



GUIDELINE REGARDING DISTRIBUTION OF OLD SURVEY DOCUMENTS

Members of the Association are, from time to time, requested to provide a copy or copies of survey documents previously prepared. In determining whether or not a copy will be provided, the following Guidelines should be taken into consideration:

1. Any Plan of Survey or a survey document prepared before and up to 1983 for the purposes of obtaining a mortgage should not be redistributed.
2. Any Plan of Survey or a survey document showing a foundation only or a dwelling under construction should not be re-distributed.
3. The member is not obliged to provide copies of Plans of Survey or survey documents to a third party, but may do so in the exercise of his or her individual discretion.
4. In determining whether or not to provide copies of Plans of Survey (not covered under 1 and 2 above) to the original client, the following should be taken into consideration.
 - (a). If a member is aware that the copy of the Plan of Survey or survey document is to be used for a new transaction, and if the member believes that the use of the copy for the purpose may put either the user of the document or the member at risk the member may refuse to provide a copy.
 - (b). If the member believes that changes may have or have taken place regarding the property, a copy of the Plan of Survey or survey document, may be re-issued provided the plan or document has been updated to reflect the current conditions.

The issuance of copies of surveys or survey documents is a matter of individual discretion by the member taking into consideration the above Guidelines.

THIS BULLETIN SUPERCEDES BULLETIN 1983-18