

TERMS OF REFERENCE - AOLS AWARDS

All nominations for an AOLS Award must be made in the proper form and presented to the Awards Committee. It will be the function of the Awards Committee to place the nomination in the appropriate category, as listed below.

The main source of the nominations will be from the Membership of the AOLS, however, the Awards Committee reserves the right to submit nominations for any award on its own initiative, or to move a nomination from one award category to another if it considers this to be more appropriate than the original submission.

There are seven (7) award categories;

- Professional Recognition Award
- The Fellowship Award
- Honorary Membership
- Life membership
- Centenary Award
- President's award
- Citation

PROFESSIONAL RECOGNITION AWARD

This Award is considered to be the ultimate award presented to members of the Association of Ontario Land Surveyors. The Award is for a member who is judged to have contributed substantially to the status of the surveying profession in Ontario. Criteria for this award are as follows:

- 1) exemplary professional conduct in a specific outstanding instance;
- 2) an established reputation for professional service;
- 3) lasting achievement in improving the ability of the survey profession to serve the public;
- 4) meritorious service in professional education and development;
- 5) other evidence of merit, which in the judgment of the Awards Committee shall advance the Association's professional objectives.

The Professional Recognition Award consists of a plaque and a pin.

There shall be no more than one recipient of this Award in any one year and no recipient may receive the Award more than once.

THE FELLOWSHIP AWARD

This Award is available from time to time to a member of the Association under the following Terms of Reference. A member of the Association shall be considered eligible for this Award, who is judged to have contributed substantially to the status of the surveying profession in Ontario by:

- 1) exemplary professional conduct in a specific outstanding instance;
- 2) investigating or reporting on a specific item of survey research and the reduction thereof to a technology which may gain wide acceptance in the practice of surveying; or,
- 3) demonstrating ability to show leadership in the efficient conduct of the affairs of the Association and continued service towards improving and perfecting an or any aspects of survey education.

This award consists of a framed Certificate and a pin.

HONORARY MEMBERSHIP

This award shall only be available to recipients who are not now nor have been a member of the Association of Ontario Land Surveyors. The recipient shall have:

1. contributed significantly to the Association directly, through involvement in Council and/or its committees; or,
2. been involved in the education or continuing education of the survey profession; or,
3. contributed significantly to the promotion of the profession.

This award consists of a framed certificate and a pin.

LIFE MEMBERSHIP

This award shall only be available to retired or past members of the Association of Ontario Land Surveyors. The recipient shall have:

1. contributed significantly to the Association directly, through involvement in Council and/or its committees; or,
2. been involved in the education or continuing education of the survey profession; or,
3. contributed significantly to the promotion of the profession.

This award consists of a framed certificate and a pin.

CENTENARY AWARD

This Award is set up to commemorate the Centenary of the Association and will be an ongoing Award after 1992. Criteria for the award are based on exemplary conduct and accomplishments in one or all of the following areas of activity.

1. Civic
2. Humanitarian

Professional Centenary Awards will be given on an annual basis to one or more than one member of the Association. This award consists of a framed Certificate and a pin.

PRESIDENT'S AWARD

This award shall be used to honour those that may not fit within the criteria for the other awards, especially those who are not members of our association but where the Honourary Membership is not appropriate. The award will be at the suggestion of the outgoing president with approval of council.

This award consists of a framed certificate.

CITATION

Recipients of Citations are determined by a Motion of Council. Citations are presented on a yearly basis by the Association. The criteria for presentation of the Citations are as follows:

1. service on Council or the Academic and Experience Requirements Committee of the Association;
2. outstanding service as a member of a Committee; and/or
3. outstanding involvement in Regional Group activities.

This award consists of a framed certificate.

Presentation Ceremony

All awards to be awarded in any given year will be presented at the Annual General Meeting of the Association, unless under exceptional circumstances a special ceremony is arranged. Normally, the presentation of the awards will be on the Friday luncheon of the Annual Meeting.

As a courtesy to award winners, it is expected that the nominators of successful candidates will also attend the awards presentation ceremony.

Inquiries and requests for additional copies of this nomination form should be addressed to:

Awards Committee
admin@aols.org

PLEASE READ CAREFULLY

- Nominations will only be accepted if received on the official nomination forms supplied. These forms must be complete in all details when presented to the Awards Committee. Nominators must be members of the AOLS.
- Nomination forms must be accompanied by detailed supporting evidence of the eligibility of the candidate for the award. These data must include references to character and ethical standards of the nominee and other background information appropriate to the award. This must include a personal statement from each of the nominators regarding the candidate's suitability for the award.
- The Awards Committee is not prepared to conduct lengthy investigations into the candidate's background, as this is the responsibility of the nominators: therefore, it is important that the nominator's read, understand and comply with the nomination procedures.
- The Awards Committee will carefully examine all documents in support of nominations and will pass on their recommendations to the A.O.L.S. Council for their approval. The Committee may also submit nominations on its own initiative.
- Any and all correspondence will be conducted between the Awards Committee and the first signing 'nominator' on the nominators' form.
- The Awards Committee would prefer that a nomination not be revealed to a candidate prior to consideration by the Council.
- Awards are made on an annual basis.
- Nominations may be reconsidered the following year.
- Newspaper clippings alone will not be considered as sufficient supporting evidence, although they may be included with support data as background information. Testimonials from non-surveyors may be included if appropriate.

AOLS AWARDS (Nomination Form)

Nominee Name (in full): _____

Residence address: _____

Residence Telephone: _____

Business address: _____

Business telephone: _____

Email address: _____

Present occupation or title: _____

University Degree(s): _____

Other Honours/Distinctions: _____

Support Data for Nominee SUMMARY

Professional Activities:

Civic Activities:

Humanitarian Activities:

This completed nomination should be submitted prior to December 31st to:

The Awards Committee
Association of Ontario Land Surveyors
1043 McNicoll Avenue
Toronto, ON M1W 3W6
admin@aols.org

Nominators

We, the undersigned, have read and understand the procedures and terms of reference for this award and verify all supporting evidence attached to this nomination.

Note: The first nominator will be the contact with the Awards Committee.

Contact Nominator

1. Name: _____
Signature: _____
Address: _____

Email: _____

Nominators

2. Name: _____
Signature: _____

3. Name: _____
Signature: _____

4. Name: _____
Signature: _____

5. Name: _____
Signature: _____