

MINUTES
COUNCIL OF THE ASSOCIATION OF ONTARIO LAND SURVEYORS
Thursday, March 12th, 2020
9:00 to 11:00 AM
Teleconference GoTo Meeting

Chair:	Andrew Mantha,	President	Windsor	1
	Gavin Lawrence,	Vice-President	Newmarket	2
	Al Jeraj, <i>joined after 9:30am</i>	Past-President	Mississauga	3
	Andy Shelp,	Senior Councillor	Ottawa	4
	Anna Aksan,	Senior Councillor	Toronto	5
	Trevor McNeil,	Senior Councillor	Stratford	6
	Amar Loai,	Junior Councillor	Toronto	7
	Simon Kasprzak	Junior Councillor	Barry's Bay	8
	David Kovacs,	Intermediate Councillor	Thunder Bay	9
	Patricia Meehan,	Lay Councillor	Sudbury	10
	George Wortman,	Lay Councillor	Stouffville	11
	Peter Meerveld,	Lay Councillor	Kitchener	12
	Miranda Paquette	Lay Councillor	Ottawa	13
	Susan MacGregor,	Surveyor General	Peterborough	14
Staff:	Brian Maloney,	Executive Director	North Kawartha	1
	Kevin Wahba,	Registrar	Vaughan	2
	Penny Anderson,	Recorder	Mississauga	3

1. Call to Order; Reminder of Conflicts of Interest and Confidentiality

The Meeting was called to order at 9:04 AM.

The Chair reminded members of Council of confidentiality and to declare conflicts when they arise.

We will get the Confidentiality Agreements signed at the April Meeting.

Action: Brian to circulate the confidentiality agreements to the new councillors.

2. Review of Agenda

On the agenda, Council will go through the committee assignments accordingly.

A revised set of motions for these assignments were sent yesterday.

Motion 20.1 MOVED: Trevor McNeil SECONDED: David Kovacs

BE IT RESOLVED THAT: Council Approve the Agenda as provided.

DATE: March 12, 2020 Chair: Andrew Mantha Carried: (Unanimous)

Andrew noted that he decided not to include the reflection of thanks for this meeting and will consider something else for future meetings.

3. Approval of Previous Minutes / Action Items

Andy Shelp reported that no further action had taken place regarding the new Award criteria.

The ED will meet with the Website Developers next week. The URL for review did not go out

*to Sue MacGregor yet since it requires further work.
 The E.D. arranged a meeting with Mark Sampson for April in 8th to categorize the claims.
 The E.D. was unable to find anyone interested in taking on the Survey Record costing RFP.
 We will not likely find anyone with the appropriate skills and willingness to complete this.
 The Letter to Municipalities is still a work in progress.
 The E.D. spoke to the Chair of Expanded TF, and is planning a meeting at the AOLS office this April to discuss the workplan. We will see some action from this Committee this year.
 We have not done a webinar for C of A Holders yet regarding Insurance Reserve Policy.
 The E.D. had just returned this week since the AGM.
 The meeting with MGS, MTO, and MNRF, TTC, and Municipalities is yet to be arranged.
 The E.D. has yet to look at other associations.
 The E.D. will have the motion for Survey Record Fees for the next full Council Meeting.
 The Registrar has not made progress yet on considering a whistle blowing policy. He plans to incorporate this into his report at April meeting.
 There were some grammatical/typographical corrections on the minutes.*

Motion 20.2 MOVED: Gavin Lawrence SECONDED: Amar Loai

BE IT RESOLVED THAT: Council Approve the Minutes from the meeting of February 25th, 2020 as amended.

DATE: March 12, 2020 Chair: Andrew Mantha Carried: (Unanimous)

Members expressed their concern about where to put their AGM hours in for the CPD applications which is not yet up and running. There was significant progress made by our team working with GeoEd and it was reported that it will likely launch next week. The team still needs to put together a new user manual to help the members get started with the new application.

4. Presidents Report

*The President attended the Minnesota Land Surveyors just before the AGM
 Their AGM had very technical content.
 The AOLS AGM in Deerhurst went very well.
 The President met with other jurisdictions' presidents. Some of the discussion was based on how to move forward with the signed MOU. They were looking for common savings, initiatives, and directions we can move forward with together on. Considerations were having everyone move to GeoEd and addressing disciplined members across jurisdictions where a member holds licenses in several jurisdictions. Other ideas will be considered at the upcoming BC meeting.*

5. Motions for Approval

Motion 20.3 MOVED: Peter Meerveld SECONDED: Gavin Lawrence

BE IT RESOLVED THAT: Andrew Mantha be appointed Chair of Council

DATE: March 12, 2020 Chair: Andrew Mantha Carried: (Unanimous)

Motion 20.4 MOVED: Simon Kasprzak SECONDED: Anna Aksan

BE IT RESOLVED THAT: Councillor David Kovacs be appointed as Finance Councillor.

DATE: March 12, 2020 **Chair:** Andrew Mantha **Carried:** (Unanimous)

There was a suggestion that one of the signatories on cheques be from Council. The Executive Director noted that we sign many cheques a week and that the monthly cheque list is already sent directly from our bookkeeper to the Finance Councillor. After discussion there was an amendment to require a confirmation Email from one of the Council signing officers for cheques over \$3000.00.

Motion 20.5 MOVED: Trevor McNeil **SECONDED:** Andy Shelp

BE IT RESOLVED THAT: The signing officers of the Association for the 2020 Council term be:

- President, Andrew Mantha
- Vice President, Gavin Lawrence
- Finance Councillor, David Kovacs
- Executive Director, Brian Maloney
- Registrar, Kevin Wahba

And that two signatures be required on all cheques exceeding \$3,000.00 and that a digital approval via confirmation email be required from one of the council signing officers.

And that an expense cheque not be signed by the recipient

DATE: March 12, 2020 **Chair:** Andrew Mantha **Carried:** (Unanimous)

Motion 20.6 MOVED: Amar Loai **SECONDED:** Simon Kasprzak

BE IT RESOLVED THAT: Council appoints the following to the Executive Committee in addition to the Statutory appointments of the Past President, President and Vice President;
Executive Director Maloney
Finance Councillor Kovacs

DATE: March 12, 2020 **Chair:** Andrew Mantha **Carried:** (Unanimous)

Council could not appoint the new Lay Councillor at this point since the OIC has yet to be signed.

It was noted that in the past we had one Lay Councilor (LGA) on Executive Committee, however, MNR, via direction from government, was reluctant to pay for the time of an LGA that was not specifically required by legislation or regulation. There is no requirement for the LGA to be part of Executive Committee. If we get the proposed regulation changes through, it will be mandatory to have an LGA at the Executive Committee. The Surveyor General noted that they remain under the same restrictions.

Motion 20.7 MOVED: George Wortman SECONDED: Peter Meerveld

WHEREAS: The Surveyors Act requires that Councillors appointed by the Lieutenant Governor be appointed to Statutory Committees, therefore,

BE IT RESOLVED THAT: Council approves the following appointments for the 2019 Council term.

- Patricia Meehan - Discipline Committee; Complaints Review Councillor
- George Wortman - Fees Mediation Committee, Academic and Experience Requirements Committee
- Miranda Paquette - Complaints Committee, Registration Committee
- Peter Meerveld - Discipline Committee, Nominating Committee

DATE: March 12, 2020 Chair: Andrew Mantha Carried: (Unanimous)

The following motion was amended from the original version distributed to have Anna Aksan in SCRG and Amar Loai in HDRG.

It was suggested to have standard update notes from Council meetings to bring to Regional Groups.

Motion 20.8 MOVED: David Kovacs SECONDED: Gavin Lawrence

BE IT RESOLVED THAT: Council approves the following Regional Group Liaison assignments for elected Councillors for the 2020 Council term:

North Western Regional Group	Kovacs
North Eastern Regional Group	Jeraj
Eastern Regional Group	Shelp
Kawartha-Haliburton Regional Group	Kasprzak
South Central Regional Group	Aksan
Georgian Bay Regional Group	Lawrence
Hamilton & District Regional Group	Loai
South Western Regional Group	McNeil

DATE: March 12, 2020 Chair: Andrew Mantha Carried: (Unanimous)

Motion 20.9 MOVED: Gavin Lawrence SECONDED: Andy Shelp

BE IT RESOLVED THAT: the Committee assignments attached and updated be approved by council.

DATE: March 12, 2020 Chair: Andrew Mantha Carried: (Unanimous)

The E.D. presented the tables of Committee Assignments. He noted that there were 22 responses to the call for committee members and most were provided an

assignment.

The new lay councillor was removed from the assignments.

The table showed the Council committee appointments.

With the exception of the Complaints Committee and those committees that are subset of Council, there is only one Council representative for each committee/task force. This doesn't consider Lay Councillors that are required on several committees.

Complaints has a second Councillor since a Council appointee is required for a quorum.

Council members representing Council on committees are expected to provide direction from Council where appropriate and bring back matters requiring Council attention.

Most of these meetings are teleconferences.

The following comments were offered while reviewing the assignments.

The VP traditionally sits on AERC and we have reinstated that.

It was suggested that A. Aksan be removed from GRLC and A. Loai, who served on GRLC for two years to be added.

Andy noted that he would be willing to continue on AERC. The Registrar noted that if A. Shelp was still a member, Council would have to take another member off to satisfy the regulations, and therefore the Committee was left as proposed (Section B of the regulations, state specifically, at least 5, and no more 8 persons – members of association – not members of Council.)

Andy Shelp was added to Continuing Education, Legislation TF, and Insurance Advisory Committee.

David Kovacs was appointed to the Constitutional TF, and there is no conflict with being Chair of Discipline Committee also. There was a discussion on the status of the Constitutional Challenge and further clarity was required. This may be a topic of interest to Members.

ACTION ITEM: The E.D to get an update on the status of the Constitutional Challenge (talk to Eric Ansell).

Eric Ansell and Russ Hogan are still on the Constitutional Challenge TF to preserve knowledge.

Two members were added in Fees Mediation. Brent Larocque will remain as chair.

They have an ongoing case and he is in the process of updating the manual.

Harold Hyde, and Murray Purcell were added.

There was no change to Government Relations Committee.

Paul Benedict was removed from the Legislation and Regulations TF and Andy Shelp added.

Dan Dzaldov was added to the Nominating Committee.

Spiros Sinnis, and Helmut Piller were added to the Registration Committee.

Dan Dzaldov was removed from Fair Fees for Field Notes TF.

Steve Balaban was added to Complaints Committee.

Hugh Coutts was added to the Monument Protection TF.

Dave Raithby and Dave Kovacs were removed from the Professional Standards

Committee and Paul Wyman was added.

PSRI and SRI TF were combined to make PWSRI Committee. Eric Rody was removed from this Committee.

Andy Shelp and Andy Mantha were removed from the SRD Committee.

Nigel Day and Dave Kovacs were added to the Underground Utilities TF.

ACTION ITEM: E.D. to approach Terry Dietz, and Nigel Day, about Chair of Underground Utilities committee.

Andy Shelp was removed from the AERC, and Mel Truchon added.

Fereidoon Khosravirad, a new Member, was added to the Continuing Education Committee.

Michael Masciotra, and Greg Ford were added to CPD Audit Committee. This committee will perform the audit and work with Julia Savitch to do the report.

Cole Raikes and Bill Webb were added to the GRLC (Geomatics Recruitment and Liaison Committee). This committee does a lot of outreach and can use extra members.

Robin Fleguel and Hugh O'Donnell were added to the Expanded Profession TF.

Colin Bogue has resigned and was removed from Public Awareness Committee, and Yifan Zhang was added.

Boney Cherian was appointed as Interim-Chair for the for UCLC. The E.D. had not received confirmation of his willingness to take on the role, so this may have to be addressed at the next meeting.

Adam Paine and Younis El Guindy were added to UCLC also. They are Articling Students. Younis was chair of Geomatics Club in York. They should bring a fresh perspective to the Committee.

Web Maintenance remained the same; They will have a meeting fairly soon.

Kate Sonier and John Merlles were added to Municipal Surveyors Committee and Gregory Hartwick was appointed as Chair.

We still have some roles to fill in the AGM Task Force.

Peter Moreton resigned from the Archives and Historical Committee and Don MacMillan was added.

Rudy Mak was removed from Insurance Advisory Committee and Rodney Geyer was added.

Trevor McNeil replaced Dave Kovacs on Registration Committee as Council Representative.

ACTION ITEM: E.D. to notify new members and those removed from Committees if they are already not aware.

Motion 20.10 MOVED: Andy Shelp SECONDED: Gavin Lawrence

BE IT RESOLVED THAT: the Commission assignments attached be approved by council.

DATE: March 12, 2020 Chair: Andrew Mantha Carried: (Unanimous)

Commission Meetings happen two or three times a year. Commission appointments were as follows:

Governance Commission: President Andrew Mantha as Chair, VP Gavin Lawrence as Vice Chair, and Past President Al Jeraj as Executive Member.

Professional Standards & Practices: President Andrew Mantha as Executive Member, VP Gavin Lawrence as Chair, and Simon Kasprzak as Vice Chair

Outreach & Professional Education Commission: Past President Al Jeraj as Executive Member, Anna Aksan as Chair, and Amar Loai as Vice Chair.

Member Services: President Andrew Mantha as Executive Member, Andy Shelp as Vice Chair and Anna Aksan as Chair.

In the past, the Commission Representatives have reported at the Council Meeting. We are hoping to create a Dashboard for every committee so that Council is aware of progress and activities.

Motion 20.11 MOVED: David Kovacs SECONDED: Anna Aksan

BE IT RESOLVED THAT: Benveen Selvanayakam, Chartered Accountant be appointed as Financial Auditors for the financial year 2020 and as Auditors with respect to the requirements of the Office of the Fairness Commissioner for 2020.

DATE: March 12, 2020 Chair: Andrew Mantha Carried: (Unanimous)

There are three new consultants for the Survey Review Department, but they have yet to sign contracts and confidentiality is still an issue.

They will not be in active roles until after the next council meeting, and the contracts should be signed by then. They can be appointed at the next meeting.

Motion 20.12 MOVED: Simon Kasprzak SECONDED: George Wortman

BE IT RESOLVED THAT: Council authorize the acquisition by contract to the following Ontario Land Surveyors of the Peer Review Inspectors to assist the Survey Review Department in carrying out inspections as per O.R. 1026 S.40.

- D. Annable
- C. Stanton
- T. Hartley

DATE: March 12, 2020 Chair: Andrew Mantha Carried: (1 Opposed)

Tentatively, pending change of plans as a result of COVID-19, the motion was put forward.

Motion 20.13 MOVED: Trevor McNeil SECONDED: Amar Loai

BE IT RESOLVED THAT: the 2020 and 2021 Council meeting dates and locations be approved as follows:

March 12	2 hours	Appointment Motion Meeting – GoToMeeting
April 21,22	2 days	Council and Strategic Plan update – Niagara Falls
June 10	1 day	Council Meeting AOLS Boardroom

July 14, 15	2 days	Council Meeting – Location TBD
September 10	1 day	Council Meeting AOLS Boardroom
October 20,	1 day	Council Meeting AOLS Boardroom
November 30,	2 days	Council Meeting AOLS Boardroom
December 1		
Jan 21, 2021	1 day	Council Meeting AOLS boardroom
Feb 23, 2021	1 day	Council Meeting London

DATE: March 12, 2020 Chair: Andrew Mantha Carried: (Unanimous)

Grant Lee supports GRLC, PAC, and UCLC.

Motion 20.14	MOVED: Andy Shelp	SECONDED: David Kovacs
BE IT RESOLVED THAT: Grant Lee be appointed as a consultant to support committees		
DATE: March 12, 2020 Chair: Andrew Mantha Carried: (Unanimous)		

6. COVID-19

The E.D. had attended a Webinar hosted by CSAE.

The webinar was provided by Dr. David Fisman, Epidemiologist on March 10, 2020

The E.D. provided highlights of the webinar to Council based notes he captured from the 1-hour session.

Eric Lockhart can do remote sessions for the Strategic Planning, but we would likely have to break it up into 2 or 3 hour sessions to be effective.

The E.D. was looking to know what the triggers are and who can make the decision for calling off Meetings.

It was recommended that the Executive Committee would make these decisions.

If the Strategic Planning takes place online, it was suggested to break it up into a couple of sessions (e.g. two half-days). Although it was suggested to move the meeting into the summer, it was noted that it is important that this is one of the first thing we do as Council.

It was suggested that Councillors forward any suggestions to the E.D.

It was also suggested that at the use of webcams be encouraged and/or names be declared before speaking when using online meetings.

Meeting Adjourned at 10:48 AM