

COUNCIL MEETING MINUTES
COUNCIL OF THE ASSOCIATION OF ONTARIO LAND SURVEYORS
 Thursday March 14th, 2019
 9:00 am to noon (Teleconference)

Present:	Al Jeraj	President	Mississauga	1
	Dan Dzaldov	Past President	Thornhill	2
	Andrew Mantha	Vice-President	Windsor	3
	Gavin Lawrence	Senior Councillor	Newmarket	4
	Trevor McNeil	Senior Councillor	Stratford	5
	Andy Shelp	Intermediate Councillor	Ottawa	6
	George Wortman	Lay Councillor	Stouffville	7
	Patricia Meehan	Lay Councillor	Sudbury	8
	Miranda Paquette	Lay Councillor	Ottawa	9
	Peter Meerveld	Lay Councillor	Kitchener	10
Staff:	Blain Martin,	Executive Director	Stouffville	11
	Brian Maloney		North Kawartha	12
	Kevin Wahba,	Registrar		13
	Penny Anderson,	Recorder	Toronto	14
Absent:	Susan MacGregor,	Surveyor General	Peterborough	1
	Anna Aksan	Intermediate Councillor	Toronto	2
	Colin Bogue	Junior Councillor	Toronto	3
	David Kovacs	Junior Councillor	Thunder Bay	4
	Kathleen Gowanlock	Lay Councillor	Ottawa	5

Item	Description	Led by
1	Call to Order The Meeting was called to order at 9:01 AM	AJ
2	Review Agenda The agenda amended with the following: Add an item on Appointment – LGIC Bill Buck’s name to be changed to Kevin Wahba Add an update from Kevin about the Discipline Hearing on the Agenda Motion 19.1 MOVED: Susan MacGregor SECONDED: Andrew Mantha BE IT RESOLVED THAT Council Approve the Agenda as amended DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous) <i>Patricia Meehan joins meeting</i>	AJ
3	Reminder of Conflicts of Interest and Confidentiality Council is reminded of Confidentiality and to declare Conflict that may arise.	AJ
4	Safety talk (office safety) Office Safety is an issue as well Look for fire hazards and trip hazards in your office An all-around clean up can deal with the potential hazards in the office	BM

There are dangers that can happen in an office environment and we should keep that in mind.

Distribution of Previous Minutes

a. February 26, 2019 Council Meeting

*Dan had comments on the minutes and Brian had tracked those
There are some spelling corrections
We asked a question about the financials on the Great Lengths Book and that has been addressed
Under Item 12: Amended to "Patricia will thank the Speaker at the Cannabis use in the Workplace Session"*

5

ACTION ITEM: Under Item 15: Discipline discussion should not be in the minutes at all.
ACTION ITEM: Add Benveen's last name in the minutes.

AJ

Motion 19.2 MOVED: Susan MacGregor SECONDED: Andrew Mantha
BE IT RESOLVED THAT Council Approve the Minutes from the meeting of February 26th, 2019 as amended.
DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)

Action Items on Hold

6a

- 1. The Surveyor General will continue research on regulation changes on fee guidelines. There was a discussion about having a By-Law enforced regarding provisions of notes and plans.**
 - This is still ongoing. This is On Hold until the Constitutional Challenge is complete.*

Old Action Items

DD/BM

6b

- 1. Post the Article on PEO magazine.**
 - We'll deal with this when the appeal period is up*
- 2. Brian Maloney and New Discipline Chair to discuss Training for Discipline and Fees Mediation Committee**
 - We'll meet with our lawyer next week*
- 3. Andy Shelp to follow up with Professional Standards Committee on the EDM Baselines**
 - The Committee is looking at Calibration Reports*
 - Andy Shelp to be added to the Committee*
 - Andy's report will be brief*
- 4. We should discuss this meeting with Ken Wilkinson and their take on Sketches at the Registry Office. He may have a sense of how prevalent this is.**
 - Brian Maloney is to set the meeting shortly; ensure sketches are discussed*
 - Meeting will happen. We spoke to Ken Wilkinson*
 - We have not heard back from anyone yet from the Regional Group side of things*
- 5. Tom Packowski (CEC Chair) to get some Technical Staff training**
 - Survey monkey on 2019 AGM provided us some good feedback. We will forward those to Tom Packowski.*

6c

New Action Items

5

25m

DD/BM

- 1. Post the Toronto Land Surveyors Inc. decision on our website once the appeal period has passed.**

- 2. **Consult with Benveen to determine if we can change the year end earlier so we'll have more time to address year end finances**

This will mean moving up our budgeting processes as well

- 3. **Andy to consult with GRLC regarding the SHSM staffing proposal**

There needs to be further consultation regarding specific duties and who this position reports to. Chris Oyler has also been talking to Brian Maloney and Maureen Mountjoy. They had a discussion earlier this week.

Andrew Mantha to be set up with this Committee.

President's Report

7

The President Al Jeraj thanks Blain Martin for his years of service and numerous contributions to the profession and acknowledges his accomplishments.

AJ

Management Motions for Approval

- a) General Appointment Motions
- b) Committee Member Approval

Motion 19.3 MOVED: Susan MacGregor SECONDED: Andrew Mantha
BE IT RESOLVED THAT Al Jeraj be appointed Chair of Council
DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)

Motion 19.4 MOVED: Susan MacGregor SECONDED: Andrew Mantha
BE IT RESOLVED THAT Brian Maloney be appointed as Executive Director, Secretary and Treasurer of the Association.
DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)

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Motion 19.5 MOVED: Susan MacGregor SECONDED: Andrew Mantha
BE IT RESOLVED THAT Councillor Trevor McNeil be appointed as Finance Councillor
DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)

AJ

Motion 19.6 MOVED: Susan MacGregor SECONDED: Dan Dzaldov
BE IT RESOLVED THAT The signing officers of the Association for the 2019 Council term be:

- President Al Jeraj
- Vice President Andrew Mantha
- Finance Councillor Trevor McNeil
- Executive Director Brian Maloney
- Registrar Kevin Wahba

And that two signatures be required on all cheques exceeding \$3,000.00.
 And that an expense cheque not be signed by the recipient

DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)

Motion 19.7 MOVED: Susan MacGregor SECONDED: Andrew Mantha

BE IT RESOLVED THAT Council appoints the following to the Executive Committee in addition to the Statutory appointments of the Past President, President and Vice President;

**Executive Director Maloney
Finance Councillor McNeil
Senior Councillor Lawrence**

DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)

Motion 19.8 MOVED: Miranda Paquette SECONDED: Patricia Meehan

WHEREAS: The Surveyors Act requires that Councillors appointed by the Lieutenant Governor be appointed to Statutory Committees, therefore,

BE IT RESOLVED THAT: Council approves the following appointments for the 2019 Council term.

- Patricia Meehan - Discipline Committee; Complaints Review Councillor
- George Wortman - Fees Mediation Committee, Academic and Experience Requirements Committee
- Kathleen Gowanlock - Discipline Committee
- Miranda Paquette - Complaints Committee, Registration Committee
- Peter Meerveld - Discipline Committee, Nominating Committee

DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)

Motion 19.9 MOVED: Susan MacGregor SECONDED: Andrew Mantha

BE IT RESOLVED THAT: Council approves the following Regional Group Liaison assignments for elected Councillors for the 2019 Council term:

North Western Regional Group	Kovacs
North Eastern Regional Group	Lawrence
Eastern Regional Group	Shelp
Kawartha-Haliburton Regional Group	Aksan
South Central Regional Group	Bogue
Georgian Bay Regional Group	Dzaldov
Hamilton & District Regional Group	McNeil
South Western Regional Group	Mantha

DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)

Al Jeraj will call a meeting of this Transparency TF (Task Force) to discuss on next steps for this policy, ie. Implementation.

Beach TF; they couldn't quite resolve the issue, so they came up with best practices before coming up with an opinion – they presented to Council and also at the AGM. They produced an article and published in OPS Magazine. 4PL (Four Point Learning) had put on

a good one-day water boundary seminar. The complaints to the Minister have slowed down. The TF completed its project for now, if this issue comes up again, we can create the TF again, version 2.0.

PSRI (Province Wide Survey Records Index) TF and SCSRI (South Central Survey Records Index) TF – it is suggested to combine these two TF. Brian Maloney is to invite the SCSRI TF to attend the PSRI TF meeting. At the next Council meeting, they can come back and update Council on who will be on the new combined committee.

We still need the Fair Fees for Field Notes TF, Andy Shelp, Andy Mantha, and Anna Aksan as members. This TF has sent a report to Council with recommendations, and it's up to Council on what the TF should do next. Added Dan Dzaldov as a member of this TF.

University TF – we don't need this TF anymore. We have the Future of Education, online education. We can dissolve this TF, but someone should let Chester Stanton know.

ACTION ITEM: Notify Chester Stanton about the dissolution of the University TF.

AGM Planning Committee /AGM Operating TF - it is suggested to combine these two together and just have it as one AGM Task Force. We'll put the same members together.

*Fees Mediation Committee – George Wortman is appointed as LG
Government Relations – Dan is Chair*

Legislation/Regulation TF – J. Dorland as Chair

Nominating Committee – Russ Hogan as Chair

Registration Committee – David Pesce as Chair – Miranda as LC

Transparency TF – Al Jeraj as Chair. Gavin Lawrence is added to the TF

Fees for Field Notes Task Force – Andy M, Andy S., Anna Aksan, and Dan Dzaldov in this TF.

Complaints Committee – This looks good.

*Digital Plan Submission TF – **ACTION ITEM: Email Jeff Buisman and Murray Purcell to look into the work surrounding the broader issue about CAD standards and things of that nature in dealing with Electronic Submissions.***

Discipline Committee – Dave Kovacs as Chair.

Monument Protection Committee – Mart Himma as Chair

Professional Standards Committee – Gavin Lawrence as Chair

PSRI TF – Brian Maloney as Chair,

SCSRI Committee – Alister Sankey as Chair

SRD Committee – Marvin McNabb as Chair

Underground Utilities – Blain Martin left a message to Bob Pearson but not heard back.

Trevor is there for Council Representative if they still need a chair for this Committee.

AERC – Mark Tulloch as Chair

CEC – Tom Packowski as Chair, Colin Bogue as Rep.

GRLC – Chris Oyler as Chair, Gavin as Council Rep.

Expanded Profession TF – Jamie Ferguson as Chair – Gavin as Council representative, Brian Maloney is there also.

PAC – Natalie Vibert as Chair – this needs Council Representative, it's a busy Committee – Colin Bogue is added there as Council Rep.

University TF is removed

University Colleges Liaison – Murray Purcell is Chair

Website Committee – Ken Wilkinson as Chair – this committee will be busy this year

*Municipal Surveyors Committee – Normans Taurins there as Chair
AGM Planning & Operating TF – we are combining them – Brian Maloney will deal with this after the meeting.*

Archival and Historical Committee– Gord Good as Chair – it is suggested that perhaps Trevor sit in one of their meetings

Insurance Advisory – Marty Nisbet as Chair

Motion 19.10 MOVED: Susan MacGregor SECONDED: Andrew Mantha

BE IT RESOLVED THAT: the Committee assignments attached and updated be approved by council.

DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)

Commission Chairs

Motion 19.11 MOVED: Susan MacGregor SECONDED: Andrew Mantha

BE IT RESOLVED THAT: the Commission assignments attached be approved by council.

DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)

Motion 19.12 MOVED: Susan MacGregor SECONDED: Andrew Mantha

BE IT RESOLVED THAT Debra L. Smith, Chartered Accountant be appointed as Financial Auditors for the financial year 2019 and as Auditors with respect to the requirements of the Office of the Fairness Commissioner for 2019.

DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)

Motion 19.13 MOVED: Susan MacGregor SECONDED: Andrew Mantha

BE IT RESOLVED THAT Council authorize the acquisition by contract to the following Ontario Land Surveyors of the Peer Review Inspectors to assist the Survey Review Department in carrying out inspections as per O.R. 1026 S.40.

- D. Annable
- D. Reitsma
- C. Stanton
- T. Hartley

DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)

Motion 19.14 MOVED: Susan MacGregor SECONDED: Andrew Mantha

BE IT RESOLVED THAT Grant Lee be appointed as a consultant to support committees

DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)

Motion 19.15 MOVED: Dan Dzaldov SECONDED: Trevor McNeil

WHEREAS Section 7 in the Fees By-Law 2015-1 allows Council to approve by resolution the following:

Where the Council for the Association wishes to acknowledge the contributions of retired members and encourage ongoing participation as a retired member, Council may, by resolution, wave part or all of the prescribed fee for a retired member or group of retired members (e.g. retired members over a certain age)

AND WHEREAS one of our members (Brent Collett) has advised us that Ken Wiseman’s family is having a 90th birthday celebration for him on April 6 and they have asked the Association to acknowledgement this milestone;

BE IT RESOLVED THAT that Council approve the waiving of all future membership fees for Ken Wiseman and give him the full rights of a paying retired member;

AND BE IT FURTHER RESOLVED THAT that Council send this notification to Ken in the form of a letter from the president along with the AOLS Pin

DATE: March 14, 2019 **Chair:** Al Jeraj **Carried:** (Unanimous)

Council Meeting Dates in 2019/20 15 2h 30m AJ/BM

March 14	2 hours	Appointment Motion Meeting – GoToMeeting
May 14 to 16	3 days	Council and Strategic Plan update – Location TBD
June 19	1 day	Council Meeting AOLS Boardroom
July 23, 24	2 days	Council Meeting – Location TBD
September 9	1 day	Council Meeting AOLS Boardroom
October 7	1 day	Council Meeting AOLS Boardroom
November 27, 15	2 days	Council Meeting AOLS Boardroom
Jan 15 th , 2020	1 day	Council Meeting AOLS boardroom (tentative)

May 14 – 16 is back to Original dates for Strategic Planning and Council meeting session – February 25th, 2020 – 1 day before the AGM is added to the calendar Full day Council meeting on May 14th, and two days of Strategic Planning 15th and 16th. We secured Peter Richardson and Eric Lockhart for the Strategic Planning. We have 3 locations in mind right now. We’ll see what kind of prices we get,

Motion 19.16 MOVED: Susan MacGregor **SECONDED:** Andrew Mantha

BE IT RESOLVED THAT: the 2019 and 2020 Council meeting dates and locations be approved as follows:

March 14	2 hours	Appointment Motion Meeting – GoToMeeting
May 14 to 16	3 days	Council and Strategic Plan update – Location TBD
June 19	1 day	Council Meeting AOLS Boardroom
July 23, 24	2 days	Council Meeting – Location TBD
September 9	1 day	Council Meeting AOLS Boardroom
October 7	1 day	Council Meeting AOLS Boardroom

	November 27,28 2 days Council Meeting AOLS Boardroom Jan 28th, 2020 1 day Council Meeting AOLS boardroom (tentative) Feb 25th, 2020 1 day Council Meeting Huntsville (tentative)
	DATE: March 14, 2019 Chair: Al Jeraj Carried: (Unanimous)
	Lay councilors – OAC expiry
SM	Surveyor General, Sue MacGregor, reminds Council that if they have names they think can be potential candidates as a Lay Councilor to get them to apply as LC
	Discipline
KW	<i>No new referrals to Council</i> <i>We only have the one we adjourned from the Previous Council Meeting</i> <i>We had a hearing yesterday.</i> <i>There will be another hearing coming up next month in April.</i>
	Other Topics
PM	NERG (North Eastern Regional Group) has a motion about a meeting with Ken Wilkinson (Ministry of Government Services) – suggested that Council should inform NERG of what is being done at the moment. ACTION ITEM: Brian Maloney will contact Dave Urso, chair of NERG to provide him an update.
Meeting adjourned at 11:18 AM	