 16 new Surveyors to be sworn-in and most will be sworn in this Thursday.*

#### **6. Surveyors General Report**

*The Regulations were finally enacted. The new Ministry was renamed and now known as the Ministry of Northern Development, Mines, Natural Resources and Forestry.*

*It is a combined Ministry.*

*There has not been much direction in terms of changes but there has been a lot of internal activity.*

*We expect to issue job adds for additional Crown Surveyors in the next month.*

*It was proposed that the Executive Director send a letter to the new Minister from the AOLS.*

**Action: Brian to draft a letter to the new Minister.**

## 7. Financial Information / Investments

*Julie Brough of LWM was scheduled to join the meeting to present updates and projections on our investments at 9:30 AM.*

*We continue to be in good financial shape. Our revenues are on track and our expenses are down.*

*Since we are not having face-to-face meetings as planned, we are still ahead of budget. We will likely end up with a further surplus.*

*The Membership Database will require funding, but it is expected to be within the allocated budget for this year.*

*We continue to go in the right direction in our investments and we are up 12.9% from where we were at the start of the fiscal year.*

*The Insurance Bills went out and we were able to underwrite the self-insured retention fund for the full \$550,000 again this year.*

*Julie Brough joined the meeting at 9:36am*

*Julie gave an overview of LWM (Logan Wealth Management) to help new members of Council understand why LWM was chosen to manage the AOLS portfolio.*

*In 2020, there were concerns regarding the various risks to earnings during mid-pandemic.*

*Because of the strong fiscal response from the Government, the various risks to earnings such as unemployment, supply chain issues, consumer confidence, trade war, reduction in share buy-backs and de-globalization have been diminished. Although unemployment did go up there were supplemental benefits that offset impacts.*

*Tensions between US & China will tend to go on for quite a while.*

*Supply chain disruptions are likely to continue for at least into next year, which drive up transportation costs.*

*Julie shared an S&P study of the 2020 valuations on a 10 year Annualized Stock Returns vs. Starting P/E Levels.*

*The Central Banks are pouring money into Financial Markets.*

*Corporate earnings are much stronger than anticipated a year ago.*

*Although markets are strong, it does not correct the valuation problem.*

*There are still Fiscal Stimulus driving short term additional demand.*

*In 2020, Corporations had cost cutting.*

*There is a little skepticism for 2022 if the government fiscal programs are scaled back. The IMF put out an estimate this week that if the US pulls back on their fiscal stimulus program, it would be a 6% reduction to their GDP next year. It would cause significant challenge in growth.*

*The demands are linked to subsidies.*

*We have some strong deflationary forces that continue to be in play such as technology driving productivity.*

*People are not coming back to the workforce because right now it is better for them to be off work collecting benefits.*

*If we get labour wage inflation that is more likely to lead to permanent inflation.*

*If the Green Spending comes through quickly, it will put the economy at risk of overheating. It will put a strain on resources and create inflation.*

*We have been running fairly underweight on the bond portion of the portfolio overall at the moment. Fixed/Floaters provide yield and some protection and take advantage of steep yield curve. Mid-term bonds take advantage of steep yield curve.*

*Liquidity likely remains a short-term driver.  
Valuation remains a longer term risk.  
Inflation is a big question mark. We will maintain flexibility and be adaptable.  
For the General Fund, the target asset mix is 60% in cash & fixed income and 40% percent in equity.  
Right now, we are at 69% in cash and fixed income and 31% equity.  
That's because we have 27% in cash because of the deposit in June.  
It will get back to somewhere more normal as the cash is deployed.  
On the Insurance side, the Target is 50/50, the current is 45/55 in Cash & Fixed Income / Equity.  
Part of the reason for the imbalance is without collecting the self-insured retention fund we could have to withdraw fund to cover insurance claims. We have about 500K of insurance claims a year.  
We leave it there invested, and if need the funds we'll have to pull it back.  
In 2020, rate of return is 8% (Note this differs from the documents provided to Council which are based on fiscal year starting November 1<sup>st</sup>).  
YTD return as of June 30<sup>th</sup> is 6.3%, and portfolio value is \$4,376,033.  
Annual Interest Dividends at \$130,129. As for the percentage of the portfolio, it has come down a bit to 3% partly because of the cash balance and interest rates.  
The weighted average Year to Maturity on the bonds we hold is at 3.4%.  
Julie Brough exited the meeting at 10:26 AM.  
Council went for a bio-break for 5 minutes.*

#### 8. Fees Mediation – Update of Manual of Procedures

*There were some minor modifications since the last time it had been brought to Council.  
There were just some clean-up changes in the most recent version, and typographical corrections.  
The philosophy was not changed from the version presented at the last meeting.*

**Motion 21.39      MOVED: Peter Meerveld      SECONDED: John General**

**BE IT RESOLVED THAT** Council approves the revised Manual of Procedures for the Fees Mediation Committee denoted as Version 1.4 dated May 28th, 2021 (item 09c)

**DATE: July 13, 2021      Chair: Gavin Lawrence      Carried: (Unanimous)**

**Action: Brian to post the revised Manual of Procedures for the Fees Mediation Committee to the website.**

#### 9. Risk Summary/Strategy Update/Dashboard Review

*The Dashboard was circulated to Council.  
All committees are all working well. Some are slowing down for the summer.  
We will update the Salary slide when we receive the more recent numbers.  
We will push out more webinars. We will have a line up for the Fall, and some technical courses as well.  
We continue to work away with claims on the Insurance side. A couple more claims came in since this was prepared. They were construction related and caused by communication issues.  
The Complaints statistics has been updated and public inquires still move forward.  
We continue to be well above where we projected in Sticker Sales.  
We have an applicant for the SRD Manager's position, and we have an interview set up at the end of the month.  
We continue with a bit of work on the Website. The Find a Surveyor and Public Resources are getting more pageviews, which is good.  
If we can get this membership database set-up then we can derive a lot of reports from it making it easier to maintain the dashboard.*

*A concern was raised about the low search rate by Firms in PSRI. It was noted that only record searches are shown, and property searches were not reflected in the statistics. There is nothing in the Regulation that forces people to search in PSRI, however, it is mandated for surveyors to input records. It will be interesting to see the changes in statistics over time. The E.D. can produce a report on the areas where searches are occurring. It may show more activities in the South Central area of Ontario. It is still in its infancy and we should give it some time to grow.*

#### 10. RFP for External Review related to the Update to the Surveyors Act

*We received four proposals.*

*They were reviewed by the Legislation/Regulation Task Force.*

*The RFP Closed on July 7<sup>th</sup>.*

*We used a numeric evaluation and the results were provided to Council.*

*The recommendation of the Committee is to go with Steinecke Maciura LeBlanc Barristers & Solicitors (SML), and their proposed resource (R. Steinecke) that has an extensive background in regulatory reviews and assessing and developing regulatory standards.*

*A motion to that effect was presented.*

*We had budgeted 60K for this.*

*The Motion was read regarding the appointment of SML to do the external regulatory review.*

*Although their price was included in the RFP, The motion was amended to include a dollar value.*

**Motion 21.40      MOVED: Trevor McNeil      SECONDED: David Kovacs**

**WHEREAS:** the Legislation and Regulations Task Force has made recommendations regarding the appointment of a company to undertake an external regulatory review,

**BE IT RESOLVED THAT:** That Council directs the Executive Director to award the contract for the external regulatory review to Steinecke Maciura LeBlanc Barristers & Solicitors and that the Executive Director be authorized to enter into a contract for their services for a cost of \$45,000 plus taxes.

**DATE: July 13, 2021      Chair: Gavin Lawrence      Carried: (Unanimous)**

**Action: Brian to award the contract for the external review to Steinecke Maciura LeBlanc Barristers & Solicitors.**

#### 11. Sketches Bulletins

*This was raised at the AGM. The current 2018/1 Bulletin has existed for at least 3 years.*

*Council asked the Professional Standards committee to Review the Bulletin in light of the concerns raised at the Annual General Meeting.*

*Executive Director, B. Maloney went through the unintended consequences of the Bulletin.*

*As a result of Bulletin 2018/1, several types of sketches could no longer be performed and required a plan of survey.*

*There were a number of products that Surveyors had prepared in the past that they could no longer prepare such as plans for municipalities showing encroachments, building permit applications, applications for minor variance, planning type sketches showing potential property where improvements can be added or adherence to zoning by-laws, assumption surveys for municipalities showing the monuments that exist or have been re-established in plans of subdivision, plans for MTO or municipalities showing existing monuments in advance of construction to enable their replacement if need be, following construction.*

*The impacts were increased costs and time for plan preparation and complexity of the plan to show survey method and other information that may have no relevancy to the purpose of the plan making it harder for the user to understand the content.*

*Municipalities have been accepting plans from non-surveyors that cannot be prepared by knowledgeable surveyors due to the current sketch bulletin, resulting in less boundary certainty for municipalities.*

*A sketch is a valid way of conveying information to the public for specific purposes but must be distinguished from plans of survey to avoid inappropriate uses.*

*If a survey was performed that was the basis of some of the information on the sketch, the survey must still meet all the requirements of O.Reg. 216/10.*

*Under the revisions to O.Reg. 216/10 a plan can now show compiled information under certain circumstances where the plan clearly indicates the purpose for which it was provided in the title block; identifies any information shown that is not based on a survey as “not based on a survey” and indicates the source of information; and includes the following notation: “Caution: This product is not a plan of survey and shall not be used except for the purpose indicated in the title block. This product is protected by copyright.”*

*Recommendations from the Professional Standards Committee were shared with Council.*

*Restrictions 9 (cannot show survey monuments) and 10 (cannot show ties from physical features) were recommended for removal from the bulletin 2018/10.*

*This will allow sketches to include monuments (where appropriate) which can benefit the client by enabling them to more clearly understand the location of the boundaries.*

*It will also allow ties to the buildings, etc. which are often required to demonstrate compliance with zoning by-laws.*

*Although these recommendations were passed by resolution of those present at the Committee meeting, there were several members that voted against this that were in favour of completely rescinding the bulletin.*

*The Bulletin 1990-036 is still active and refers to standards of surveys that do not exist, and it should be rescinded.*

*2013/01 does not agree with the current by-law for plan submission stickers.*

*There was no consensus received around Plan Submission forms for Sketches to allow the SRD to review them. This is still an ongoing discussion at the Professional Standards Committee table.*

*Also noted for consideration is By-Law 94-04 where it requires Plan Submission Forms (stickers) to be affixed to every deposited or registered plan in the LRO and to every SRPR, and Plan of Survey.*

*As such, it does not require a sticker on Sketches.*

*Surveyors are providing a variety of other digital products that are currently not subject to any practice standards.*

*It was noted that we must look towards evidence that we have from complaints, problems in insurance claims, etc. around this.*

**Motion 21.41      MOVED: Andrew Mantha      SECONDED: Andy Shelp**

**WHEREAS:** Council approved Bulletin 2018-01 which was issued to the membership,

**AND WHEREAS:** Bulletin 2018-01 had unintended consequences which negatively impacted clients/public and members,

**AND WHEREAS:** Bulletins 1990-036 and 2013-01 contain information that is no longer relevant or is not aligned with other AOLS policies,

**BE IT RESOLVED:** That bulletins 1990-036, 2013-01 and 2018-01 be rescinded and removed from the AOLS website,

**AND BE IT FURTHER RESOLVED:** That a new bulletin be released with the same content as that included in 2018-01 with restrictions 9 and 10 removed,

**AND BE IT FURTHER RESOLVED:** That an overview of this bulletin be provided to the membership as part of a webinar.

**DATE:** July 13, 2021     **Chair:** Gavin Lawrence     **Carried:** (1 Against)

*Action: Brian to notify the membership and make the appropriate adjustments on the AOLS website.*

## 12. Psychometric Analysis – AERC Recommendations

*AERC met last week and considered a series of priorities based on the recommendations from the psychometric analysis.*

*B. Maloney and K. Wahba met with the Director from Fairness Commission and presented the AERC recommendations, which were well received.*

*If we undertake all these actions, it will clean up all but one outstanding element that we have from the Fairness Commissioner.*

*We want to ensure that we are evaluated as a low-risk Association.*

*If we get rated as high-risk, we will end up monthly reviews and potential audits at our cost.*

*The priority 1, 2 & 3 items are in alignment with the Fairness Commissioner's requirement.*

*There is a bit of work in some of these.*

*Understanding how the questions were chosen for exams will require some serious work and would require a consultant to help AERC with this.*

*The Motion was called.*

**Motion 21.42     MOVED:** Ron Berg     **SECONDED:** Trevor McNeil

**WHEREAS:** the AOLS contracted Professional Testing Inc. to perform an evaluation of the AOLS registration practices

**AND WHEREAS:** Professional Testing Inc. made several recommendations for improvement,

**AND WHEREAS:** The Academic and Experience Requirements Committee (AERC) have reviewed the report and recommendations from Professional Testing Inc. and have recommended priorities to Council,

**BE IT RESOLVED THAT:** Council adopts the priorities recommended by AERC (included in attachment 12c) and requests AERC, the Executive Director and the Registrar to implement the recommendations in accordance with the recommended priorities.

**DATE:** July 13, 2021     **Chair:** Gavin Lawrence     **Carried:** (Unanimous)

## 13. SRD Sticker Log By-Law

*Businesses with multiple offices have been changing their business practices in terms of where and how plans are approved/signed. In some cases, surveyors from one office are approving plans from other offices. The current Sticker Log requirements do not track which office a plan is prepared in. For efficiency purposes, the SRD reviews files in a given geographic area and they are having difficulty in their plan selection because of lack of information in the logs. When SRD selects plans, they may end up with a plan that was signed and reviewed from another location. Additionally, there has been different interpretations of "Supervising Surveyor".*

*They are looking to modify the By-Law, which would add the office of Origin to the Log, which would allow them to select a file in the location they intend to review. They are also suggesting removing "Supervising Surveyor" and replacing it with fields for Managing Surveyor and Signing Surveyor.*

**Motion 21.43    MOVED: Dave Kovacs    SECONDED: Ron Berg**

**WHEREAS:** By-Law 2008-01 sets the requirements for maintaining a plan log which is used by the Survey Review Department (SRD) to select plans for review

**AND WHEREAS:** Survey Firms have been changing their practices and assigning work to surveyors across more than one office,

**AND WHEREAS:** The SRD is having difficulty selecting appropriate files for effective review since it is lacking information regarding the originating office,

**AND WHEREAS:** There has been differing interpretations of Supervising O.L.S. with the current by-law

**BE IT RESOLVED THAT:** Council passes By-Law 2021-01 as attached in the presentation as item 13 provided to Council,

**BE IT RESOLVED THAT:** Council directs the AOLS staff to set up an electronic vote with the members in accordance with by-law 2020-03.

**DATE: July 13, 2021    Chair: Gavin Lawrence    Carried: (Unanimous)**

*Proposed By-Law 2021-01*

**SURVEY REVIEW DEPARTMENT PLAN LOG**

Be it hereby enacted that, effective October 1, 2021:

1. By-law 2008-01 is rescinded and replaced by this by-law
2. Each firm must maintain a plan log in the prescribed format (see Figure 1).
3. Submission of the plan log is a mandatory component within the Comprehensive Review Process.

**Figure 1**  
**A.O.L.S. PLAN LOG**

**FIRM:** \_\_\_\_\_ **S.R.D. FILE #** \_\_\_\_\_

<u>Sticker No.</u>	<u>Date of Release</u>	<u>Plan Type (Code)</u>	<u>Project No.</u>	<u>Office of Origin</u>	<u>Managing Surveyor</u>	<u>Signing Surveyor</u>

Plan Type Codes:

"D - E"                      -                      Surveyor's Real Property Report of an established dwelling



"D - C" - Surveyor's Real Property Report of a dwelling under construction  
 "D - C/I" - Surveyor's Real Property Report of a commercial, industrial or multifamily dwelling  
 "R" - Reference Plan  
 "R(ST)" - "Strata" Reference Plan  
 "Reg." - Plan of Subdivision  
 "Condo (S)" - "Standard" Condominium Plan  
 "Condo (CE)" - "Common Element" Condominium Plan  
 "Condo (V)" - "Vacant" Land Condominium Plan  
 "Condo (L)" - "Leasehold" Condominium Plan  
 "B.A." - Boundaries Act Plan  
 "O" - Other plans, including expropriation, plan of survey, line survey and Crown Lands survey plans, etc.

**Action: Brian to arrange to have an electronic vote conducted on By-Law 2021-01.**

#### 14. Strategic Planning Session

*We have a meeting coming up on September 8 and 9<sup>th</sup> which is slated for strategic planning and a Council meeting. How comfortable are people with getting together in-person or should the meeting remain virtual?*

*Eric Lockhart has protected these dates.*

*It would be preferred to have it at an external facility but not sure which are open and if it's possible. We want to have some physical separation and our AOLS boardroom will not allow sufficient room for physical distancing. A lot are in favour of face-to-face meeting for Strategic Planning. Brian was asked to look into facilities and set up the meeting.*

**Action: Brian to arrange an in-person meeting for the next Council meeting.**

#### 15. PSRI Affiliated Providers

*We built the PSRI with the intention of having existing external providers able to provide records. This was meant to avoid the additional work for companies that were using repositories to store and make their plans available.*

*We signed agreements with three organizations, LSR inc., PRL Info Systems Incorporated (Pimarc), and the Ottawa Registry, through Annis, O'Sullivan Vollebakk (their technical solution provider iLookabout).*

*We worked with the external providers to develop Application Program Interfaces (APIs) to allow the systems to communicate and exchange information.*

*There was no exclusivity granted to any organization and it was clear that others could enter the market and provide services.*

*Any new provider would be expected to meet similar terms and conditions to current providers which include granting non-exclusive, non-transferable license for their metadata to AOLS and their AOLS PSRI provider (Currently MPAC) for usage solely in the PSRI, and developing an API to provide the data in an automated fashion.*

**Motion 21.44      MOVED: Andrew Mantha      SECONDED: Andrew Shelp**

**WHEREAS** O. Reg. 507/21 (Changes to O. Reg 216/10) allows Council to endorse survey record systems and allows members to enter records into those endorsed systems instead of the Provincial Survey Records Index (PSRI),

**AND WHEREAS** The Association of Ontario Land Surveyors has signed agreements with Land Survey Records Inc., PRL Info Systems Inc. (Pimarc) and the Ottawa Registry represented by Annis O'Sullivan Vollebakk Limited with service provided by iLookabout (Ottawa Registry),

**AND WHEREAS** the following systems are communicating with the PSRI in an automated fashion

**BE IT RESOLVED** that the following systems are considered endorsed by Council as meeting the requirements for data entry into the PSRI:

- Land Survey Records Inc.
- Pimarc (by PRL Info Systems Inc.)
- The Ottawa Registry as provided by iLookabout

**BE IT FURTHER RESOLVED** that other systems will be considered for endorsement by Council as meeting the requirements for data entry into the PSRI providing that they meet similar terms and conditions to current providers which include:

- Granting non-exclusive, non-transferable license for their metadata to AOLS and their AOLS PSRI provider (currently MPAC) for usage solely in the PSRI, and
- Developing an acceptable Application Program Interface to provide the data in an automated fashion to the PSRI.

**DATE:** July 13, 2021    **Chair:** Gavin Lawrence    **Carried:** (1 Abstain)

#### 16. Yates Database Available to Members

*This had come from the Archival and Historical Committee.*

*They developed a 'database' in a form of an Excel spreadsheet.*

*It includes Surveyors back to 001. It also has PLSs that worked (before the time of AOLS).*

*The primary data is on Members.*

*There was a discussion about Council taking this over.*

*Penny Anderson and other members of staff add the information when we get updates from the Archival and Historical Committee.*

*Form a technical perspective – it does not take a lot of work to push this to the website.*

*There are some data that are considered personal information.*

*The information would not be considered authoritative since it is maintained on a sporadic basis as best as can be done (this could be noted in a caveat).*

*We are not bound by PIPEDA or MFIPPA in this regard.*

*There was discussion on whether this information should be available to members and under what conditions.*

**Motion 21.45    MOVED:** Trevor McNeil    **SECONDED:** Ron Berg

**WHEREAS:** The Archival and Historical Committee has requested that the Yates Database be made available to AOLS members to help in its maintenance and to provide a research source

**BE IT RESOLVED THAT:** Council endorsed making the Yates database available to the AOLS members through the members' website with the following conditions:

- A covering note be made available with the file that it is to be used for research purposes and not shared,

- The spreadsheet be converted into sorted PDF files to allow non-proprietary access to the AOLS members.

DATE: July 13, 2021    Chair: Gavin Lawrence    Carried: (Unanimous)

**Action: Brian to arrange to have the “Yates database” posted on the AOLS members’ website with appropriate caveats.**

#### 17. Round Table

*The Fair Fees for Field Notes Task Force has been meeting regularly.*

*The Survey Monkey should be done soon. We will need to revisit the Field Notes and Records provision.*

*It was noted that the Registration Committee is receiving a fair number of applications from single OLS’s to manage two offices. There was a discussion about inappropriate behaviour where a member of the public receiving two different quotes from two firms, who are essentially the same OLS with two CofAs. This is inappropriate and should not be occurring.*

*It was asked if we should have rules around who is qualified to provide advice to the public when survey offices are contacted by members of the public.*

*Older surveyors have a wealth of information and would be good resources to have available.*

*It was mentioned that the Expanded Professional Surveying is looking at the definition of Professional Surveying as part of considering a one-license model, and it is not an easy task.*

The meeting adjourned at 12:21 PM