

MINUTES
COUNCIL OF THE ASSOCIATION OF ONTARIO LAND SURVEYORS
Friday, December 18, 2020
11:30 AM to 12:00 PM
Teleconference GoTo Meeting

Chair:	Andrew Mantha,	President	Windsor	1
	Gavin Lawrence,	Vice-President	Newmarket	2
	Al Jeraj,	Past-President	Mississauga	3
	Andy Shelp,	Senior Councillor	Ottawa	4
	Anna Aksan,	Senior Councillor	Toronto	5
	Trevor McNeil,	Intermediate Councillor	Stratford	6
	David Kovacs,	Intermediate Councillor	Thunder Bay	7
	Amar Loai,	Junior Councillor	Toronto	8
	Simon Kasprzak,	Junior Councillor	Barry's Bay	1
	Patricia Meehan,	Lay Councillor	Sudbury	9
	Peter Meerveld	Lay Councillor	Kitchener	10
	John General,	Lay Councillor	London	11
	Andrew Dowie	Lay Councillor	Stouffville	12
	Susan MacGregor,	Surveyor General	Peterborough	13
Staff:	Brian Maloney,	Executive Director	North Kawartha	1
	Kevin Wahba,	Registrar	Vaughan	2
	Penny Anderson,	Recorder	Mississauga	3
Absent:	Martha George	Lay Councillor	Kitchener	1

1. Call to Order; Reminder of Conflicts of Interest and Confidentiality

The Meeting was called to order at 11:30 am.

The President confirmed the presence of a quorum.

2. Discussion on By-Law 2020-3

This meeting was called to discuss the proposed By-Law 2020-3.

The motion was read and discussed.

We usually keep paper ballots, and destroy them

There are 20 days to ask for a recount.

Electronic ones will be deleted after the 20-day period.

The E.D. had investigated ~~on~~ various Electronic voting systems. Clearly, it has to make sure that a member has eligibility to vote, ensures confidentiality, and should have a fraud-detection system.

We will not develop our own system; we will buy a service that specializes in election systems

It was noted that we need to ensure all members can vote and should consider an option to ~~give an option~~ provide a paper ballot. It may be difficult or impossible to ensure its confidentiality if we only receive very few requests. It was noted that all members should be able to access an internet browser. We should consider developing a policy related to addressing members that have challenges voting. It was noted that only active members can vote on by-laws and regulations.

We will get this mailed out to the Membership. We should expect electronic voting going forward.

This will enable us ~~to haveing~~ a Virtual AGM.

Motion 20.61 MOVED: Andy Shelp SECONDED: Dave Kovacs

BE IT RESOLVED THAT: Council Approves By-Law 2020-03 as amended.

By-Law 2020-03

MOVING TO AN ELECTRONIC ERA FOR MEETINGS AND VOTING

By-laws 88-4, 88-5 (Survey Record Index) and 88-6 (CCLS membership) are rescinded

Procedures for voting on Regulations and By-laws

Pursuant to section 3 (1) of Bill 213 the following practices are established for voting on regulations and by-laws:

The Registrar is responsible for conducting and managing voting on regulations and by-laws and shall determine in advance whether a required vote will be carried out in paper or electronic format.

Voting in either a paper or electronic format must ensure the following:

- *Members are allowed a minimum of 20 business days to vote from the time the ballot is mailed or sent to them electronically*
- *Only members qualified to vote are given the opportunity to vote*
- *The election format must allow for the identification of the number of votes cast and the total number of votes cast for and against the proposed by-law or regulation*
- *The voting shall be conducted in a manner that is fair and ensures the confidentiality and security of the paper ballots or the votes cast in electronic format*
- *On or before the day the votes are counted, the President shall appoint two members who shall act as scrutineers of the election*
- *Where the vote was carried out using a paper format, the Registrar shall ensure that ballot envelopes are deposited in a locked box and at the prescribed time shall open the ballot box in the presence of the two scrutineers and the scrutineers shall examine the ballots and count the number of votes cast for each candidate and record the number of votes cast and the number of spoiled ballots in a book provided for that purpose by the Council*
- *Where the election was carried out in electronic format, the Registrar and the scrutineers shall access the electronic voting system and review the results of the votes cast and record the results in a book provided for that purpose by the Council.*

Recounting Procedures

- *The Registrar shall destroy all paper ballots or electronic records related to the vote twenty-one days after the results of the vote have been made available to members, unless a recount has been requested*
- *If the Registrar receives a request for a recount from a member accompanied by a fee of \$200 within 20 days, a recount and/or review of the electronic voting shall be presided over by the Executive Director which shall include:*
 - *Notifying members of the recount and the date that it will be performed, which date must be within 30 business days of the receipt of the request for recount. The notification to the membership must be at least 15 business days in advance of the recount date*
 - *Members may choose to be present for the recount and may exam the ballots or results of the electronic voting in a method described by the Executive Director*
 - *Ensuring that the ballots are recounted, or the electronic voting results are reviewed in accordance with the provisions above*
 - *Reporting the results to the membership within 5 days of the date of the recount.*

Electronic Meetings

For the purposes of this by-law “electronic meeting” includes telephone conference calls and video conferencing (e.g., Zoom, GoToMeeting) where two-way communication is permitted. Communication can include voice telecommunication or and electronic communications.

Council and Committees may use electronic meetings at the discretion of the President/Presiding Officer/Chair (as the case may) provided that the following conditions are met:

- *All invited members must be provided notice of the meeting and how to access it in advance of the meeting*

- *All invited members must have access to at least one channel of the electronic meeting so that they are able to participate*
- *Where any invited member does not have a view of the materials being presented, materials are to be provided via email*
- *Provisions related to electronic meetings in their manual of practice, if any, are followed*

The Annual General Meeting or a Special Meeting of the Membership can be conducted using electronic meetings solely or using electronic meetings in conjunction with face-to-face meetings at the discretion of the President where:

- *Advanced notice of the electronic meeting and how it can be accessed is provided to members at least 15 business days in advance of the meeting*
- *Voting on by-laws or regulations is not permitted*

Communications

Communications regarding voting or meetings will be delivered to the member's address of record in the case of regular mail and the member's communication email address filed with the AOLS in the case of electronic mail.

DATE: December 18, 2020

Chair: Andrew Mantha Carried: (Unanimous)

Motion was carried.

The meeting was adjourned at 11:45 AM