

BY-LAW 2026-1

ACADEMIC AND EXPERIENCE REQUIREMENTS FOR LICENCE OR CERTIFICATE OF REGISTRATION

WHEREAS Council for the Association of Ontario Land Surveyors wishes to set academic, experience, and professional entrance examination requirements for applicants applying for a Licence, Limited Licence, or Certificate of Registration;

BE IT RESOLVED that Council for the Association of Ontario Land Surveyors hereby enacts as follows:

1. A person shall not be issued a Licence, Limited Licence or Certificate of Registration unless they have successfully completed their academic, experience, and professional entrance examination requirements.
2. Academic Requirements
 - 2.1 To satisfy the academic requirements for a Licence or Certificate of Registration, an applicant must provide proof of:
 - a. successful completion of a program at the baccalaureate level in professional surveying approved by the Academic and Experience Requirements Committee
 - b. successful completion of a program that, in the opinion of the Academic and Experience Requirements Committee, is equivalent in content and level of difficulty to a program approved under clause 2.1 (a); or
 - c. experience or knowledge or a combination thereof that, in the opinion of the Academic and Experience Requirements Committee, provides equivalent competencies to a program approved under clause 2.1 (a).
 - 2.2 To satisfy the academic requirements for a Limited Licence, an applicant must provide proof of:
 - a. successful completion of a program at a Canadian College level in professional surveying approved by the Academic and Experience Requirements Committee
 - b. successful completion of a program that, in the opinion of the Academic and Experience Requirements Committee, is equivalent in content and level of difficulty to a program approved under clause 2.2 (a); or

- c. experience or knowledge or a combination thereof that, in the opinion of the Academic and Experience Requirements Committee, provides equivalent competencies to a program approved under clause 2.2 (a).

3. Experience Requirements

- 3.1 To satisfy the experience requirements for a Licence, Limited Licence or Certificate of Registration, an applicant, after satisfying their academic requirements, must successfully complete a term of articles or a Competency-Based Assessment.
- 3.2 The terms of articles shall include:
 - a. a minimum of 225 working days of practical experience in the applicant's chosen branch of professional surveying which must include at least 150 working days of field experience at the level of field crew leader or higher in cadastral surveying or its equivalent in another branch; and
 - b. a minimum of 113 working days of experience in the management and administration of professional surveying completed to the satisfaction of the Academic and Experience Requirements Committee.
- 3.3 Where an articling student has received working experience in professional surveying prior to the commencement of their term of articles that is comparable to the working experience required under item 3.2, the Academic and Experience Requirements Committee may reduce the time of the required working experience by the lesser of the period of prior experience and six months.
- 3.4 A holder of a Limited Licence or Temporary Licence cannot be an articling surveyor. A term of articles shall be under the direction of,
 - a. if the applicant is applying for a licence or a limited licence, a member in good standing who became an OLS licence holder at least three years before the beginning of the term, or
 - b. if the applicant is applying for a certificate of registration, a member in good standing who became a certificate of registration holder at least three years before the beginning of the term, or a person who in the opinion of the Academic and Experience Requirements Committee is competent to provide and direct the approved professional experience.
- 3.5 An articling student shall complete assignments and examinations that are required by the policies of the Academic and Experience Requirements Committee.

- 3.6 An articling student shall satisfy the requirements of Items 3.2 and 3.5 within four years of the commencement of their term of articles or by the end of the period as extended by the Academic and Experience Requirements Committee under Item 3.7.
- 3.7 The Academic and Experience Requirements Committee may extend the period of four years for up to one year, under extenuating circumstances, if the student applies to the Committee for an extension before the end of the initial period.
- 3.8 An articling student who fails to complete the requirements within the time period required under Item 3.6, may, one year after the expiry of the original term of articles or extended term if an extension was granted, reapply for articles at which time the Academic and Experience Requirements Committee shall determine the term and conditions of articles in accordance with its policy.
- 3.9 All assignments and examinations shall be marked on a percentage basis and a mark of 65 percent shall be a passing mark.
- 3.10 The Registrar shall advise the articling student or applicant of the results of any required examination undertaken by the applicant within 45 days of the examination having been written.
- 3.11 The Registrar shall advise the articling student of the results of each required assignment submitted by the student within 2 weeks following the date of approval of the mark for the assignment by the Academic and Experience Requirements Committee.
- 3.12 Articling students who do not successfully complete the required assignments and examinations may take additional opportunities to complete them in accordance with the Academic and Experience Requirements Committee policy.
- 3.13 An articling student who has satisfied the requirements of section 3.2 and 3.5, or an applicant who has successfully completed a Competency-Based assessment, may apply in accordance with section 4 to take the next available professional entrance examination.
- 3.14 The Academic and Experience Requirements Committee may waive or vary the requirements for articles, as set out in this section for an applicant who,
 - a. is a professional surveyor in good standing in another jurisdiction or holds an equivalent professional designation in another jurisdiction, or
 - b. is applying for a licence or certificate of registration and has met the requirements of Item 2 and has recently worked in Ontario or elsewhere, a minimum of five years in a position that, in the opinion of the

- Committee, provides experience that is equivalent to the experience obtained working as a professional member in Ontario, or
- c. is applying for a Limited Licence and has met the requirements of Item 2 and has recently worked in Ontario or elsewhere, a minimum of five years in a position that, in the opinion of the Committee, provides experience that is equivalent to the experience obtained working as a professional member in Ontario.
- 3.15 Applicants submitting a Competency Based Assessment must do so in accordance with the Academic and Experience Requirements Committee policy.
- 3.16 Applicants submitting a Competency Based Assessment must demonstrate they have:
- a. the equivalent of at least 225 working days of practical experience in the applicant's chosen branch of professional surveying, which must include at least 150 working days of field experience at the level of field crew leader or higher in cadastral surveying or its equivalent in another branch, to the satisfaction of the Academic and Experience Requirements Committee; and
 - b. the equivalent of at least 113 working days of experience in the management and administration of professional surveying completed to the satisfaction of the Academic and Experience Requirements Committee.
- 3.17 The Registrar shall appoint from among the members of the Academic and Experience Requirements Committee and its assistant examiners who shall mark all assignments and examinations.

4 Professional Entrance Examination

- 4.1 At least once each year, the professional entrance examination consisting of a written examination, plan check examination, and oral examination shall be conducted.
- 4.2 The application by an articling student or applicant to take the professional entrance examination shall be submitted in writing to the Registrar at least one month before the day the examination is to be held.
- 4.3 An articling student or applicant who fails to obtain a pass standing on the professional entrance examination or on the written, plan check or oral part of it may take additional opportunities to pass the examination or the oral,

written, or plan check part of it, in accordance with the Academic and Experience Committee policy, if the student does so within three years after the day of the original examination.

- 4.4 The professional entrance examination shall be marked on a percentage basis, and a mark of 65 percent shall be a passing mark.
- 4.5 The Registrar shall appoint from among the members of the Academic and Experience Requirements Committee and its assistant examiners who shall mark the professional entrance examination.
- 4.6 The Registrar shall advise the articling student or applicant of the results of any required examination undertaken by the applicant within 45 days of the examination having been written.

BE IT FURTHER RESOLVED *that this By-Law comes into force on the later of the day section 4 of Schedule 4 (Surveyors Act) to the Resource Management and Safety Act, 2025 comes into force and the day the amended Regulation 1026 is filed.*