

**Association of Ontario Land Surveyors  
ARTICLING FLOW CHART**

**COMPLETION OF ACADEMIC REQUIREMENTS  
(WITHIN 3 TERM COURSES OR EQUIVALENT AS  
APPROVED BY AERC)**

**Obtain employment with Ontario Land Surveyor who  
will consider entering into an Articles Agreement  
(Must have been a member for 3 years)**

**Surveyor & Student agree to Article  
Attend Articling Workshop in early May or November**

**Make Application to AERC  
(First week of June or December)**

**Application must include:**

- ✓ Completed Candidate Assessment Form (if applying for a reduction in articles)
- ✓ Fee
- ✓ Names and contacts for 2 references
- ✓ Undertaking from OLS/Firm

**Application approved by the Academic and Experience Requirements Committee  
Monitor Appointed  
Articles contract signed and dated  
(Mid July or January)**

**MINIMUM 18 MONTHS OF EXPERIENCE OR AS APPROVED BY THE AERC**

**TERM OF ARTICLES**

- 225 working days of practical experience in the student's chosen branch of professional land surveying in Ontario (150 days must be at Party Chief level or higher in cadastral surveying, or its equivalent in another branch)
- 113 working days of pertinent management and administration experience
- Reductions possible based on prior experience and/or education
- To be completed within 4 years (may be extended 1 year for parental leave)

**ADDITIONAL REQUIREMENTS**

- Statutes Examination:
  - Open book, Available on-line (Limited to 3 attempts)
  - Must register 1 month before examination date
  - May be attempted 1 month after articles signed and must be successfully completed prior to sitting the Professional Examination.
- Lecture Course
  - Offered each year (autumn)
  - Three days in duration
  - Must attend prior to attempting the Professional Examination

**Completion of acceptable work experience and successful completion of above requirements  
Surveyor to provide progress reports on LMS at end of June and December**

**Received Surveyor's certified Certificate of Experience to sit the Professional Examination**

**Professional Examinations: Oral and Written**  
 Note: Application must be received by the Registrar in writing 1 month prior to exam  
 Held in May and November of each year.  
 Each examination may be attempted a maximum of 3 times  
 Failed exams may be appealed within 30 days of receiving the failure notification and upon payment of fee for re-reading.

**May apply to be sworn in as an Ontario Land Surveyor**